



TEXAS

Health and Human Services

Stephanie Muth, Executive Commissioner

Request for Applications (RFA)

Grant for

Fiscal Year 2026 Innovation Grant Program

RFA No. HHS0017194

DEADLINE FOR SUBMISSION OF APPLICATIONS

May 28, 2026, by 10:30 a.m. Central Time

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Section I. Executive Summary, Definitions, and Statutory Authority

1.1 EXECUTIVE SUMMARY

The Texas Health and Human Services Commission (HHSC), the System Agency, is accepting applications for the Fiscal Year 2026 Innovation Grant Program.

The purpose of this program is to support Rural Hospitals, Rural Hospital Authorities (RHA), and Rural Hospitals Districts (RHD) to provide access to health care, improve quality of care, strengthen financial stability, and ensure initiatives are sustainable.

Applicants should reference **Section II, Scope of Grant Project**, for further detailed information regarding the purpose, background, eligible activities and requirements.

Grant Name:	FY 2026 Innovation Grant Program
RFA No.:	HHS0017194
Deadline for Submission of Applications:	May 28, 2026, by 10:30 a.m. Central Time
Deadline for Submitting Questions or Requests for Clarifications:	April 28, 2026, by 5:00 p.m.
Estimated Total Available Funding:	\$25,000,000.00
Estimated Total Number of Awards:	Multiple
Estimated Max Award Amount:	Refer to Section 5.1, Grant Funding Source and Available Funding
Match Required, if any:	No matching.
Anticipated Project Start Date:	August 2026
Length of Project Period:	Refer to Section IV, Project Period
Eligible Applicants:	Classified as a Rural Hospital, Rural Hospital District, or Rural Hospital Authority in Texas (see Section 1.2, Definitions and Acronyms)

To be considered for screening, evaluation and award, Applicants must provide and submit all required information and documentation as set forth in **Section VIII, Application Organization and Submission Requirements** and **Section XIII, Submission Checklist** by the Deadline for Submission of Applications established in **Section 7.1, Schedule of Events**, or subsequent Addenda. See **Section 9.2, Initial Compliance Screening for Applications**, for further details.

1.2 DEFINITIONS AND ACRONYMS

Unless a different definition is specified, or the context clearly indicates otherwise, the definitions and acronyms given to a term below apply whenever the term appears in this RFA. All other terms have their ordinary and common meaning.

Refer to all exhibits to this RFA for additional definitions.

[“Addendum”](#) means a written clarification or revision to this RFA, including exhibits, forms, and attachments, as issued and posted by HHSC to the HHS Grants RFA website. Each Addendum will be posted and must be signed by the Applicant and returned with its Application. Reference to more than one Addendum will be referenced in this RFA as [“Addenda.”](#)

[“Applicant”](#) means any person or legal entity that submits an Application in response to this RFA. The term includes the individual submitting the Application who is authorized to sign the Application on behalf of the Applicant and to bind the Applicant under any Grant Agreement that may result from the submission of the Application. May also be referred to in this RFA as [“Respondent.”](#)

[“Application”](#) means all documents the Applicant submits in response to this RFA, including all required forms and exhibits. May also be referred to in this RFA as [“Solicitation Response.”](#)

[“Budget”](#) means the financial plan for carrying out the Grant Project, as formalized in the Grant Agreement submitted as part of the application in response to this RFA. An Applicant’s requested Budget may differ from the System Agency-approved Budget executed in the final Grant Agreement.

[“Business Day\(s\)”](#) means, unless otherwise defined by applicable law or rule, any day except a Saturday, Sunday, or a national or state holiday as defined in Section 662.003 of the Texas Government Code.

[“CFR”](#) means the Code of Federal Regulations which is the codification of the general and permanent rules published in the Federal Register by the executive departments and agencies of the Federal Government.

[“Direct Cost”](#) means those costs that can be identified specifically with a particular final cost objective under the Grant Project responsive to this RFA or other internally or externally funded activity, or that can be directly assigned to such activities relatively easily with a high degree of accuracy. Costs incurred for the same purpose in like circumstances

must be treated consistently as either direct or indirect costs. Direct costs include, but are not limited to, salaries, travel, equipment, and supplies directly benefiting the grant-supported project or activity.

“Equipment” pursuant to 2 CFR §200.1, means tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost which equals or exceeds the lesser of the capitalization level established by the non-Federal entity for financial statement purposes, or \$10,000. See §200.1 for Capital assets, Computing devices, General purpose equipment, Information technology systems, Special purpose equipment, and Supplies.

“General Ledger” means a set of numbered accounts a business uses to keep track of financial transactions that may include assets, liabilities, equity, revenue and expenses.

“Grant Agreement” means the agreement entered into by the System Agency and the Grantee as a result of this RFA, including the Signature Document and all attachments and amendments. May also be referred to in this RFA as “Contract.”

“Grantee” means the party receiving funds under any Grant Agreement awarded under this RFA. May also be referred to as “Subrecipient” or “Contractor.”

“HHS” includes both the Health and Human Services Commission (HHSC) and the Department of State Health Services (DSHS).

“HHSC” means the Health and Human Services Commission.

“Indirect Cost” means those costs incurred for a common or joint purpose benefitting more than one cost objective, and not readily assignable to the cost objectives specifically benefitted, without effort disproportionate to the results achieved. Indirect costs represent the expenses of doing business that are not readily identified with the Grant Project responsive to this RFA but are necessary for the general operation of the organization and the conduct of activities it performs.

“Indirect Cost Rate” is a device for determining in a reasonable manner the proportion of indirect costs each program should bear. It is the ratio (expressed as a percentage) of the Grantee’s indirect costs to a direct cost base.

“Performance Improvement Plan” or “PIP” is a formal documented action plan to remediate poor performance or lack of compliance with mandatory grant obligations.

“Priority Population” refers to any of the following four groups: 1) Individuals under the age of 20; 2) Older adults residing in rural county (means adults within a certain age range determined based on the existing hospital policy); 3) Individuals who are uninsured (means an individual who lacks any form of public or private health insurance coverage); or 4) Women who are pregnant or recently gave birth (means time period following childbirth based on hospital’s clinical judgement, service population needs, and existing hospital policy).

“Project” or “Grant Project” means the specific work and activities that are supported by the funds provided under the Grant Agreement as a result of this RFA.

“Project Period” is the initial period of time set forth in the Grant Agreement during which grantees may perform approved grant-funded activities to be eligible for payment. Unless otherwise specified, the Project Period begins on the Grant Agreement effective date and ends on the Grant Agreement termination or expiration date, and represents the base Project Period, not including extensions or renewals. When referring to the base project period plus anticipated renewal or extension periods, “Grant Term” is used.

“RFA” means this Request for Applications, including all parts, exhibits, forms, attachments and addenda posted on the HHS Grants RFA website. May also be referred to herein as “Solicitation.”

“Rural Hospital” is defined in Section 548.0351(6-b) of the Texas Government Code as “a health care facility licensed under Chapter 241, Health and Safety Code, that: (A) is located in a county with a population of 68,750 or less; or (B) has been designated by the Centers for Medicare and Medicaid Services as a critical access hospital, rural referral center, or sole community hospital and: (i) is not located in a metropolitan statistical area; or (ii) if the hospital has 100 or fewer beds, is located in a metropolitan statistical area.”

“Rural Hospital Authority” or “RHA” means a hospital authority located in a rural county, as defined by Section 526.0321(5) of the Texas Government Code.

“Rural Hospital District” or “RHD” means a hospital district located in a rural county, as defined by Section 526.0321(6) of the Texas Government Code.

“State” means the State of Texas and its instrumentalities, including the System Agency and any other state agency, its officers, employees, or authorized agents.

“System Agency” means HHSC, DSHS, or both, that will be a party to any Grant Agreement resulting from the RFA.

“TxGMS” means the Texas Grant Management Standards published by the Texas Comptroller of Public Accounts.

1.3 STATUTORY AUTHORITY

The System Agency is requesting applications under Section 526.0324 of the Texas Government Code. All awards are subject to the availability of appropriated state funds and any modifications or additional requirements that may be imposed by law.

1.4 STANDARDS

Awards made as a result of this RFA are subject to all policies, terms, and conditions set forth in or included with this RFA as well as applicable statutes, requirements, and guidelines including the Texas Comptroller’s fiscal policies and cost principles (available at <https://comptroller.texas.gov/purchasing/grant-management/>).

Section II. Scope of Grant Project

2.1 PURPOSE

This funding opportunity invites grant applications requesting funding for the FY 2026 Innovation Grant Program. The purpose of this program is to support Rural Hospitals, RHAs, and RHDs in implementing initiatives that expand access to healthcare, improve quality of care for rural residents, strengthen the financial stability of grant recipients, and ensure funded projects can be sustained without additional state funding.

2.2 PROGRAM BACKGROUND

The Rural Health Stabilization and Innovation Act (H.B. 18) was enacted during the 89th Texas Legislative Session, and made effective June 20, 2025, to address the growing financial instability and the risk of closure facing Rural Hospitals in Texas. The Act establishes a statewide strategy to strengthen rural healthcare and supports multiple grant programs for rural hospitals, which include fostering innovation.

Through the Innovation Grant Program, this funding opportunity seeks to provide support to Rural Hospitals, RHAs, and RHDs to ensure quality and accessible health care in rural communities.

2.3 ELIGIBLE ACTIVITIES

The Innovation Grant Program may fund activities and costs as allowed by the laws, regulations, rules, and guidance governing fund use identified in the relevant sections of this RFA.

