Form E –Proposed Average Number of Children Served Monthly RFA HHS0014626 – Early Childhood Intervention Program (ECI)

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| **Legal Name of Applicant:** |  |

Applicant’s Proposed Average Number of Children Served Monthly (1 page maximum, excluding Form D-2)

**Exhibit F, Census and Served Data by County** includes both the census data of the total number of children between birth and 36 months of age estimated to live in each county and the average number of children served by ECI per county per month from July 2023 through June 2024. Applicants must use this data to determine the total monthly number to be served per county.

For Applicants proposing to serve a whole county, the proposed average number of children served per month for each county may not be less than the average number of children served for that county, as reflected in **Exhibit F**. Applicants that propose serving a portion of a county must determine how many children they will serve monthly in the zip codes they are proposing. Proposals with a higher average number of children to be served monthly for their service area are preferred and will be considered best value to the state.

1. Proposed average number of children to be served monthly:

On the “Number of Children Served” tab on Form D-2, enter the number of proposed average number of children to be served monthly for each county you listed. Applicants must use the average number served from **Exhibit F** as a minimum proposed caseload for each county. If proposing to serve higher than the number of children currently served by ECI for a county, Applicants are encouraged to use census data and other sources, as needed, to determine the average number of children served monthly they will propose. Applicants must include a description of the methodology used to calculate the proposed number of children to be served monthly. If the methodology is the same for all counties, Applicants may list the methodology description next to a single proposed county. If the methodology is different for each proposed county, the methodology for each county should be listed, including citing relevant sources, as applicable.

Applicants proposing to serve a portion of one or more counties may propose a caseload lower than the average number of children served monthly for those counties noted in **Exhibit F**, however Applicants must note on the form how they determined the caseload for the proposed zip code- based service area.

1. Statewide, the average number of children served per month in ECI typically increases 3-4 percent each year. Also, at times, you may exceed your contract target number of children. What experience does your agency have expanding program capacity with limited funding? How will you manage enrollment growth while ensuring eligible families continue to receive services as required? Describe how you will scale your staffing and administrative systems to provide services as enrollment growth occurs.