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Health and Human
Services

Applicant Conference

Request for Applications No. HHS0016793

HIV/Part B Minority AIDS Initiative (MAI)

For Dallas HIV Service Delivery Areas (Dallas HSDA)

September 16, 2026, by 10:30 A.M. Central Time



Agenda



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1. Introductions
2. Housekeeping Items
3. Project Overview & Scope
4. Funding Stream Updates & Tracking
5. Grant Term
6. Program Requirements & Allowable Activities
7. Prohibitions
8. Closing Comments



Introductions

Speakers

- **Barbara Logan**, Grants Specialist
Sole Point of Contact for RFA
Health and Human Services Commission (HHSC) Procurement and
Contracting Services (PCS)



Procurement Roles

Procurement Team

- Health and Human Services Commission (HHSC) Procurement and Contracting Services (PCS) is responsible for all procurement and solicitation activities.
- Jennifer Silva is responsible for contract management activities throughout the life of the Grant Agreements including, contract development, execution, and monitoring.
- Texas Department of State Health Services (DSHS), the System Agency, for the HIV/STD Section, HIV Care and Medications Unit program, and for the Ryan White (RW) Part B Minority AIDS Initiative (MAI) program for the Dallas HIV Service Delivery Areas (HSDA) is responsible for project scope, requirements, performance, results, and monitoring.



Schedule of Events

EVENT	DATE/TIME
Posted to HHS Grants RFA and ESBD websites	September 10, 2026
Applicant Conference Attendance is [Optional]	September 16, 2026, at 10:30 AM Central Time
Deadline for Submitting Questions or Requests for Clarification	September 17, 2026, at 5:00 PM Central Time
Date Answers to Questions or Requests for Clarification Posted	September 24, 2026
Deadline for Submission of Applications NOTE: Applications must be <u>RECEIVED</u> by HHSC by this deadline if not changed by subsequent Addenda to be considered eligible.	October 7, 2026, by 10:30 a.m. Central Time
Anticipated Notice of Award	March 2027
Anticipated Project Start Date	April 1, 2027



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Solicitation Access

HHSC will post all official communication regarding this RFA on the following website, including the notice of award:

- The HHS Grants website is located at <https://apps.hhs.texas.gov/pcs/rfa.cfm>

HHSC reserves the right to cancel this RFA, or to make no award if it determines such action is in the best interest of the State.

HHSC may, in its discretion, reject any and all applications or portions thereof.



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Sole Point of Contact

- All communications relating to this RFA must be directed in writing to Barbara Logan, Sole Point of Contact at Barbara.Logan@HHS.Texas.Gov
- All communications between applicants and HHSC staff members, or any other HHS staff members, concerning this RFA are **strictly prohibited**.
- Failure to comply with these requirements may result in application disqualification.



Executive Summary of Program

- The Minority AIDS Initiative (MAI) Program provides transitional support to incarcerated and recently released minorities living with HIV; to increase enrollment into THMP, and ensure entry into Outpatient/Ambulatory Health Services and access to other services in the community in support of health outcomes.
- This goal is accomplished by incarceration and community service providers working together to provide transitional discharge planning (TDP) to clients who are within 180 calendar days of being release or are recently released by linking or reengaging clients into core medical and support services.



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Available Funding

- The total amount of Federal funding available for the Minority AIDS Initiative Grant Program is \$250,000.00 per project period with an estimated not-to-exceed total amount of **\$1,250,000.00** for a five-year project period.
- It is System Agency's intention to make one (1) award to an Applicant for the Dallas HSDA.
- Applicants are strongly cautioned to only apply for the amount of grant funding they can responsibly expend during the Project Period.
- Successful Applications may not be funded to the full extent of Applicant's requested Budgets.



Grant Term

- The grant funding period for the grant will be five years.
- It is anticipated that the grant funding period for this program will begin April 1, 2027, through March 31, 2032.



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Eligible Applicants

Eligible applicants allowed to apply for this RFA are as follows:

- City
- County
- Other Political Subdivision
- State Agency
- Indian Tribe
- Nonprofit Organization
- HUB Certified
- Community-Based Organization
- Minority Organization
- Faith-Based (Nonprofit Org)
- Federally Qualified Health Centers (FQHC)
- State Controlled Institution of Higher Learning
- Hospital
- Private

Reference Section 3.2 Applicant Screening Requirements and 3.3 Grant Award Eligibility 



Allowable Services

- This grant program may fund activities and costs as allowed by the laws, regulations, rules, and guidance governing fund use identified in the relevant sections of this RFA. Only grant-funded activities authorized under this RFA are eligible for reimbursement and payment under any Grant Agreement awarded as a result of this RFA.
- Grantee must provide HE/RR and Outreach Services for the Dallas HSDA to support the transition of Clients out of federal, State, or local adult and juvenile correctional facilities for 180 Calendar Days prior to or after being released from incarceration. EFA and MT can be provided to eligible Recently Released Clients



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Allowable Services, HE/RR

- Health Education/Risk Reduction (HE/RR)
- Provides clients living with HIV with education on:
 - HIV Transmission
 - Risk Reduction
 - Treatment adherence
 - Maintaining or improving health
 - Navigating medical and psychosocial support services
- Includes health literacy, communicating health needs with medical providers, identifying community resources, and understanding health care coverage options.



Allowable Services, Outreach

- MAI Outreach service can help individuals who are incarcerated or recently released reconnect with HIV Care and support services. This could include:
 - Referrals
 - Medication access
 - THMP application assistance
 - Medical appointment support
 - Eligibility verification
 -
- When outreach reaches groups whose HIV status may be unknown, activities should focus on identifying eligible clients and re-engaging those individuals in ongoing HIV care and support services





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Allowable Services, Emergency Financial Assistance (EFA) and Medical Transportation (MT)

- Emergency Financial Assistance (EFA) provides one-time or short-term support for clients with urgent food assistance needs, after available community resources have been explored and referrals have been made.
- Medical Transportation (MT) assists clients with transportation to necessary medical appointments and support services to promote access to care and positive health outcomes.