Funds awarded under the program must only be used for costs and activities that foster innovation by implementing initiatives that provide access to health care, improve quality of care, and strengthen financial stability.

Grant funds may be used for renovating, upgrading, or remodeling an existing structure that is currently owned by the RH, RHD, or RHA. All interior and exterior finishes, procurements of materials and equipment, and all construction activities must be completed and achieve operational status no later the end of the Project Period.

2.4 PROGRAM REQUIREMENTS

All Grant Projects funded under this RFA must meet the following program requirements:

- 2.4.1. Hospital Services.** Grantee shall continue to provide hospital services without interruption to the general public.
- 2.4.2. Project Execution.** Throughout the Grant Term, the Grantee shall execute the Project in accordance with the HHSC-approved Project. Modifications to the Project, Project milestones, and/or outcomes are not permitted. Grantee shall complete project by no later than **August 31, 2028**.

- 2.4.3. Activities Progress.** Throughout the Grant Term, Grantee shall report to HHSC all activities to show measurable progress toward Project milestones as required in **Section 2.5, Reporting Requirements**.
- 2.4.4. Sustainability Efforts.** Grantee shall establish, implement, and maintain sustainability strategies designed to ensure the continued achievement of the Project beyond the expiration of the Grant Term. Grantee shall actively pursue and identify additional funding sources and other resources sufficient to support ongoing operational and maintenance costs associated with the Project. At any time during the Grant Term, HHSC may require the Grantee to submit documentation or additional information regarding its sustainability efforts to verify compliance with Project requirements and alignment with the overall Project objectives.
- 2.4.5. Staffing.** Grantee shall designate one (1) full-time employee where 85% of their time is dedicated to monitoring and managing the Project. This position is considered key personnel and must remain filled for the entire duration of the Grant Term. The Grantee is required to notify HHSC in writing within ten (10) Business Days of any staff change to the designated staff. Grant funds may be used to pay for the designated staff member.
- 2.4.6. Project Management.** Grantee shall assign the designated staff as required by **Section 2.4.5, Staffing**, to perform the following Project management activities:
- A. Serve as the primary point of contact with HHSC to provide the Project status and respond to all inquiries;
 - B. Direct the comprehensive lifecycle of all Project activities to ensure oversight in the planning, procurement, and implementation phases;
 - C. Coordinate Project related tasks with all contractors, subcontractors, organizational partners, hospital staff, and other technical professionals as needed throughout the Project lifecycle;
 - D. Track and reconcile project expenses against the approved budget to ensure fiscal integrity and adherence to grant requirements;
 - E. Facilitate transparent reporting by managing the flow of project updates, milestone achievements, and expenditure tracking; and
 - F. Identify and mitigate Project vulnerabilities through early detection and collaborative problem-solving with hospital leadership and HHSC.
- 2.4.7. Self-Monitoring Requirements.** Grantee shall be responsible for the monitoring and effectiveness of the Project and the quality of the services provided as described below.
- A. Grantee shall implement a systematic monitoring process to track milestone completion, maintain schedule adherence, and ensure high-quality, cost-efficient execution by the Project's conclusion. Documentation for monitoring must be completed by Grantee no later than three (3) months from Effective Date of the Grant Agreement, and upon request, must be made available to HHSC at any time during the Grant Term.

- B. HHSC shall hold the Grantee exclusively accountable to fulfill all obligations and requirements of the Grant Agreement. The use of partners, contractors, or subcontractors does not mitigate or diminish the Grantee's responsibility for performance.
- C. Grantee shall ensure the successful and timely completion of the Project. Grantee shall take corrective actions upon the discovery of any Project insufficiencies, including but not limited to when:
 - 1. The Project encounters process or workflow failures, resource or staffing issues, or unexpected financial constraints;
 - 2. Grantee's Project staff misses reporting due dates; or
 - 3. Potential issues (e.g., scope creep, schedule delays, sustainability failures, partner/contractor/subcontractor issues, or other factors that impact the success of the Project).
- D. Throughout the Grant Term, Grantee shall notify HHSC of any insufficiencies, or corrective action(s) to remedy the insufficiencies, via the progress reports to HHSC as required under **Section 2.5, Required Reports**. Upon HHSC request, Grantee must provide documentation evidencing its corrective action(s) to remedy the insufficiencies identified in its required reports.

2.4.8. Subcontractors. Grantee may enter contracts with subcontractors to perform work for the Project. Notwithstanding the foregoing, the Grantee retains the sole responsibility for the performance and completion of the Project within the Project Period and may not delegate, assign or transfer such responsibility to any subcontractor. Grantee shall be fully responsible for: 1) ensuring that each subcontractor performs its work in accordance with the applicable contractual requirements; 2) ensuring all work assigned to the subcontractor is completed as directed by the Grantee; and 3) issuing payments to each subcontractor in accordance with the terms of the contract(s) between the Grantee and subcontractor. Grantee shall maintain all executed subcontractor contracts and any supporting documentation for the duration of the Grant Term and shall provide such copies to HHSC upon request.

Any contract for construction or renovation activities may be required to incorporate additional requirements depending on the Project activities. Additionally, any contract for construction or renovation activities must expressly incorporate **Exhibit B-1, Texas Uniform General Conditions for Construction Contract with HHSC Supplementary General Conditions v 2.2**.

2.4.9. Hospital Partnership Engagement. If Grantee proposes to partner with other hospitals to develop and implement a collective Project, all partner hospitals must operate under a centralized project framework that ensures full integration of all activities and objectives. Individual or standalone projects within the partnership are strictly prohibited. The partnering hospitals shall provide:

- A. A single, unified strategic vision for the Project, accompanied by a detail explanation of the partnership structure, including the specific roles and collective expertise of the hospitals to achieve the Project objectives;
- B. Designate a RH, RHD, or RHA to serve as the lead hospital. This lead hospital will be the Grantee and be responsible for all grant requirements, milestones, and obligations throughout the Grant Term;
- C. Upon Effective Date of the Grant Agreement, Grantee shall enter into agreements with each partner hospital and submit the executed agreements with the Activity Plan as referenced in **Section 2.5, Reporting Requirements**. Changes to such agreements must be reported in writing to HHSC within five (5) Business Days.

2.4.10. Grant Administration. Throughout the Grant Term, Grantee is responsible for performing and participating in the administrative tasks described below.

- A. Maintain an appropriate contract administration system to ensure that all terms, conditions, and specifications of this Grant Agreement are met.
- B. Retain a General Ledger from Grantee's computerized system that has accounts assigned to track financial transactions related to the Grant Agreement.
- C. Preserve written or electronic records of all related to grant programming, activities, operations, and expenditures.
- D. Establish quality assurance and quality improvement processes to monitor the progress of the initiative(s).
- E. Provide comprehensive reporting on or before the due dates in accordance with **Section 2.5, Reporting Requirements**.
- F. Maintain written or electronic records of all related to grant programming, activities, operations, and expenditures.
- G. Ensure all grant documentation is complete, accurate, and maintained in an organized fashion.
- H. Attend all required HHSC meetings and trainings as directed by HHSC.
- I. Provide additional documentation or clarification as requested by HHSC.

2.4.11. Control of Funds by Hospital System. Pursuant to Section 526.0327 of the Texas Government Code, funds awarded under the Grant Agreement to a hospital that is part of a hospital system, which is a system of two or more hospitals under the common governance of a single corporate parent, may not be retained or otherwise controlled by the corporate parent of the hospital system or the hospital system itself. Further, such funds must be under the control of an individual who is present at least two days per week on the premises of (1) the hospital or (2) an administrative office of the hospital that is located within five miles of the hospital. For purposes of this section, "control" includes the ability to make decisions regarding the time and manner in which to spend the funds awarded.

2.5 REPORTING REQUIREMENTS

The System Agency will monitor Grantee's performance, including, but not limited to, through review of financial and programmatic reports and performance measures, under any Grant Agreement awarded as a result of this RFA. Each Grantee awarded a Grant Agreement as a result of this RFA must submit the following reports by the noted due dates:

Table 1 – Reporting Deadlines

REPORT	FREQUENCY	DUE DATE
Activity Plan	One time One-time optional revision	By or before 15 calendar days following Effective Date of Grant Agreement By or before 30 calendar days from original submission of Activity Plan. At the sole discretion of HHSC, one additional revision may be approved by Grantee.
Progress Report	Twice per calendar year	1. March 2, 2027 2. September 2, 2027 3. March 3, 2028 4. August 31, 2028
Supporting Documentation	Twice per calendar year	1. April 1, 2027 2. October 2, 2027 3. April 1, 2028 4. September 30, 2028
Financial Status Report (FSR)	Twice per calendar year	1. March 2, 2027 2. September 2, 2027 3. March 3, 2028 4. August 31, 2028

2.5.1 Activity Plan. Grantee shall submit the Activity Plan using an HHSC-prescribed template. The Activity Plan must use the Project milestones and metrics from the Work Plan and integrate and articulate specific actionable steps (“Activities”) that Grantee will take during the Grant Term that demonstrate progress towards the Project milestones. Grantee shall

obtain HHSC written approval of the Activity Plan before HHSC will disperse any funds to the Grantee. Grantee shall maintain compliance with the HHSC-approved Activity Plan during the Grant Term.

