TEXAS
Health and Human Services

Applicant Questions and Answers

RFA Number	RFA/Grant Name
HHS0016551	Community Youth Development (CYD) Program

PCS Grant Specialist Name	PCS Grant Specialist Email
Dedra Williams	dedra.williams@hhs.texas.gov

+/- Row	#	Reference	Applicant Question	Agency/Program Response
+ -	1	Section 5.1 Grant Funding Source And Available Funding, Page 39	"HHSC estimates the value of the RFA based on the stated annual amount multiplied by five (5) years, plus an additional 25% to allow for increases in funding during the Project Period." Does HHSC anticipate an incremental increase of each award by 5% each year of the 5-year Project Period? If not, how will the 25% allotted for increases during the Project Period be distributed?	No. Refer to RFA Section 5.1, Grant Funding Source and Available Funding. The allowance for additional funding is only if FSS receives additional appropriation of state or federal dollars.
+ -	2	Section 2.5.2 Programming Descriptions, A. Required CYD Program Components, 1. Post High School Readiness, Pages 16-17	PHSR program description in sections a. and b. Do the youth that receive PHSR also have to receive YLD?	No. Refer to RFA Section 2.5.2, Programming Descriptions, (A).
+ -	3	RFA & ESBD	The question refers to the program's contact. The Texas Smart Buy site (https://www.txsmartbuy.gov/esbd-grants/529-HHS0016551) has Barbara Logan as the program contact, but the program RFA states explicitly that questions must be directed to you. Could you clarify the correct program contact?	Refer to RFA Section 7.2, Sole Point of Contact.
+ -	4	Section 3.2 Application Screening Requirements, Page 37	Does the Applicant nonprofit entity required under this RFA need to have active 501(c)(3) tax-exempt status issued by the Internal Revenue Service (IRS) at the time of application submission? Specifically, if an organization is legally formed as a nonprofit corporation under Chapter 22 of the Texas Business Organizations Code but has not yet received IRS 501(c)(3) determination, would that entity still be considered eligible to apply under this RFA?	Refer to RFA Section 7.2, Sole Point of Contact and Section 8.3, Required Submission Method.
+ -	5	Section 5.1 Grant Funding Source and Available Funding, C., Page 39	"Successful Applications may not be funded to the full extent of Applicants' Requested Budgets in order to ensure grant funds are available for the broadest possible array of communities and programs." If an applicant proposes a project that falls within the typical funding range and scores competitively, but the state has insufficient funds to fund the entire proposed project, will the state enter into negotiations with that applicant to adjust the scope and budget, or will the application be deemed "not fundable" because the budget request exceeds the available state funds for that specific county and/or zip code?	Yes. Refer to RFA Section 10.1, Final Selection, and 10.2, Negotiations.

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+ -	7	Section 2.4 Eligible Service Areas, C., Page 13	"The service areas eligible for Project funding under this RFA are the Texas counties listed below in Table 1, Texas Counties. Applicants may propose CYD programming for any eligible Texas county under this RFA." Given the significant increase in eligible counties (98) relative to the estimated total available funding of $62,231,519 over five years, does HHSC have a specific strategy for balancing the maintenance of existing CYD infrastructure (e.g., current grantees) in currently served counties versus expanding services into new eligible counties? Specifically, in the final selection process (Section 10.1), will priority be given to ensuring "continuity of services" in established areas, or is the goal to maximize the "geographic distribution" of funds across previously unserved eligible counties?	Refer to RFA Section 5.1, Grant Funding Source and Available Funding, Section 9.4, Evaluation Criteria and Section 10.1, Final Selection.
+ -	8	Applicant Conference	I see the additional item was a PDF for a webinar that appears to have happened last week on the 6th. We didn't see a webinar signup on the portal to be able to attend this session. Is it possible to get the recording or attend the next session?	Refer to RFA Section 7.8, Applicant Conference and Addendum 1.
+ -	9	Section 2.6 Program Requirements, H., Page 21	Can a Grantee enter into a single source contract with a subcontractor for CYD services instead of during a procurement process? A subcontractor who has previously subcontracted with agency for similar services.	Refer to RFA Section 2.6, Program Requirements, (H).
+ -	10	Section 2.5.2 Programming Descriptions, 4.c. (Family-Focused Activity), Page 18	I need clarifications on Family-Focused Activities. On page 18 of the RFA, it states that at minimum, this activity will occur one (1) time each quarter of each State fiscal year of the Grant Term. In the Applicant conference it was stated that the activity will occur once a month. Can we get clarification on the Family- Focused Activities Can family-focused activity included youth and families that are being recruited to participate in CYD or will it only be for CYD involved families?	Refer to RFA Section 2.5.2, Programming Descriptions, (A)(4). Eligible programming must be provided directly to enrolled Participants. Refer to RFA Section 2.5.1, Eligible Programming.
+ -	11	Exhibit F, Requested Budget Template, Requested Budget Tab, Line 289	Can we get clarification on the indirect cost? The Indirect Cost formula on Line 289 seems to be using all expenses, not just direct salaries.	The template is general. The Indirect cost rate percentage will be revised to align with the categories determined in the Indirect Cost Rate Certification.
+ -	12	Section 2.5.1 Eligible Programming - Family Focused Activity, Page 15 & 18	On page 15, it states that grantees must provide Family- Focused activities at least once a month; however, on page 18 it states that Family-Focused activities are required at a minimum of once per quarter. Could you please clarify whether the FPCE requirement is monthly or quarterly?	Refer to RFA Section 2.5.2, Programming Descriptions,(A)(4).
+ -	13	Section 2.5.2 Programming Descriptions - Mentoring, 4.c., Page 19	Can CYD staff be clocked in to serve as mentors in the mentoring program?	Yes. Refer to RFA Section 2.6.5, Programming Staffing Requirements.
+ -	14	Section 2.6.8 Service Authorization and Enrollment, Page 28	Will verbal consent be allowed for enrollment forms? If so, how should this be documented?	No. Refer to RFA Section 2.6.8, Service Authorization and Enrollment, (B).

