

**Exhibit H, Evaluation Tool  
RFA No. HHS0015314  
Criteria, Subcriteria Sheet**

<b>Evaluator</b>				
<b>Respondent</b>				
<b>#</b>	<b>Criteria</b>	<b>Weight</b>	<b>Score</b>	<b>Comments</b>
<b>1</b>	<b>Ability to Execute (35%)</b>			
<b>1.1</b>	Evaluate the Respondent's demonstrated vision, mission, and values with the HHSC Epilepsy Program.	5%		
<b>1.2</b>	Evaluate the Respondent's experience, qualifications, and capacity needed to successfully provide the Epilepsy Services detailed in the proposed Project.	10%		
<b>1.3</b>	Evaluate the Respondent's resources available to successfully implement the proposed Project.	10%		
<b>1.4</b>	Evaluate the Respondent's Quality Assurance (QA)/Quality Improvement (QI) processes in place.	5%		
<b>1.5</b>	Evaluate the Respondent's ability to provide timely, accurate data and billing reports.	5%		
	<b>Subtotal</b>	<b>35%</b>		
<b>2</b>	<b>Program Design and Preparedness (40%)</b>			
<b>2.1</b>	Evaluate Respondent's understanding of the community that will be served by the proposed Project.	5%		
<b>2.2</b>	Evaluate the Respondent's ability to provide Services to culturally diverse populations.	5%		
<b>2.3</b>	Evaluate the Respondent's access to Services with the potential barriers to care.	10%		
<b>2.4</b>	Evaluate the Respondent's ability to coordinate with other providers in the proposed Service area and the proposed plan to avoid duplicating Services.	5%		
<b>2.5</b>	Evaluate the Respondent's level of preparedness to start providing Services immediately upon Contract execution.	5%		
<b>2.6</b>	Evaluate the Respondent's Requested Budget, average cost per client, and support for the number of Clients the Respondent proposes to provide Epilepsy Services to.	10%		
	<b>Subtotal</b>	<b>40%</b>		
<b>3</b>	<b>Impact (25%)</b>			
<b>3.1</b>	Evaluate the efficacy of the Respondent's plan to utilize grant funds to overcome the barriers that exist in the proposed Service area and alleviate the identified gaps in resources.	10%		
<b>3.2</b>	Evaluate the impact grant funds would have on increasing access to Epilepsy Services in the proposed service area.	10%		
<b>3.3</b>	Evaluate how grant funds are utilized for filling Service gaps to uninsured individuals in the proposed Service area.	5%		
	<b>Subtotal</b>	<b>25%</b>		
	<b>TOTAL (%)</b>	<b>100%</b>		

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**Evaluation Scoring Guide**

<b>Score</b>	<b>Level</b>	<b>Description</b>
<b>Unacceptable</b>	<b>1</b>	Response does not address requirement. Response is completely unacceptable.
<b>Unacceptable</b>	<b>2</b>	Response mentions requirement, but is not responsive to the elements of the requirement.
<b>Unacceptable</b>	<b>3</b>	Response addresses requirement, but response described does not allow the agency to fulfill mission.
<b>Marginal. Fails to meet evaluation standards but failures are correctable.</b>	<b>4</b>	Response meets fundamental requirements, however could not be implemented as described (would require both the agency and Respondent to make significant changes not currently anticipated).
<b>Marginal. Fails to meet evaluation standards but failures are correctable.</b>	<b>5</b>	Response meets fundamental requirements, however could not be implemented as described (implementation would require both the agency and Respondent to make minor changes not currently anticipated).
<b>Marginal. Fails to meet evaluation standards but failures are correctable.</b>	<b>6</b>	Response meets fundamental requirements, however could not be implemented as described (implementation would require changes to be made by Respondent only).
<b>Acceptable</b>	<b>7</b>	Response clearly satisfies requirement but has some minor weaknesses.
<b>Acceptable</b>	<b>8</b>	Response clearly satisfies requirement.
<b>Acceptable</b>	<b>9</b>	Response satisfies requirements and has some benefits above requirement.
<b>Exceptional</b>	<b>10</b>	Response far exceeds all aspects of requirement.

For the purposes of this exhibit, "the agency" means the contracting state agency as specified in the solicitation.

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<b>No.</b>	<b>Best Value Criteria</b>	<b>Weight</b>
<b>1</b>	<b>Ability to Execute</b>	<b>35%</b>
<b>2</b>	<b>Program Design and Preparedness</b>	<b>40%</b>
<b>3</b>	<b>Impact</b>	<b>25%</b>
<b>GRAND TOTAL</b>		<b>100%</b>