- A. The Activity Plan may be revised once during the Grant Term. To revise the Activity Plan, Grantee shall submit its request via email for prior review and approval by or before the due date set forth in **Table 1** above. Modifications must be strictly limited to revising activities and will not take effect until and unless HHSC provides written approval. Any request for modifications to the Activity Plan after the deadline is not be permitted.
- B. With the Grantee's request via email to amend the Activity Plan, Grantee may also request to reallocate funds, not to exceed 10% of the total approved budget, among the following budget categories: personnel, fringe, travel, supplies, contractual, or other. Any request to reallocate funds among budget categories requires HHSC written approval. Any change to equipment and indirect costs categorical amounts is not permitted without a fully executed amendment between HHSC and the Grantee.

2.5.2 Progress Reports. Grantee shall submit four (4) progress reports to HHSC for review and assessment using the HHSC-prescribed form. The progress reports facilitate continuous monitoring by identifying the progress, successes, and challenges encountered by the Grantee throughout the Project Period.. Throughout the Project Period, the Grantee shall report, at a minimum: a brief summary of Project's overall status; completion of milestones and activities; upcoming activities and milestones (work to be performed); and identification of any barriers or challenges. At any time during the Project Period, HHSC may request additional information be added by the Grantee to the progress reports.

2.5.3 Supporting Documentation and Financial Status Report. Grantee shall submit to HHSC detailed and accurate supporting documentation that validates all Project expenditures and that explicitly identifies the allowable costs incurred for the Project (e.g., copies of "paid" invoices and receipts, timesheets for designated Project staff, travel receipts). The "paid" invoices and receipts must be provided in Portable Document Format (PDF), Joint Photographic Experts Group (JPEG), or other HHSC-approved format.

Grantee shall submit FSR twice per year to HHSC in accordance with the schedule in Table 1-Reporting Deadlines for System Agency review and financial assessment. Through submission of an FSR, Grantee certifies that (1) any applicable invoices have been reviewed to ensure all grant-funded purchases of goods or services have been completed, performed, or delivered in accordance with Grant Agreement requirements; (2) all Grantee-performed services have been completed in compliance with the terms of the Grant Agreement; (3) that the amount of the FSR added to all previous approved FSRs does not exceed the maximum liability of the Grant Award; and (4) all expenses shown on the FSR are allocable, allowable, actual, reasonable, and necessary to fulfill the purposes of the Grant Agreement.

- 2.5.4 Reporting Format.** Grantee shall provide all applicable reports in the format specified by System Agency in an accurate, complete, and timely manner and shall maintain appropriate supporting backup documentation.
- 2.5.5 Reporting Due Dates.** Failure to comply with submission deadlines for required reports or other requested information may result in HHSC, in its sole discretion, placing the Grantee on financial hold without first requiring a Performance Improvement Plan (PIP) in addition to pursuing any other corrective or remedial actions under the Grant Agreement. Grantee shall provide progress reports to obtain disbursement of funds
- 2.5.6 Advanced Notice for Reporting Extensions.** For any anticipated submission delays by Grantee, Grantee shall provide 10 calendar days' advance written notice to HHSC, including the proposed revised deadline for HHSC review and written approval. Frequent requests for reporting extensions are subject to HHSC compliance reviews and potential corrective action.
- 2.5.7 Early Project Completion.** HHSC reserves the right to revise reporting requirements upon the verified early completion of the Project.

2.6 PERFORMANCE MONITORING

HHSC will look solely to Grantee for the performance of all Grantee obligations and requirements in a Grant Agreement resulting from this RFA. Grantee shall not be relieved of its obligations for any nonperformance by its subgrantees or subcontractors, if any.

Grant Agreement(s) awarded as a result of this RFA are subject to the HHSC's performance monitoring activities throughout the duration of the Project Period. This evaluation may include an assessment of project activities to determine whether they continue to be effective throughout the Grant Term.

Grantees must regularly collect and maintain data that measures the performance and effectiveness of activities under a Grant Agreement resulting from this RFA in the manner, and within the timeframes specified in this RFA and resulting Grant Agreement, or as otherwise specified by HHSC.

As directed by HHSC, Grantees shall submit the necessary information and documentation regarding all requirements, including reports and other deliverables, in the form and format prescribed by HHSC.

Grantee shall report on the progress towards completion of the grant project and other relevant information as determined by HHSC during the Project Period. To remain eligible for renewal funding, if any, the Grantee must be able to show the scope of services provided and their impact, quality, and levels of performance against approved goals, and that Grantee's activities and services effectively address and achieve the Project's stated purpose.

2.6.1 HHSC Performance Assessment. HHSC and/or its representatives may monitor and audit the Grantee's performance under the Grant Agreement. Grantee will cooperate fully and assist HHSC with the coordination of the activities listed below including, but not limited to:

- A. Periodic site visits to monitor for compliance with federal and state requirements;
- B. Efficient use of grant funds;
- C. Project progression; and
- D. Adherence to the requirements set forth in the Grant Agreement.

2.6.2 Performance Improvements. HHSC may, at its sole discretion, require the Grantee to adopt a formal PIP to address any deficiencies that compromise Project completion or for failure to comply with the obligations of the Grant Agreement. HHSC reserves the right to impose remedial measures including the following:

- A. A written PIP;
- B. Additional reporting as directed by HHSC;
- C. Placing Grantee on a financial hold (i.e., withholding payments) until resolution of deficiency or compliance issue; or
- D. Termination of Grant Agreement or;
- E. Any or all remedies that may be available under the Grant Agreement and/or permitted by law.

2.7 LIMITATIONS ON GRANTS TO UNITS OF LOCAL GOVERNMENT

Pursuant to the General Appropriations Act, Article IX, Section 4.04,

In each Grant Agreement with a unit of local government, grant funds appropriated under the General Appropriations Act will be expended subject to limitations and reporting requirements similar to those provided by:

- (1) Parts 2, 3, and 5 of Article IX of the General Appropriations Act (except there is no requirement for increased salaries for local government employees);
- (2) §§556.004, 556.005, and 556.006, Government Code; and
- (3) §§2113.012 and 2113.101, Government Code.

In this section, "unit of local government" means:

- (1) a council of governments, a regional planning commission, or a similar regional planning agency created under Chapter 391, Local Government Code;
- (2) a local workforce development board; or
- (3) a community center as defined by Health and Safety Code, §534.001(b).

Section III. Applicant Eligibility Requirements

3.1 LEGAL AUTHORITY TO APPLY

By submitting an Application in response to this RFA, Applicant certifies that it has legal authority to apply for the Grant Agreement that is the subject of this RFA and is eligible to receive awards. Further, Applicant certifies it will continue to maintain any required legal authority and eligibility throughout the entire duration of the grant term, if awarded. All requirements apply with equal force to Applicant and, if the recipient of an award, Grantee and its subgrantees or subcontractors, if any.

Applicant engaging in hospital partnerships for their proposed Project, as described in **Section 2.4.9, Hospital Partnership Engagement**, must submit a single, unified Application, as the lead hospital and on behalf of the group, to the RFA.

Applicant must submit one Application for each unique Project being proposed.

3.2 APPLICATION SCREENING REQUIREMENTS

In order to be considered an Applicant eligible for evaluations, Applicant must meet the following minimum requirements:

- A. Applicant must be classified as a Rural Hospital, Rural Hospital District, or Rural Hospital Authority.
- B. Applications will be reviewed to assure a complete application was submitted by the deadline established in **Section 7.1, Schedule of Events**, and in accordance with **Section XIII, Submission Checklist**.

All complete Applications meeting the eligibility and minimum requirements will move forward to the evaluation stage.

3.3 GRANT AWARD ELIGIBILITY

By submitting an Application in response to this RFA, Applicant certifies that:

- A. Applicant and all of its identified subsidiaries intending to participate in the Grant Agreement are eligible to perform grant-funded activities, if awarded, and are not subject to suspension, debarment, or a similar ineligibility determined by any state or federal entity;
- B. Applicant is in good standing under the laws of Texas and has provided HHS with any requested or required supporting documentation in connection with this certification;
- C. Applicant shall remain in good standing and eligible to conduct its business in Texas and shall comply with all applicable requirements of the Texas Secretary of State and the Texas Comptroller of Public Accounts;
- D. Applicant is currently in good standing with all licensing, permitting, or regulatory bodies that regulate any or all aspects of Applicant's operations;

- E. Applicant is currently in good standing with HHSC, does not owe any outstanding funds to HHSC, and/or is current on any established HHSC payment plans; and
- F. Applicant is not delinquent in taxes owed to any taxing authority of the State of Texas as of the effective date of this Grant Agreement.

3.4 GRANTS FOR POLITICAL POLLING PROHIBITED

Pursuant to the General Appropriations Act, Article IX, Section 4.03, none of the funds appropriated by the General Appropriations Act may be granted to or expended by any entity which performs political polling. This prohibition does not apply to a poll conducted by an academic institution as part of the institution's academic mission that is not conducted for the benefit of a particular candidate or party. By submitting a response to this RFA, Applicant certifies that it is not ineligible for a Grant Agreement pursuant to this prohibition.

Section IV. Project Period

4.1 PROJECT PERIOD

The Project Period is anticipated to be August 1, 2026, through **October 6, 2028**.

4.2 PROJECT CLOSEOUT

HHSC will programmatically and financially close the grant award and end the Grant Agreement when HHSC determines Grantee has completed all applicable actions and work in accordance with Grant Agreement requirements. The Grantee must submit all required financial, performance, and other reports as required in the Grant Agreement. The project close-out date is **October 6, 2028**.

Funds not obligated by Grantee by the end of the Grant Term and not expended by the Project close-out date must be returned by Grantee to HHSC on or before **October 27, 2028**.