Prohibitions

Grant funds may not be used to support the following services, activities, and costs:

1. Any use of grant funds to replace (supplant) funds that have been budgeted for the same purpose through non-grant sources;
2. Inherently religious activities such as prayer, worship, religious instruction, or proselytization;
3. Lobbying or advocacy activities with respect to legislation or to administrative changes to regulations or administrative policy (cf. 18 U.S.C. § 1913), whether conducted directly or indirectly;
4. Any portion of the salary of, or any other compensation for, an elected or appointed government official;
5. Vehicles for general agency use; to be allowable, vehicles must have a specific use related to Project objectives or activities;



Prohibitions, Continued

6. Entertainment, amusement, social activities, and any associated costs including but not limited to admission fees or tickets to any amusement park, recreational activity, or sporting event unless such costs are incurred for components of a program approved by the grantor agency and are directly related to the program's purpose;
7. Costs of promotional items, and memorabilia, including models, gifts, and souvenirs
8. Food, meals, beverages, or other refreshments, except for eligible per diem associated with grant-related travel
9. Membership dues for individuals
10. Any expense or service that is readily available at no cost to the Grant Project;
11. Any activities related to fundraising



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Prohibitions, continued

12. Equipment and other capital expenditures such as capital improvements, property losses and expenses, real estate purchases, mortgage payments, remodeling, the acquisition or construction of facilities, or other items that are unallowable pursuant to 2 CFR 200.439;
13. Any other prohibition imposed by federal, state, or local law; and
14. Other unallowable costs as listed under TxGMS, Appendix 7, Selected Items of Cost Supplement Chart and/or 2 CFR 200, Subpart E – Cost Principles, General Provisions for Selected Items of Cost, where applicable.

Reference 5.3 Grant Funding Prohibitions



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Submission of Forms

Applicants must complete and submit Forms A through I, in accordance with the RFA, Article XIII, Submission Checklist.

1. Form A: Applicant Information
2. Form B: Entity Information, and Contract and Litigation History
3. Form B-1: Governmental Entity – Authorized Officials only (if applicable)
4. Form B-2: Non-Profit Entity Board of Directors and Principal Officers (if applicable)
5. Form I: Internal Controls Questionnaire
6. Form C: Project Abstract
7. Form D: Applicant Background and Experience
8. Form E: Performance Measures and Service Standards
9. Form F: Project Narrative
10. Form G: Requested Budget Template (Excel)
11. Form H: Texas HHS System Indirect Costs Rate (ICR) Questionnaire
12. Form I: Internal Controls Questionnaire



Evaluation Process

A three-step selection process will be used:

1. Eligibility screening based upon Section 3.3, Grant Award Eligibility, and Section 3.2, Application Screening Requirements
2. Evaluation based upon Section 9.4, Evaluation Criteria
3. Final Selection is based upon Section 10.1, Final Selection.



Specific Selection Criteria

All eligible applications will be evaluated based upon:

- Project Abstract (5%);
- Project Narrative (50%)
- Experience (25%);
- Performance Measures (10%); and
- Cost (10%).



Submission of Exhibits

Applicants must complete and submit the exhibits in accordance with the RFA, Article XIII, Submission Checklist.

1. Exhibit A: HHS Solicitation Affirmations, Version 2.10
2. Exhibit C: HHS Data Use Agreement, Version, Version 8.5, if applicable
3. Exhibit C-1: Governmental Entity Version HHS Data Use Agreement v.8.5, if applicable
4. Exhibit C-2: Texas HHS System-Data Use Agreement -Attachment 2-Security and Privacy Inquiry (SPI)
5. Exhibit D: Assurances – Non-Construction Programs
6. Exhibit E: Exceptions Form (if applicable)
7. Exhibit F: Fiscal Federal Funding Accountability Transparency Act Form
8. Exhibit G: Certification Regarding Lobbying



Delivery for Submission Option

Applicant must correctly deliver Solicitation Responses by the method below:

- **Submission Option #1:** Applicant shall submit the application through the HHS Online Bid Room utilizing the procedures identified in Exhibit I – HHS Online Bid Room Instructions.
- **Submission Option #2 with USB Drives:** Applicants shall submit each of the following on separate USB drives to the correct mailing address, which is dependent upon mailing method identified in this section (see mailing address options in the RFA, Section 8.3, Required Submission Method).



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Questions and Answers

All questions **must** be submitted in writing to the Sole Point of Contact using the formatting below from the RFA, Section 7.3, RFA Questions and Requests for Clarification:

- A. Identifying Solicitation number;
- B. Section number;
- C. Paragraph number;
- D. Page number;
- E. Text of passage being questioned; and
- F. Question;

Submit via email to: Barbara.Logan@HHS.Texas.Gov **by 5:00PM on 09/17/2026.**



Question Deadline

- Questions are due by **5:00PM on September 17, 2026**
- Questions received after this deadline cannot be responded to.
- An addendum will be posted to the HHS Grants Website with the answers to questions **September 24, 2026.**



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Closing Comments

- Applicants are responsible for meeting the RFA requirements, including any addendums.
- All Addendums must be signed and submitted with the original application.
- Applicants must check the HHS Grants website frequently for any addendums that may have been added to this solicitation.



HHS Grants Website

The link is: <https://resources.hhs.texas.gov/rfa>





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Thank you!

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