

**Request for Applications (RFA)**  
**Grant for**  
**SB 26 Supporting Mental Health and Resiliency in Texans**  
**(SMART) Innovation Grant Program**  
**RFA No. HHS0013881**

**Attachment 2 to Addendum No. 3**

**This RFA is amended as follows:**

1. Section 5.1.2, Startup Funding, of the RFA is deleted and replaced with the following:

**5.1.2 Startup Funding**

Up to fourteen million dollars (\$14,000,000.00) of funding available for the entire Project Period may be reserved by System Agency to be allocated as start-up costs for new SMART Innovative programs. The start-up costs must assist in initial establishment and operating costs of new innovative programs. Start-up costs will not be eligible for continued funding in subsequent award years. Examples of start-up funds may include the following: trainings, purchase costs for proprietary programming, personnel costs for program development, or repairs that improve safety and accessibility. Applicants must indicate any amount requested for startup funding in **Form F, State and Matching Budget Proposal**. Startup funding will be reimbursed in the same manner described in **Section 5.5, Payment Method**. Reimbursement will only be made for actual, allowable, and allocable expenses that occur within the Project Period.

2. Section 6.1, Narrative Proposal, of the RFA is deleted and replaced with the following:

**6.1 NARRATIVE PROPOSAL**

Using **Forms C, Form D, and Form E**, attached to this RFA, Applicant shall provide a Program Response Form, Community Assessment on Needs, and Required Reporting Tool to satisfy all objectives described in **Article II, Scope of Grant Project**. Applicants must complete and submit all required forms, including the following:

1. **Form C, Program Response Form.** Applicant must complete all sections of **Form C, Program Response Form**, which includes the following:
  - a. Project design and Outcomes;
  - b. Community engagement and assessment of needs; and
  - c. Required attachments, including those listed below.
    - i. Applicant's most recent two (2) years of audited financial statements; or if audited financial statements are unavailable, unaudited financial statements, including profit and loss statements for fiscal years 2021 and 2022 (and 2023, if available), compiled, reviewed, and certified as accurate by the Applicant's fiscal contact or Executive Director.
    - ii. If applicable, a copy of Applicant's board minutes for all board meetings from January 1, 2022, through November 30, 2023, and a copy of the Applicant's current board bylaws.
    - iii. A copy of Applicant's current or proposed job descriptions for all Key Personnel.
    - iv. A copy of Applicant's current organizational chart.
    - v. Letters of support for Applicant from a minimum of two (2) Community partners located within Applicant's proposed service area.
2. **Form D, Community Assessment of Needs.** The Community Assessment of Needs (CAN) is an assessment the Applicant develops and uses to demonstrate the current landscape of the Community or service area that Applicant is proposing to serve.

The CAN should demonstrate the following:

- a. How innovative programming could have a high potential for positive Outcomes for Children and Families in need of early intervention within the Community; and
- b. The unmet needs and gaps in available mental health services and supports within the Community.

A successful CAN will support the Applicant's proposed Project design, members of the population proposed by the Applicant, and desired Outcomes by highlighting trends and details impacting the eligible population, as outlined in **Section 2.3, Eligible Population**, and by showing demonstrated need, as outlined in **Section 2.4, Eligible Service Areas**. A successful CAN will incorporate input from current or potential Community partners. CANs may be used as a point of reference in responding to other portions of the RFA.

In developing the CAN, Applicant should use a variety of data from appropriate, reliable sources and is highly encouraged to use local sources to prioritize local needs. The CAN should use Community data to clearly support the gaps in service or needs to be addressed and indicate that Applicant used such Community data to prioritize the identified gaps in service or needs.

If Applicant does not address all required components of **Form D, Community Needs Assessment**, it may result in disqualification of its Application from further consideration for a Grant Agreement.

**3. Form E, Required Reporting Tool.** Applicant must propose performance measures to report on during the term of the Grant Agreement, if awarded, or propose alternatives based on the unique characteristics of its Project. An Applicant may only present alternative outcomes that are evidence-based or otherwise demonstrate positive progress towards the Project's desired outcomes. All alternatives to methodologies, performance expectations, and outcomes must be approved by HHSC prior to implementation.