All Project funds must be incurred by **August 31, 2028**. The Project close-out period, ending October 6, 2028, is for administrative close-out purposes only and does not permit additional service delivery or resource allocation

Section V. Grant Funding and Reimbursement Information

5.1 GRANT FUNDING SOURCE AND AVAILABLE FUNDING

The total amount of state funding available for the FY 2026 Innovation Grant Program is **Twenty-Five Million Dollars (\$25,000,000.00)** for the entire Project Period. It is the intention of HHSC to make multiple awards to Applicants that successfully undertake projects to provide access to and improve the quality of health care, strengthen the hospital's financial stability, and are estimated to become sustainable and be maintained without additional state funding after the grant award.

Applicants are strongly cautioned to only apply for the amount of grant funding they can *responsibly expend* during the Project Period to avoid lapsed funding at the end of the grant term. Successful Applications may not be funded to the full extent of Applicant's requested Budgets in order to ensure grant funds are available for the broadest possible array of communities and programs.

Grant funds must only be used for actual, allowable, and allocable expenses that occur within the Project Period. Any costs or expenses outside the Project Period, as described in **Section 4.1, Project Period**, are not authorized by HHSC and remain the sole financial responsibility of the Grantee.

5.2 NO GUARANTEE OF DISBURSEMENT AMOUNTS

There is no guarantee of total disbursements to be paid to any Grantee under any Grant Agreement, if any, resulting from this RFA. Grantees should not expect to receive additional or continued funding under future RFA opportunities and should maintain sustainability plans in case of discontinued grant funding. Any additional funding or future funding may require submission of a new Application through a subsequent RFA.

Receipt of an Application in response to this RFA does not constitute an obligation or expectation of any award of a Grant Agreement or funding of a grant award at any level under this RFA.

5.3 GRANT FUNDING PROHIBITIONS

Grant funds may not be used to support the following services, activities, and costs:

- A. Any use of grant funds to replace (supplant) funds that have been budgeted for the same purpose through non-grant sources;
- B. To supplant or be used as a substitute for any monies awarded through non-Medicaid federal funding source, including a federal grant;
- C. To reimburse an expense or pay for any cost that another source, including Medicaid, is obligated to reimburse or pay by law or under a contract;

- D. Inherently religious activities such as prayer, worship, religious instruction, or proselytization;
- E. Any portion of the salary of, or any other compensation for, an elected or appointed government official;
- F. Vehicles for general agency use (to be allowable, vehicles must have a specific use related to Project objectives or activities);
- G. Entertainment, amusement, or social activities and any associated costs including but not limited to admission fees or tickets to any amusement park, recreational activity or sporting event unless such costs are incurred for components of a program approved by the grantor agency and are directly related to the program's purpose;
- H. Costs of promotional items, and memorabilia, including models, gifts, and souvenirs;
- I. Food, meals, beverages, or other refreshments, except for eligible per diem associated with grant-related travel, where pre-approved for working events, or where such costs are incurred for components of a program approved by the grantor agency and are directly related to the program's purpose;
- J. Membership dues for individuals;
- K. Any expense or service that is readily available at no cost to the grant Project;
- L. Any activities related to fundraising;
- M. Any construction involving the erection of a new building from the ground up or the expansion of, or addition to, an existing building;
- N. Any other prohibition imposed by federal, state, or local law; and
- O. Certain capital expenditures such as costs of property losses and expenses, real estate purchases, mortgage payments, acquisition or construction of facilities, or other items that are unallowable pursuant to TxGMS, Appendix 7.

5.4 COST SHARING OR MATCHING REQUIREMENTS

Cost Sharing or Matching funds are not a requirement of this RFA.

5.5 PAYMENT METHOD

HHSC shall disburse grant funds as set forth below. The payment schedule for grant funds will be determined by HHSC based on the HHSC-approved Activity Plan.

- A. Payment 1: Upon HHSC receipt and approval of Grantee's Activity Plan (see **Section 2.5, Reporting Requirements**), payment amount to be disbursed will be determined based on final negotiated contract and milestones.

- B. Payment 2: Upon the HHSC receipt and approval of Grantee's Progress Report due on March 2, 2027 (see **Section 2.5, Reporting Requirements**) demonstrating completion of milestones and task due to date, payment amount to be disbursed will be determined based on final negotiated contract and milestones.
- C. Payment 3: Upon HHSC receipt and approval Grantee's Progress Report due on September 2, 2027 (see **Section 2.5, Reporting Requirements**) demonstrating completion of milestones and task due to date, payment amount to be disbursed will be determined based on final negotiated contract and milestones.
- D. Payment 4: Upon HHSC receipt and approval of Grantee's Progress Report due on March 3, 2028 (see **Section 2.5, Reporting Requirements**) demonstrating completion of milestones and task due to date, payment amount to be disbursed will be determined based on final negotiated contract and milestones.

HHSC will monitor the Grantee's progress toward achievement of milestones based on the Progress Reports submitted pursuant to **Section 2.5, Reporting Requirements**.

Amounts paid but not supported by adequate documentation may be subject to recoupment by the System Agency.

Section VI. Application Forms and Exhibits for Submission

Note: Applicants must refer to **Section XIII, Submission Checklist**, for the complete checklist of documents that must be submitted with an application under this RFA.

6.1 NARRATIVE PROPOSAL

Using **Forms B-E**, attached to this RFA, Applicants shall describe their proposed Project tasks, processes, and methodologies to satisfy all objectives described in **Section II, Scope of Grant Project**.

Applicants **must** complete and submit all required attachments. **Applicants that fail to submit completed Forms B-E as set forth in this RFA with their Application will be disqualified.**

6.2 BUDGET

Attached **Exhibit E, Budget Template**, of this RFA is the template for submitting the Budget. Applicants must develop the Budget to support their Proposed Project and in alignment with the requirements described in this RFA.

Applicant must submit a detailed budget proposal that maps out all allowable expenses for the Project. The proposed budget must fall within a prescribed range of \$2 million to \$5 million. The proposed budget must be within the Project's duration and explicitly support the hospital's chosen initiative(s).

Applicants must ensure that Project costs outlined in the Budget are reasonable, allowable, allocable, and developed in accordance with applicable state and federal grant requirements. Reasonable costs are those if, in nature and amount, do not exceed that which would be incurred by a prudent person under the circumstances prevailing at the time the decision was made to incur the cost. A cost is allocable to a particular cost objective if the cost is chargeable or assignable to such cost objective in accordance with relative benefits received. See 2 CFR Part 200.403 or TxGMS Cost Principles, Basic Considerations (pgs. 32-33), for additional information related to factors affecting allowability of costs.

Applicants must utilize the budget template provided, **Exhibit E, Budget Template**, and identify all budget line items and matching costs. Budget categories must be broken out into specific budget line items that allow System Agency to determine if proposed costs are reasonable, allowable, and necessary for the successful performance of the Project. Applicants must enter all costs in the budget tables and explain why the cost is necessary and how the cost was established.

If selected for a grant award under this RFA, only System Agency-approved budget items in the Budget may be considered eligible expenses.

Submission of Exhibit E, Budget Template, is mandatory. Applicants that fail to submit a Budget as set forth in this RFA with their Application will be disqualified.

6.3 PARTNERSHIP AGREEMENTS

Applicant proposing a Project involving partnership engagements, as described in **Section 2.4.9, Hospital Partnership Engagements**, must submit evidence of partnership agreements and other documents that demonstrate a shared understanding among the participating hospitals regarding Project goals and outcomes, how each partner will contribute to the implementation of the Project, and how each partner may benefit from participation in the Project. Each partnership agreement and documents must be on letterhead and be signed by an authorized representative of the hospital partner making the representations.

Applicant, the lead hospital, is responsible for submitting all documents with the Application. By submitting documents, Applicant represents that all information being provided is true, accurate, and correct.

6.4 INDIRECT COSTS

Applicants must have an approved indirect cost rate (ICR) or request the de minimis rate to recover indirect costs. All Applicants are required to complete and submit **Form H, HHS System Indirect Cost Rate Questionnaire**, with required supporting documentation. The questionnaire initiates the acknowledgment or approval of an ICR for use with the System Agency cost-reimbursable contracts. Entities declining the use of indirect cost cannot recover indirect costs on any System Agency award or use unrecovered indirect costs as match.

HHS typically accepts the following approved ICRs:

- A. Federally Approved Indirect Cost Rate Agreement
- B. State of Texas Approved Indirect Cost Rate

The System Agency, at its discretion, may request additional information to support any approved ICR agreement.

If the Applicant does not have an approved ICR agreement, the Applicant may be eligible for the fifteen percent (15%) de minimis rate or may request to negotiate an ICR with HHS.

Applicants that wish to negotiate an ICR with HHS, must visit the Indirect Cost Rate Group Landing Page and request the ICR Proposal Package. The ICR Proposal Package must be completed and returned to the HHS Federal Funds Indirect Cost Rate Group no later than three (3) months post-award. Once the completed ICR Proposal Package is submitted to the Indirect Cost Rate Group, the ICR negotiation process can take 3-4 months or longer, so it is important to submit the completed ICR Proposal Package to the Indirect Cost Rate Group as soon as possible.

Applicants that have an existing state or federal negotiated indirect cost rate agreement may submit their completed Indirect Cost Rate Questionnaire and existing indirect cost rate agreement by visiting the [Indirect Cost Rate Group Landing Page](#).