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[+][-]	15	Section 7.1 Schedule of Events	Could HHSC please confirm the attendance details for the Applicant Conference, including whether the conference will be held in person or virtually, the location or access link, and whether registration is required?	Refer to RFA Section 7.8, Applicant Conference and Addendum 1.
[+][-]	16	Section 2.4 Eligible Service Areas - Applications for Contiguous Counties, Page 14	When an Applicant proposes to serve multiple contiguous counties, does HHSC require a separate application for each county regardless of geographic proximity or shared service infrastructure?	If an Applicant would like to serve multiple counties, Applicant must submit a separate Application for each county that Applicant proposes to serve. If a ZIP code falls within one (1) or more counties, then both counties will be part of the service area. Refer to RFA Section 2.4, Eligible Service Areas.
[+][-]	17	Section 1.2 Funding - Maximum Award Amount, Page 6	Please confirm the maximum award amount HHSC will consider per county award.	Refer to RFA Section 5.1, Grant Funding Source and Available Funding,
[+][-]	18	Section 1.2 Funding - Organizational vs. Application Limits, Page 6	Is the $1,000,000 upper range referenced in Section 1.2 a limit per individual application, or an aggregate limit per organization across multiple county awards?	Refer to RFA Section 5.1, Grant Funding Source and Available Funding,
[+][-]	19	Section 2.5.1 Eligible Programming & 2.5.2 Programming Descriptions, Pages 15-20	Is there a requirement to select any of the ancillary services?	No. Refer to RFA Section 2.5.1, Eligible Programming, Page 16.
[+][-]	20	Section 2.6 Program Requirements, Page 20	Can applicants propose a combination of in school and out of school time programming? Or does it all have to be out of school time programming?	Yes. Refer to RFA Section 2.6., Program Requirements, (B)(1).
[+][-]	21	Section 2.6 Program Requirements, Pages 20-21	Are programs required to produce their own Coalitions (as in previous grants)?	Other opportunities are not within the scope of this RFA.
[+][-]	22	Section 2.6,1 Community Strengths and Needs Assessment (CSNA), Pages 21-22	On the CSNA, do we have to attach sample survey questionnaire and responses?	No. Refer to RFA Section 2.6.1 Community Strengths and Needs Assessment (CSNA).
[+][-]	23	Section 2.6.6 Program Ramp-Up Period, Pages 26-27	Regarding the ramp-up period, what does it look like if an existing grantee is awarded a new CYD grant?	This question is not within the scope of this RFA.
[+][-]	24	Section 2.6.13 Community and Systems Support Requirements, Pages 54-55	Are applicants required to develop their own Community Coalition? In the current CYD programs this was a requirement, if we chose to maintain the existing coalition, is that allowable?	Refer to RFA Section 2.5, Eligible Activities.

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	25	Section 3.2 Application Screening Requirements - 3.3 Grant Award Eligibility, Page 37	How many proposals is an organization able to submit? Is there a limit?	There is no limit. Refer to RFA Section 2.4, Eligible Service Areas.
	26	Section 4.1 Project Period - 4.2 Project Closeout, Page 38	If an organization has an existing CYD grant, can they apply for a new grant within the same zip code?	Refer to RFA Section 3.2, Application Screening Requirements.
	27	Section 5.1 Grant Funding Source and Available Funding, Page 39	Do programs budget for additional increases as part of the proposal process?	No. Refer to RFA Section 5.1, Grant Funding Source and Available Funding. The allowance for additional funding is only if FSS receives additional appropriation of state or federal dollars.
	28	Section 5.1 Grant Funding Source and Available Funding, Page 39	Please elaborate on this statement: "Spending or costs incurred prior to the Effective Date of the Grant Agreement will be allowed to the extent that the costs would have been allowable if incurred after the date of award and only with the written approval of System Agency through a Pre-Agreement Cost Letter."	Refer to RFA Section 5.1 Grant Funding Source and Available Funding, Section 5.2, No Guarantee or Reimbursement Amounts, Section 5.5, Payment Method, and Section 6.2, Requested Budget.
	29	Section 5.3 Grant Funding Prohibitions - 5.4 Cost Sharing, Page 40-41	Are we allowed to budget for healthy snacks and drinks for youth programming?	Yes. Refer to RFA Section 5.3, Grant Funding Prohibitions, (H).
	30	Section 9.4 Evaluation Criteria - 9.5 Past Performance, Pages 54-55	Is there a limit of Letters of Support we can submit (Community partnerships)?	No there is no limit to Letters of Support.
	31	Form G, Project Work Plan	Is there a page limit for this entire form? Do applicants create their own coalition if others in the community don't suffice? [x. Community Coalition]	No. There is no limit to the Project Work Plan. Refer to RFA Section 2.6.13, Community and Systems Support Requirements.