



TEXAS DEPARTMENT OF FAMILY AND PROTECTIVE SERVICES

ADDENDA

To

**Open Enrollment
HHS0017169**

For

Intensive Peer Support Services (IPSS)

Notice is hereby given to prospective applicants to the above referenced open enrollment that changes have been made to requirements or information in the open enrollment, as noted in the addenda below.

(Note: In the column with the heading "Open Enrollment Reference", the references to "Package" refer to the link, as listed on the HHSC Open Enrollment Opportunities webpage posting of this open enrollment.)

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Addendum #1 July 9, 2026				
Item	Open Enrollment Reference	Previous	Revised Language	
1.	Open Enrollment – HHS0017169 Document HHS0017169 Resources	Section 2.5.4.m, Cyber Awareness Training is required annually. Contractor must also complete Form F502-4530 and submit to the DFPS contract manager after successful completion of Cyber Awareness Training located here: Statewide Cybersecurity Awareness Training Texas Department of Information Resources	Section 2.5.4.m, Cyber Awareness Training is required annually. Cyber Awareness Training located here: Statewide Cybersecurity Awareness Training Texas Department of Information Resources . The Contractor and staff with access to DFPS systems must complete Form F502-4530 and submit to the DFPS contract manager after successful completion of the Cyber Awareness Training.	
2.	Open Enrollment – HHS0017169 Document HHS0017169 Resources	Section 2.5.2.e.ii. Have at least two (2) years of qualifying lived experience relevant to youth-serving systems (e.g., DFPS foster care involvement or experience as an unhoused youth/young adult). DFPS retains sole discretion to determine whether qualifications meet this requirement. Qualifying lived experience includes: Personal experience in the DFPS foster care system (e.g., former foster youth or extended care participant) or Experience as an unhoused youth/young adult, including navigation of youth systems such as	Section 2.5.2.e.ii. Have at least two (2) years of personal qualifying lived experience relevant to youth-serving systems (e.g., personal experience as a youth in the foster care system or experience as an unhoused youth/young adult). DFPS retains sole discretion to determine whether qualifications meet this requirement. Qualifying lived experience includes: Personal experience in the DFPS foster care system (e.g., former foster youth or extended care participant as a youth) or Experience as an unhoused youth/young adult, including navigation of youth	

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		shelters, identification, education, and workforce.	systems such as shelters, identification, education, and workforce.
3.	Open Enrollment – HHS0017169 Document HHS0017169 Resources	Section 2.15.d. Business Automobile Liability Insurance or equivalent insurance coverage to cover losses from automobile accidents while transporting DFPS youth with a minimum limit of \$1,000,000. Business Automobile Liability insurance or equivalent insurance coverage must include Owned, Hired, and Non-owned endorsement or equivalent endorsements.	Section 2.15.d. Business Automobile Liability Insurance or equivalent insurance coverage to cover losses from automobile accidents while transporting DFPS youth with a minimum limit of \$1,000,000. Business Automobile Liability insurance or equivalent insurance coverage must include Owned (as applicable), Hired, and Non-owned endorsement or equivalent endorsements.
4.	Open Enrollment – HHS0017169 Document HHS0017169 Resources	Section 2.5.4.I. Identifying and Responding to Victims of Human Trafficking in a Clinical Setting (2026) is required to be completed prior to providing any direct client services to foster youth. The Contractor must maintain documentation of the training for each PSS in the staff personnel file. Training may be accessed on the following site: Social Workers: Identifying and Responding to Victims of Human Trafficking in a Clinical Setting (2025) - Unbound Now	Section 2.5.4.I. Identifying and Responding to Victims of Human Trafficking in a Clinical Setting (2026) is required to be completed prior to providing any direct client services to foster youth. The Contractor must maintain documentation of the training for each PSS in the staff personnel file. Training may be accessed on the following site: https://register.gotowebinar.com/register/3973458457200775775
5.	Application – HHS0017169 Document HHS0017169 Resources	Instructions were missing information regarding marking N/A on the application	Added “ 5. Incomplete applications will result in the discontinuation of the application review process. Applicant must answer every question below. If the question is not applicable, write “N/A”.”

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6.	Application – HHS0017169 Document HHS0017169 Resources	Business Automobile Liability Insurance was missing check boxes for applicants to provide a response.	Added check boxes so applicants can provide a response.
7.	Application – HHS0017169 Document HHS0017169 Resources	Appendix A, File Folder 1 was missing the requirement for the applicant to submit documentation verifying minimum qualifications.	Appendix A, File Folder 1, Electronic Name 01.I- Qualifications was added to require this documentation to be submitted with the application.
8.	Open Enrollment – HHS0017169 Document HHS0017169 Resources	Previously, remedies d and e were not incorporated as a part of this OE. New Section 2.16.1.d. and 2.16.1.e.	Adding additional remedies (d and e): Section 2.16.1.d. Technical Assistance. ii. If at any time during the contract term, the Contractor becomes non-compliant within the terms, DFPS will provide written technical assistance notification. ii. Failure to correct contract noncompliance may result in additional remedies as provided in Section II.A.1 and Section VI of the DFPS Vendor UTCs.

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			Section 2.16.1.e. Termination and End of Contract Term. In addition to the requirements in Section VI of the Uniform Terms and Conditions (see Section 1.6.2 (b)), the following will apply: i. At the end of the Contract term or other contract termination, the Contractor will, in good faith and in reasonable cooperation with DFPS, aid in the transition to any new arrangement or provider of services.
9.	Open Enrollment – HHS0017169 Document HHS0017169 Resources	2.5.1. Contractor Supervisor Qualifications. In the event a Contractor will employ and supervise additional PPS, the Contractor must meet all Peer Support Staff requirements in Section 2.5.2. In addition, the Contractor Supervisor must have at least one year of full-time paid supervisory experience in social work, counseling, psychology,	2.5.1. Contractor Qualifications. In the event a Contractor will employ and supervise additional PPS, the Contractor must meet all Peer Support Staff requirements in Section 2.5.2. In addition, the Contractor must have at least one year of full-time paid supervisory experience in social work, counseling, psychology, child & youth development, criminal justice, or a related field.

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		child & youth development, criminal justice, or a related field.	
10.	Open Enrollment – HHS0017169 Document HHS0017169 Resources	2.5.4. Personnel Training Requirements. Personnel who will deliver Peer Support Services must receive a pre-service orientation delivered by the Contractor Supervisor that addresses the following topics:	2.5.4. Personnel Training Requirements. Personnel who will deliver Peer Support Services must receive a pre-service orientation delivered by the Contractor that addresses the following topics:
11.	Open Enrollment – HHS0017169 Document HHS0017169 Resources	1.1.2 DFPS will enter into multiple contracts in Service Delivery Areas. See a DFPS Region map at: https://www.dfps.texas.gov/contact_us/map.asp	1.1.2 DFPS will enter into multiple contracts in Service Delivery Areas with DFPS Regions 1, 2, 4, 5, 9, 10, 11. See a DFPS Region map at: https://www.dfps.texas.gov/contact_us/map.asp