Applicants that wish to elect the de minimis indirect cost rate must not have a current negotiated indirect cost rate with any state or federal agency. To elect the de minimis indirect cost rate, grantees must submit their Indirect Cost Rate Questionnaire which states they elect to use the de minimis indirect cost rate by visiting the Texas HHS [Indirect Cost Rate Group Landing Page](#). The Indirect Cost Rate Group will contact the requestor to complete the de minimis request. Grantees should respond within ten (10 business days or the request will be cancelled, and indirect costs may be disallowed.

Applicants that wish to decline indirect costs must submit their completed Indirect Cost Rate Questionnaire by visiting the [Indirect Cost Rate Group Landing Page](#). The Texas HHS Indirect Cost Rate Group will respond to the request and issue an acknowledgement of declined indirect costs.

Once HHS acknowledges an existing rate or approves an ICR, the Grantee will receive one of the three indirect cost approval letters: ICR Acknowledgement Letter, ICR Acknowledgement Letter – Fifteen Percent De Minimis, or the ICR Agreement Letter.

If an Indirect Cost Rate Letter is required but it is not issued at the time of Grant Agreement execution, the Grant Agreement will be amended to include the Indirect Cost Rate Letter after the ICR Letter is issued.

Approval or acceptance of an ICR will not result in an increase in the amount awarded or affect the agreed-upon service or performance levels throughout the life of the award.

6.5 ADMINISTRATIVE APPLICANT INFORMATION

Using **Forms A, B-1, B-2, F, and G**, attached to this RFA, Applicant must provide satisfactory evidence of its ability as an organization to manage and coordinate the types of activities described in this RFA.

1. Litigation and Contract History

Applicant must complete **Form G, Contract and Litigation History**, and submit with the Application a complete disclosure of any alleged or significant contractual or grant failures.

In addition, Applicant must disclose any civil or criminal litigation or investigation pending over the last five (5) years that involves Applicant or in which Applicant has been judged guilty or liable. Failure to comply with the terms of this provision may disqualify Applicant. See, HHS Solicitation Affirmations. Applicant certifies it does not have any existing claims against or unresolved audit exceptions with the State of Texas or any agency of the State of Texas.

Application may be rejected based upon Applicant's prior history with the State of Texas or with any other party that demonstrates, without limitation, unsatisfactory performance, adversarial or contentious demeanor, or significant failure(s) to meet contractual or grant obligations.

2. Financial Management and Administrative Questionnaire

Applicant must complete **Form F, Financial Management and Administrative Questionnaire**, and submit with its Application.

Section VII. RFA Administrative Information and Inquiries

7.1 SCHEDULE OF EVENTS

EVENT	DATE/TIME
Funding Announcement Posting Date Posted to HHS Grants RFA	April 16, 2026
Applicant Conference (Attendance is Optional)	April 24, 2026 at 1:00 PM Central Time
Deadline for Submitting Questions or Requests for Clarification	April 28, 2026 at 5:00 PM Central Time
Date Answers to Questions or Requests for Clarification Posted	May 6, 2026
Deadline for Submission of Applications NOTE: Applications must be <u>RECEIVED</u> by HHSC by this deadline if not changed by subsequent Addenda to be considered eligible.	May 28, 2026 by 10:30 a.m. Central Time
Anticipated Notice of Award	July 2026
Anticipated Project Start Date	August 2026

Applicants must ensure their applications are received by HHSC in accordance with the Deadline for Submission of Applications (date and time) indicated in this Schedule of Events or as changed by subsequent Addenda posted to the [HHS Grants RFA](#) website .

All dates are tentative and HHSC reserves the right to change these dates at any time. At the sole discretion of HHSC, events listed in the Schedule of Events are subject to scheduling changes and cancellation. Scheduling changes or cancellation determinations made prior to the Deadline for Submission will be published by posting an addendum to the [HHS Grants RFA](#) website. After the Deadline for Submission, if there are delays that significantly impact the anticipated award date, HHSC, at its sole discretion, may post updates regarding the anticipated award date to the [Procurement Forecast](#) on the HHS Procurement Opportunities [web page](#). Each

Applicant is responsible for checking the HHS Grants RFA website and Procurement Forecast for updates.

7.2 SOLE POINT OF CONTACT

All requests, questions or other communication about this RFA shall be made by email **only** to the Grant Specialist designated as HHSC's Sole Point of Contact listed below:

Name	Michele Rivers
Title	Grant Specialist, HHSC Procurement and Contracting Services
Address	Procurement and Contracting Services Building 1100 W 49th St. MC: 2020 Austin, TX 78756
Phone	512-406-2449
Email	Michele.Rivers@hhs.texas.gov

Applicants shall not use this e-mail address for submission of an Application. Follow the instructions for submission as outlined in Section VIII, Application Organization and Submission Requirements.

However, if expressly directed in writing by the Sole Point of Contact, Applicant may communicate with another designated HHS representative, e.g., during grant negotiations as part of the normal grant review process, if any.

Prohibited Communications: Applicants and their representatives shall not contact other HHS personnel regarding this RFA.

This restriction (on only communicating in writing by email with the sole point of contact identified above) does not preclude discussions between Applicant and agency personnel for the purposes of conducting business unrelated to this RFA.

Failure of an Applicant or its representatives to comply with these requirements may result in disqualification of the Application.

7.3 RFA QUESTIONS AND REQUESTS FOR CLARIFICATION

Written questions and requests for clarification of this RFA are permitted if submitted by email to the Sole Point of Contact by the deadline established in **Section 7.1, Schedule of Events**, or as may be amended in Addenda, if any, posted to the HHS Grants RFA websites.

Applicants' names will be removed from questions in any responses released. All questions and requests for clarification must include the following information. Submissions that do not include this information may not be accepted:

- A. RFA Number;
- B. Section or Paragraph number from this Solicitation;
- C. Page Number of this Solicitation;
- D. Exhibit or other Attachment and Section or Paragraph number from the Exhibit or other Attachment;
- E. Page Number of the Exhibit;
- F. Language, Topic, Section Heading being questioned; and
- G. Question

The following contact information must be included in the e-mail submitted with questions or requests for clarification:

- A. Name of individual submitting question or request for clarification
- B. Organization name
- C. Phone number
- D. E-mail address

Questions or other written requests for clarification must be received by the Sole Point of Contact by the deadline set forth in this Section 7.1, Schedule of Events, or as may be amended in Addenda, if any, posted to the HHS Grants RFA website.

HHSC may review and, at its sole discretion, may respond to questions or other written requests received after the deadline.

7.4 AMBIGUITY, CONFLICT, DISCREPANCY, CLARIFICATIONS

Applicants must notify the Sole Point of Contact of any ambiguity, conflict, discrepancy, exclusionary specification, omission or other error in the RFA in the manner and by the deadline for submitting questions. Each Applicant submits its Application at its own risk.

If Applicant fails to properly and timely notify the Sole Point of Contact of any ambiguity, conflict, discrepancy, exclusionary specification, omission or other error in the RFA, Applicant, whether awarded a Grant Agreement or not:

- A. Shall have waived any claim of error or ambiguity in the RFA and any resulting Grant Agreement;
- B. Shall not contest the interpretation by the HHSC of such provision(s); and
- C. Shall not be entitled to additional reimbursement, relief, or time by reason of any ambiguity, conflict, discrepancy, exclusionary specification, omission, or other error or its later correction.

7.5 RESPONSES TO QUESTIONS OR REQUEST FOR CLARIFICATIONS

Responses to questions or other written requests for clarification will be consolidated and HHSC will post responses in one or more Addenda on the [HHS Grants RFA](#) website. Responses will not be provided individually to requestors.

HHSC reserves the right to amend answers previously posted at any time prior to the deadline for submission of Applications. Amended answers will be posted on the [HHS Grants RFA](#) website in a separate, new Addendum or Addenda. It is Applicant's responsibility to check the [HHS Grants RFA](#) website or contact the Sole Point of Contact for a copy of the Addendum with the amended answers.

7.6 CHANGES, AMENDMENT OR MODIFICATION TO RFA

HHSC reserves the right to change, amend, modify or cancel this RFA. All changes, amendments and modifications or cancellation will be posted by Addendum on the HHS Grants RFA website.

It is the responsibility of each Applicant to periodically check the HHS Grants RFA website for any additional information regarding this RFA. Failure to check the posting website will in no way release any Applicant or awarded Grantee from the requirements of posted Addenda or additional information. No HHS agency will be responsible or liable in any regard for the failure of any individual or entity to receive notification of any posting to the websites or for the failure of any Applicant or awarded Grantee to stay informed of all postings to these websites. If the Applicant fails to monitor these websites for any changes or modifications to this RFA, such failure will not relieve the Applicant of its obligation to fulfill the requirements as posted.

7.7 EXCEPTIONS

Applicants are highly encouraged, in lieu of including exceptions in their Applications, to address all issues that might be advanced by way of exception or assumptions by submitting questions or requests for clarification pursuant to **Section 7.3, RFA Questions and Requests for Clarification**.

No exception, nor any other term, condition, or provision in an Application that differs, varies from, or contradicts this RFA, will be considered to be part of any Grant Agreement resulting from this RFA unless expressly made a part of the Grant Agreement in writing by the System Agency.

7.8 INSURANCE REQUIREMENTS

Grantee shall carry insurance in the types and amounts indicated in **Exhibit G, Insurance Requirements**, for the duration of the Grant Agreement.

7.9 APPLICANT CONFERENCE

HHSC will conduct an Applicant conference on the date and time set out in **Section 7.1, Schedule of Events** to review the key elements of this RFA. Attendance is optional and not required, however, is strongly encouraged.

