

Exhibit J, Evaluation Tool for Funding Opportunity #1 (HPP and EMTF) RFA No. HHS0015504 Criteria, Subcriteria Sheet				
Evaluator				
Respondent				
#	Criteria	Weight	Score	Comments
1	Experience and Knowledge (36%)			
1.1	Evaluate the Applicant's experience leading regional preparedness and response activities, establishing contracts, and examples of successful partnerships with Healthcare Coalition, public health, and regional partners.	36%		
Subtotal		36%		
2	Capability and Readiness (24%)			
2.1	Evaluate the Applicant's organizational capacity and readiness to lead coalition members, store and maintain Emergency Medical Task Force (EMTF) assets, manage and deploy EMTF resources, and current understanding of Healthcare Coalition regional partners.	24%		
Subtotal		24%		
3	Administrative Preparedness (22%)			
3.1	Evaluate the Applicant's organizational structure, process and authority for fiscal, legal, and administrative functions that provide approval of funding, procurement, contracting, and hiring during normal business and emergency operations.	22%		
Subtotal		22%		
4	Planning, Training, and Exercise (18%)			
4.1	Evaluate the Applicant's demonstrated understanding and capability to plan for regional healthcare and emergency medical services preparedness, disaster response operations, and recovery operations.	9%		
4.2	Evaluate the Applicant's planning process including proposed methodology for development, implementation and revision.	9%		
Subtotal		18%		
TOTAL (%)		100%		

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Evaluation Scoring Guide		
Score	Level	Description
Unacceptable	1	Response does not address requirement. Response is completely unacceptable.
Unacceptable	2	Response mentions requirement, but is not responsive to the elements of the requirement.
Unacceptable	3	Response addresses requirement, but response described does not allow the agency to fulfill mission.
Marginal. Fails to meet evaluation standards but failures are correctable.	4	Response meets fundamental requirements, however could not be implemented as described (would require both the agency and Respondent to make significant changes not currently anticipated).
Marginal. Fails to meet evaluation standards but failures are correctable.	5	Response meets fundamental requirements, however could not be implemented as described (implementation would require both the agency and Respondent to make minor changes not currently anticipated).
Marginal. Fails to meet evaluation standards but failures are correctable.	6	Response meets fundamental requirements, however could not be implemented as described (implementation would require changes to be made by Respondent only).
Acceptable	7	Response clearly satisfies requirement but has some minor weaknesses.
Acceptable	8	Response clearly satisfies requirement.
Acceptable	9	Response satisfies requirements and has some benefits above requirement.
Exceptional	10	Response far exceeds all aspects of requirement.

For the purposes of this exhibit, "the agency" means the contracting state agency as specified in the solicitation.

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No.	Best Value Criteria	Weight
1	Experience and Knowledge	36%
2	Capability and Readiness	24%
3	Administrative Preparedness	22%
4	Planning, Training, and Exercise	18%
	GRAND TOTAL	100%