**FORM G-1**

**APPLICANT GUIDELINES FOR MONITORING SUBCONTRACTORS**

1. Does the Applicant plan to subcontract any of the proposed services?

Yes (Complete remaining questions.)

No (This form is complete.)

1. Describe the Applicant’s experience and plans to comply with **Section 2.6.4 Project Monitoring** of this RFA, including:
   1. Experience subcontracting with other organizations/providers;
   2. Experience developing subcontracts and subcontract negotiations;
   3. Experience performing program monitoring of service providers, including monitoring of services;
   4. Experience providing technical assistance to service providers, including budget development and management;
   5. Staff position(s) that are anticipated for monitoring service providers and the required qualifications for each position;
   6. Policies and procedures Applicant has for monitoring service providers that provide direct client services; and
   7. Staff position(s) that are anticipated for providing training and technical assistance to service providers on data collection and submission, and data quality improvement.
2. Describe any additional plans to monitor Service Providers’ quality assurance and quality improvement efforts.