People with disabilities who wish to attend the meeting and require auxiliary aids or services should contact the Sole Point of Contact identified in **Section 7.2, Sole Point of**

Contact, at least seventy-two (72) hours before the meeting in order to have reasonable accommodations made by HHSC.

The conference may be held by webinar, conference call or both. Attendees are required to sign a conference attendance log and those joining via conference call are required to send an email to the Sole Point of Contact (see **Section 7.2, Sole Point of Contact**) advising of participation in the conference. Whether signing the conference attendance log in person or sending email notification, each attendee must provide his/her name, attendee's company name, and attendee email address.

All questions and requests for clarification must be presented in writing at the conference. Reference **Section 7.3, RFA Questions and Requests for Clarification** for the required format and information to be included.

During the conference, HHSC may provide responses; however, HHSC will consolidate the official responses to all questions and requests for clarifications received during the conference and include in an Addendum posted on the HHS Grants RFA website.

HHSC reserves the right to amend responses to questions and requests for clarification after posting at any time prior to the Deadline for Submission of Applications. Amended answers will be posted on the HHS Grants RFA website in a separate, new Addendum or Addenda.

WEBINAR INFORMATION:

Registration URL

<https://attendee.gotowebinar.com/register/7570817509994721626>

Webinar ID

353-996-035

Section VIII. Application Organization and Submission Requirements

8.1 APPLICATION RECEIPT

Applications must be received by HHSC by the Deadline for Submission of Applications specified in **Section 7.1, Schedule of Events**, or subsequent Addenda. HHSC will date and time stamp all Applications upon receipt. Applications received after the Deadline for Submission of Applications may be ruled ineligible. Applicants should allow for adequate time for submission before the posted Deadline for Submission.

No HHS agency will be held responsible for any Application that is mishandled prior to receipt by HHSC. It is the Applicant's responsibility to ensure its Application is received by HHSC before the Deadline for Submission of Applications. No HHS agency will be responsible for any technical issues that result in late delivery, non-receipt of an

Application, inappropriately identified documents, or other submission issue that may lead to disqualification.

Note: All Applications become the property of HHSC after submission and receipt and will not be returned to Applicant.

Applicants understand and acknowledge that issuance of this RFA or retention of Applications received in response to this RFA in no way constitutes a commitment to award Grant Agreement(s) as a result of this RFA.

8.2 APPLICATION SUBMISSION

By submitting an Application in response to this Solicitation, Applicant represents and warrants that the individual submitting the Application and any related documents on behalf of the Applicant is authorized to do so and binds the Applicant under any Grant Agreement that may result from the submission of an Application.

8.3 REQUIRED SUBMISSION METHOD

Applicants must submit their completed Applications by the Deadline for Submission of Applications provided in **Section 7.1, Schedule of Events**, or subsequent Addenda, using one of the approved methods identified below. Applications submitted by any other method (e.g. facsimile) will not be considered and will be disqualified.

Submission Option #1 HHS Online Bid Room: Applicants shall upload the following documents to the Online Bid Room utilizing the procedures in **Exhibit J, HHS Online Bid Room. File Size Limitation:** Restriction to 250MB per file attachment.

- A. One (1) copy marked as “Original Application” that contains the Applicant’s entire application in a Portable Document Format (“.pdf”) file.
- B. One (1) copy of the completed **Exhibit E, Budget Template**, in its original Excel format.
- C. One (1) copy of the complete Application marked as “Public Information Act Copy,” if applicable, in accordance with **Section 12.1, Texas Public Information Act**, in a Portable Document Format (“.pdf”) file.

Submission Option #2 Sealed Package with USB Drives: Applicants shall submit each of the following on separate USB drives:

- A. One (1) USB drive with the complete Application file marked as “Original Application” in a Portable Document Format (“.pdf”) file. Include the USB in a separate envelope within the sealed Application package and mark the USB and envelope with “Original Application.” USB drive must include the completed **Exhibit E, Budget Template**, in its original Excel format.

- B. One (1) USB drive with a copy of the complete Application file marked as “Public Information Act Copy,” if applicable and in accordance with **Section 12.1, Texas Public Information Act**. The copy must be in a Portable Document Format (“.pdf”) file. Include the USB in a separate envelope within the sealed package and mark the USB and envelope with “Public Information Act Copy” or “PIA Copy.”

Sealed packaged must be clearly labeled with the following:

- A. RFA Number
- B. RFA Title
- C. Application Response Deadline
- D. Sole Point of Contact’s name
- E. Applicant’s legal name

Applicants are solely responsible for ensuring the USB drives are submitted in sealed packaging that is sufficient to prevent damage to contents and delivered by U.S. Postal Service, overnight or express mail, or hand delivery to the addresses below. No HHS agency will be responsible or liable for any damage.

Overnight/Express/Priority Mail	Hand Delivery
Health and Human Services Commission ATTN: Michele Rivers Tower Building Room 108 1100 W. 49th St., MC 2020 Austin, Texas 78756	Health and Human Services Commission ATTN: Michele Rivers Procurement & Contracting Services Building 1100 W. 49th St., MC 2020 Austin, Texas 78756

8.4 COSTS INCURRED FOR APPLICATION

All costs and expenses incurred in preparing and submitting an Application in response to this RFA and participating in the RFA selection process are entirely the responsibility of the Applicant.

8.5 APPLICATION COMPOSITION

All Applications must:

- A. Be responsive to all RFA requirements;
- B. Be clearly legible;

- C. Be presented using font type Verdana, Arial, or Times New Roman, font size 12 pt., with one (1) inch margins and 1.5 line spacing; the sole 12-point font size exception is no less than size 10 pt. for tables, graphs, and appendices;
- D. Include page numbering for each section of the proposal; and
- E. Include signature of Applicant's authorized representative on all exhibits and forms requiring a signature. Copies of the Application documents should be made after signature.

8.6 APPLICATION ORGANIZATION

The complete application file .pdf must:

- A. Be organized in the order outlined in the **Section XIII, Submission Checklist**, and include all required sections (e.g., "Administrative Information," "Narrative Proposal," "Exhibits to be Submitted with Application," and "Addenda")
 - 1. **Exhibit E, Budget Template**, is to be submitted in its original Excel format.
 - 2. Each Application section must have a cover page with the Applicant's legal name, RFA number, and Name of Grant identified.
- B. Include all required documentation, exhibits, and forms completed and signed, as applicable. Copies of forms are acceptable, but all copies must be identical to the original. All exhibits must be submitted and obtained directly from the posted RFA package; previous versions and copies are not allowed or acceptable.

8.7 APPLICATION WITHDRAWALS OR MODIFICATIONS

Prior to the Deadline for Submission of Applications set forth in **Section 7.1, Schedule of Events**, or subsequent Addenda, an Applicant may:

- A. Withdraw its Application by submitting a written request to the Sole Point of Contact; or
- B. Modify its Application by submitting an entirely new submission, complete in all respects, using one of the approved methods of submission set forth in this RFA. The modification must be received by HHSC by the Deadline for Submission of Applications set forth in **Section 7.1, Schedule of Events**, or subsequent Addenda.

No withdrawal or modification request received after the Deadline for Submission of Applications, set forth in **Section 7.1, Schedule of Events**, or subsequent Addenda, will be considered. Additionally, in the event of multiple Applications received, the most timely received and/or modified Application will replace the Applicant's original and all prior submission(s) in its entirety and the original submission(s) will not be considered.

Section IX. Application Screening and Evaluation

9.1 OVERVIEW

A three-step selection process will be used:

- A. Application screening to determine whether the Applicant meets the minimum requirements of this RFA;
- B. Evaluation based upon specific criteria; and
- C. Final selection based upon State priorities and other relevant factors, as outlined in **Section 10.1, Final Selection**.

9.2 INITIAL COMPLIANCE SCREENING OF APPLICATIONS

All Applications received by the Deadline for Submission of Applications as outlined in **Section 7.1, Schedule of Events**, or subsequent Addenda, will be screened by HHSC to determine which Applications meet all the minimum requirements of this RFA and are deemed responsive and qualified for further consideration. See **Section 3.2, Application Screening Requirements**.

At the sole discretion of HHSC, Applications with errors, omissions, or compliance issues may be considered non-responsive and may not be considered. The remaining Applications will continue to the evaluation stage and will be considered in the manner and form as which they are received. HHSC reserves the right to waive minor informalities in an Application. A “minor informality” is an omission or error that, in the determination of HHSC if waived or modified, would not give an Applicant an unfair advantage over other Applicants or result in a material change in the Application or RFA requirements. **Note:** Any disqualifying factor set forth in this RFA does not constitute a informality (e.g., **Exhibit A, HHS Solicitation Affirmations v2.10**, or **Exhibit E, Budget Template**).

HHSC, at its sole discretion, may give an Applicant the opportunity to submit missing information or make corrections at any point after receipt of Application. The missing information or corrections must be submitted to the Sole Point of Contact e-mail address in **Section 7.2, Sole Point of Contact**, by the deadline set by HHSC. Failure to respond by the deadline may result in the rejection of the Application and the Applicant’s not being considered for award.

9.3 QUESTIONS OR REQUESTS FOR CLARIFICATION FOR APPLICATIONS

System Agency reserves the right to ask questions or request clarification or revised documents for a submitted Application from any Applicant at any time prior to award. System Agency reserves the right to select qualified Applications received in response to this RFA without discussion of the Applications with Applicants.

9.4 EVALUATION CRITERIA

Applications will be evaluated and scored in accordance with the following scoring criteria using **Exhibit D, Evaluation Tool**.

Scoring Criteria: Qualified Applications shall be evaluated based upon:

- A. Innovative Project (60%);
- B. Sustainability (30%); and
- C. Budget (10%).

9.5 PAST PERFORMANCE

System Agency reserves the right to request additional information and conduct investigations as necessary to evaluate any Application. By submitting an Application, the Applicant generally releases from liability and waives all claims against any party providing information about the Applicant at the request of System Agency.

System Agency may examine Applicant's past performance which may include, but is not limited to, information about Applicant provided by any governmental entity, whether an agency or political subdivision of the State of Texas, another state, or the Federal government.

System Agency, at its sole discretion, may also initiate investigations or examinations of Applicant performance based upon media reports. Any negative findings, as determined by System Agency in its sole discretion, may result in System Agency removing the Applicant from further consideration for award.

Past performance information regarding Applicants may include, but is not limited to:

- A. Notices of termination;
- B. Cure notices;
- C. Assessments of liquidated damages;
- D. Litigation;
- E. Audit reports; and
- F. Non-renewals of grants or contracts based on Applicant's unsatisfactory performance.

Applicants also may be rejected as a result of unsatisfactory past performance under any grant(s) or contract(s) as reflected in vendor performance reports, reference checks, or other sources. An Applicant's past performance may be considered in the initial screening process and prior to making an award determination.

Reasons for which an Applicant may be denied a Grant Agreement at any point after application submission include, but are not limited to:

- A. Applicant is currently under a corrective action plan or as a vendor hold through the Texas Comptroller;
- B. Applicant has a record of repeated non-responsiveness to HHSC written requests;
- C. Applicants has a history of repeated non-compliance with contractual obligations;
- D. Applicant has Contracts or purchase orders that have been cancelled in the previous 12 months for non-performance or substandard performance; or
- E. Any other performance issue that demonstrates that awarding a Grant Agreement to Applicant would not be in the best interest of the State.

9.6 COMPLIANCE FOR PARTICIPATION IN STATE CONTRACTS

Prior to award of a Grant Agreement as a result of this RFA and in addition to the initial screening of Applications, all required verification checks will be conducted.

The information (e.g., legal name and, if applicable, assumed name (d/b/a), tax identification number, DUNS number) provided by Applicant will be used to conduct these checks. At System Agency's sole discretion, Applicants found to be barred, prohibited, or otherwise excluded from award of a Grant Agreement may be disqualified from further consideration under this solicitation, pending satisfactory resolution of all compliance issues.

Checks include:

A. State of Texas Debarment and Warrant Hold

Applicant must not be debarred from doing business with the State of Texas (<https://comptroller.texas.gov/purchasing/programs/vendor-performance-tracking/debarred-vendors.php>) or have an active warrant or payee hold placed by the Comptroller of Public Accounts (CPA).

B. U.S. System of Award Management (SAM) Exclusions List

Applicant must not be excluded from Contract participation at the federal level. This verification is conducted through SAM, the official website of the U.S. Government which may be accessed at: [Home | SAM.gov](https://sam.gov)

C. Divestment Statute Lists

Applicant must not be listed on the Divestment Statute Lists provided by CPA, which may be accessed at:

<https://comptroller.texas.gov/purchasing/publications/divestment.php>

1. Designated Foreign Terrorist Organizations;
2. Scrutinized Companies with ties to Foreign Terrorist Organizations;
3. Scrutinized Companies with Ties to Sudan;
4. Financial Companies that Boycott Energy Companies FAQ;
5. List of Financial Companies that Boycott Energy Companies FAQ;
6. Companies that Boycott Israel; and
7. Scrutinized Companies with Ties to Iran.

D. HHS Office of Inspector General

Applicant must not be listed on the HHS Office of Inspector General Texas Exclusions List for people or businesses excluded from participating as a provider: <https://oig.hhsc.state.tx.us/oigportal2/Exclusions>

E. U.S. Department of Health and Human Services

Applicant must not be listed on the U.S. Department of Health and Human Services Office of Inspector General's List of Excluded Individuals/Entities (LEIE), excluded from participation as a provider, unless a valid waiver is currently in effect: <https://exclusions.oig.hhs.gov/>.

Additionally, if a subrecipient under a federal award, the Grantee shall comply with requirements regarding registration with the U.S. Government's System for Award Management (SAM). This requirement includes maintaining an active SAM registration and the accuracy of the information in SAM. The Grantee shall review and update information at least annually after initial SAM registration and more frequently as required by 2 CFR Part 25.

For grantees that may make procurements using grant funds awarded under the Grant Agreement, Grantee must check SAM Exclusions that contain the names of ineligible, debarred, and/or suspended parties. Grantee certifies through acceptance of a Grant Agreement it will not conduct business with any entity that is an excluded entity under SAM.

HHSC reserves the right to conduct additional checks to determine eligibility to receive a Grant Agreement.

Section X. Award of Grant Agreement Process

10.1 FINAL SELECTION

After initial screening for eligibility and Application completeness, and initial evaluation against the criteria listed in **Section 9.4, Evaluation Criteria**, the System Agency may apply other considerations such as program policy or other selection factors that are essential to the process of selecting Applications that individually or collectively achieve program objectives. In applying these factors, the System Agency may consult with internal and external subject matter experts. The funding methodology for issuing final Grant Agreements will include the following identified factors: (1) reasonableness and appropriate use of funds, (2) geographic distribution across the state, and (3) impact of initiative's long-term financial sustainability.

The System Agency will make final funding decisions based on Applicant eligibility, evaluation rankings, the funding methodology above, consideration of partnership agreements and state priorities, focus on Priority Populations, availability of funding, cost effectiveness, and other relevant factors.

System Agency will prioritize Applications that:

- A. Demonstrate a commitment to improving healthcare facilities or services for one (1) or more of Priority Populations (see Section 526.0324 of the Texas Government Code);
- B. Demonstrate a comprehensive operational framework requesting with the maximum requested Budget (i.e., \$5 million); or
- C. Focus on non-construction projects.

For avoidance of doubt, Applications addressing multiple Priority Populations will not receive additional preference or higher ranking over those focusing on a single Priority Population.

All funding recommendations will be considered for approval by the HHSC Program Deputy Executive Commissioner, or their designee.

10.2 NEGOTIATIONS

After selecting Applicants for award, the System Agency may engage in negotiations with selected Applicants. As determined by System Agency, the negotiation phase may involve direct contact between the selected Applicant and HHS representatives by virtual meeting, by phone and/or by email. Negotiations should not be interpreted as a preliminary intent to award funding unless explicitly stated in writing by the System Agency and is considered a step to finalize the application to a state of approval and discuss proposed grant activities. During negotiations, selected Applicants may expect:

- A. An in-depth discussion of the submitted Application and Budget; and

- B. Requests from the System Agency for revised documents, clarification or additional detail regarding the Applicant's submitted Application. These clarifications and additional details, as required, must be submitted in writing by Applicant as finalized during the negotiation.

10.3 DISCLOSURE OF INTERESTED PARTIES

Subject to certain specified exceptions, Section 2252.908 of the Texas Government Code, Disclosure of Interested Parties, applies to a contract of a state agency that has a value of \$1 million or more; requires an action or vote by the governing body of the entity or agency before the contract may be signed; or is for services that would require a person to register as a lobbyist under Chapter 305 of the Texas Government Code.

One of the requirements of Section 2252.908 is that a business entity (defined as "any entity recognized by law through which business is conducted, including a sole proprietorship, partnership, or corporation") must submit a Form 1295, Certificate of Interested Parties, to the System Agency at the time the business entity submits the signed contract.

Applicant represents and warrants that, if selected for award of a Grant Agreement as a result of this RFA, Applicant will submit to the System Agency a completed, certified and signed Form 1295, Certificate of Interested Parties, at the time the potential Grantee submits the signed Grant Agreement.

The Form 1295 involves an electronic process through the Texas Ethics Commission (TEC). The on-line process for completing the Form 1295 may be found on the TEC public website at: <https://www.ethics.state.tx.us/>.

Additional instructions and information to be used to process the Form 1295 will be provided by the System Agency to the potential Grantee(s). Grantee may contact Sole Point of Contact or designated Contract Manager for information needed to complete Form 1295.

If the potential Grantee does not submit a completed, certified and signed TEC Form 1295 to the System Agency with the signed Grant Agreement, the System Agency is prohibited by law from executing a contract, even if the potential Grantee is otherwise eligible for award. The System Agency, as determined in its sole discretion, may award the Grant Agreement to the next qualified Applicant, who will then be subject to this procedure.

10.4 EXECUTION AND ANNOUNCEMENT OF GRANT AGREEMENT(S)

The System Agency intends to award one or more Grant Agreements as a result of this RFA. However, not all Applicants who are deemed eligible to receive funds are assured of receiving a Grant Agreement.

At any time and at its sole discretion, System Agency reserves the right to cancel this RFA, make partial award, or decline to award any Grant Agreement(s) as a result of this RFA.

The final funding amount and the provisions of the grant will be determined at the sole discretion of System Agency.

HHSC may announce tentative funding awards through an “Intent to Award Letter” once the HHSC Program Deputy Executive Commissioner and relevant HHSC approval authorities have given approval to initiate and/or execute grants. Receipt of an “Intent to Award Letter” does not authorize the recipient to incur expenditures or begin project activities, nor does it guarantee current or future funding.

Upon execution of a Grant Agreement(s) as a result of this RFA, HHSC will post a notification of all grants awarded to the [HHS Grants RFA](#) website.

Section XI. General Terms and Conditions

11.1 GRANT APPLICATION DISCLOSURE

In an effort to maximize state resources and reduce duplication of effort, the System Agency, at its discretion, may require the Applicant to disclose information regarding the application for or award of state, federal, and/or local grant funding to the Applicant or subgrantee or subcontractor (i.e. organization who will participate, in part, in the operation of the Project) within the past two years to improve healthcare accessibility to the targeted population and to bolster the financial stability of the rural hospital, RHA, or RHD.

11.2 TEXAS HISTORICALLY UNDERUTILIZED BUSINESSES (HUBS)

In procuring goods and services using funding awarded under this RFA, Grantee must use HUBs or other designated businesses as required by law or the terms of the state or federal grant under which this RFA has been issued. See, e.g., 2 CFR 200.321. If there are no such requirements, System Agency encourages Applicant to use HUBs to provide goods and services.

For information regarding the Texas HUB program, refer to CPA’s website: <https://comptroller.texas.gov/purchasing/vendor/hub/>.

Section XII. Application Confidential or Proprietary Information

12.1 TEXAS PUBLIC INFORMATION ACT – APPLICATION DISCLOSURE REQUIREMENTS

Applications and resulting Grant Agreements are subject to the Texas Public Information Act (PIA), Texas Government Code Chapter 552, and may be disclosed to the public upon request. Other legal authority also requires System Agency to post grants and applications on its public website and to provide such information to the Legislative Budget Board for posting on its public website.

Under the PIA, certain information is protected from public release. If Applicant asserts that information provided in its Application is exempt from disclosure under the PIA, Applicant must:

A. Mark Original Application:

1. Mark the Original Application, at the top of the front page, with the words “CONTAINS CONFIDENTIAL INFORMATION” in large, bold, capitalized letters (the size of, or equivalent to, 12-point Times New Roman font); and
2. Identify, adjacent to each portion of the Application that Applicant claims is exempt from public disclosure, the claimed exemption from disclosure (NOTE: no redactions are to be made in the Original Application);

B. Certify in Original Application – HHS Solicitation: Certify, in the designated section of the **Exhibit A, HHS Solicitation Affirmations v2.10**, Applicant’s confidential information assertion and the filing of its Public Information Act Copy; and

C. Submit Public Information Act Copy of Application: Submit a separate “Public Information Act Copy” of the Original Application (in addition to the original and all copies otherwise required under the provisions of this RFA). The Public Information Act Copy must meet the following requirements:

1. The copy must be clearly marked as “Public Information Act Copy” on the front page in large, bold, capitalized letters (the size of, or equivalent to, 12-point Times New Roman font);
2. Each portion Applicant claims is exempt from public disclosure must be redacted (blacked out); and
3. Applicant must identify, adjacent to each redaction, the claimed exemption from disclosure. Each identification provided as required in **Subsection (3) of this section** must be identical to those set forth in the Original Application as required in **Subsection 1(b)**, above. The only difference in required markings and information between the Original Application and the “Public Information Act Copy” of the Application will be redactions – which can only be included in the “Public Information Act Copy.” There must be no redactions in the Original Application.

By submitting an Application under this RFA, Applicant agrees that, if Applicant does not mark the Original Application, provide the required certification in Exhibit A, HHS Solicitation Affirmations v 2.10, and submit the Public Information Act Copy, the Application will be considered to be public information that may be released to the public in any manner including, but not limited to, in accordance with the Public Information Act, posted on the System Agency's public website, and posted on the Legislative Budget Board's public website.

If any or all Applicants submit partial, but not complete, information suggesting inclusion of confidential information and failure to comply with the requirements set forth in this section, the System Agency, in its sole discretion, reserves the right to (1) disqualify all Applicants that fail to fully comply with the requirements set forth in this section, or (2) to offer all Applicants that fail to fully comply with the requirements set forth in this section additional time to comply.

No Applicant should submit a Public Information Act Copy indicating that the entire Application is exempt from disclosure. Merely making a blanket claim that the entire Application is protected from disclosure because it contains any amount of confidential, proprietary, trade secret, or privileged information is not acceptable, and may make the entire Application subject to release under the PIA.

Applications should not be marked or asserted as copyrighted material. If Applicant asserts a copyright to any portion of its Application, by submitting an Application, Applicant agrees to reproduction and posting on public websites by the State of Texas, including the System Agency and all other state agencies, without cost or liability.

The System Agency will strictly adhere to the requirements of the PIA regarding the disclosure of public information. As a result, by participating in this RFA, Applicant acknowledges that all information, documentation, and other materials submitted in its Application may be subject to public disclosure under the PIA. The System Agency does not have authority to agree that any information submitted will not be subject to disclosure. Disclosure is governed by the PIA and by rulings of the Office of the Texas Attorney General. Applicants are advised to consult with their legal counsel concerning disclosure issues resulting from this process and to take precautions to safeguard trade secrets and proprietary or otherwise confidential information. The System Agency assumes no obligation or responsibility relating to the disclosure or nondisclosure of information submitted by Applicants.

For more information concerning the types of information that may be withheld under the PIA or questions about the PIA, please refer to the Public Information Act Handbook published by the Office of the Texas Attorney General or contact the attorney general's Open Government Hotline at (512) 478-OPEN (6736) or toll-free at (877) 673-6839 (877-OPEN TEX). To access the Public Information Act Handbook, please visit the attorney general's website at <http://www.texasattorneygeneral.gov>.

12.2 APPLICANT WAIVER – INTELLECTUAL PROPERTY

SUBMISSION OF ANY DOCUMENT TO ANY HHS AGENCY IN RESPONSE TO THIS SOLICITATION CONSTITUTES AN IRREVOCABLE WAIVER, AND AGREEMENT BY THE SUBMITTING PARTY TO FULLY INDEMNIFY THE STATE OF TEXAS AND HHS FROM ANY CLAIM OF INFRINGEMENT REGARDING THE INTELLECTUAL PROPERTY RIGHTS OF THE SUBMITTING PARTY OR ANY THIRD PARTY FOR ANY MATERIALS SUBMITTED TO HHS BY THE SUBMITTING PARTY.

Section XIII. Submission Checklist

HHSC, in its sole discretion, will review all Applications received and will determine if any or all Applications which do not include complete, signed copies of these exhibits and/or addenda, will be disqualified or whether additional time will be permitted for submission of the incomplete or missing exhibits. If additional time is permitted, Applicants will be notified in writing of the opportunity to provide the missing documentation by a specified deadline. Failure by an Applicant to submit the requested documentation by the deadline WILL result in disqualification. Applications that do not include Exhibit A, HHS Solicitation Affirmations v 2.10 (completed and signed), and Exhibit E, Budget Template (completed), will be disqualified. See Section 9.2, Initial Compliance Screening of Applications, for further detail.

This Submission Checklist identifies the documentation, forms and exhibits that are required to be submitted as part of the Application.

The Application must be organized in the order below and include each required section and the forms and exhibits identified within a section:

A. Administrative Information

1. Form A: Face Page, Application Information _____
2. Form A-1: Governmental Entity– Authorized Officials, if applicable _____
3. Form A-2: Nonprofit Entity – Authorized Officials, if applicable _____
4. Form F: Financial Management and Administration Questionnaire _____
5. Form G: Contract and Litigation History _____

B. Narrative Proposal

1. Form B: Executive Summary _____
2. Form C: Innovative Project _____
3. Form D: Work Plan _____
4. Form E: Sustainability Plan _____

C. Indirect Cost

Form H: Texas Health and Human Services System Indirect Costs Rate (ICR)
Questionnaire _____

D. Budget

Exhibit E: Budget Template (Excel) _____

This Budget Template is mandatory and must be submitted with the Application, in the original format (Excel), for the Application to be considered responsive. Applications received without the completed Budget Template will be disqualified.

E. Partnership Agreements, if applying as Partnership (see Section 6.4) _____

F. Exhibits to be Completed, Signed, and Submitted with Application

1. Exhibit A: HHS Solicitation Affirmations v 2.10 _____

Per Section 9.2, Application Screening Requirements, Exhibit A is mandatory and must be completed, signed and submitted for the Application to be considered responsive. Applications received without Exhibit A or with an unsigned Exhibit A will be disqualified.

2. Exhibit F: Exception Form (If applicable) _____

G. Signed Addenda:

Each Addendum, if any, must be signed and submitted with the Application.

Section XIV. List of Exhibits and Forms Attached to RFA

Exhibits

Include the bolded exhibits below with the Application.

Exhibit A – HHS Solicitation Affirmations v 2.10

Exhibit B – HHS Uniform Terms and Conditions – Grant, v 3.5

Exhibit B-1- Texas Uniform General Conditions for Construction Contract with HHSC
Supplementary General Conditions v 2.2

Exhibit C – HHS Additional Provisions – Grant Funding

Exhibit D – Evaluation Tool

Exhibit E –Budget Template

Exhibit F – Exceptions Form (If applicable)

Exhibit G – Insurance Requirements

Exhibit H – HHS Online Bid Room Information

Forms

Applications must include every form listed below are required for the application submission.

Form A – Face Page, Applicant Information

Form A-1 – Governmental Entity – Authorized Officials

Form A-2 – Nonprofit Entity – Authorized Officials

Form B – Executive Summary

Form C – Innovative Project

Form D – Work Plan

Form E – Sustainability Plan

Form F – Financial Management Plan

Form G – Contract and Litigation History

Form H – Indirect Cost Rate Questionnaire