**Form A Face Page**

***Application for Financial Assistance***

*This form requests basic information about the Respondent and project, including the signature of the authorized representative. The face page is the cover page of the application and must be completed in its entirety.*

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **RESPONDENT INFORMATION** | | | | | | | | | | | | | | | | | | | | | | |
| **1) LEGAL BUSINESS NAME :** | | | |  | | | | | | | | | | | | | | | | | | |
| **2) MAILING Address** **Information** (include mailing address, street, city, county, state and zip code): | | | | | | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | | | | | | | | | | | | | |
| **3) PAYEE Name and Mailing Address** (if different from above): | | | | | | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | | | | | | | | | | | | | |
| **4) a. Federal Tax ID No.** (9 digit), **State of Texas Comptroller Vendor ID No.** (14 digit) **or** **Social Security Number** (9 digit):  **b. DUNS Number** | | | | | | | | | | | | | | | | | |  | | | | |
| ***\*The Respondent acknowledges, understands and agrees that the Respondent's choice to use a social security number as the vendor identification number for the contract, may result in the social security number being made public via state open records requests.*** | | | | | | | | | | | | | | | | | | | | | | |
| **5) TYPE OF ENTITY** (check all that apply): | | | | | | | | | | | | | | | | | | | | | | |
|  |  | City | | | |  | Nonprofit Organization**\*** | | | | | | | |  | | Individual | | | | | |
|  |  | County | | | |  | For Profit Organization**\*** | | | | | | | |  | | FQHC | | | | | |
|  |  | Other Political Subdivision | | | |  | HUB Certified | | | | | | | |  | | State Controlled Institution of Higher Learning | | | | | |
|  |  | State Agency | | | |  | Community-Based Organization | | | | | | | |  | | Hospital | | | | | |
|  |  | Indian Tribe | | | |  | Minority Organization | | | | | | | |  | | Private | | | | | |
|  |  |  | | | |  | Faith Based (Nonprofit Org) | | | | | | | |  | | Other (specify): | | | | |  |
| ***\*****If incorporated, provide 10-digit charter number assigned by Secretary of State:* | | | | | | | | | | | | |  | | | | | | |  | | |
| **6) PROPOSED BUDGET PERIOD:** | | | | | | | | **Start Date:** |  | | | | | | | | | | **End Date:** | |  | |
| **7) COUNTIES SERVED BY PROJECT: Texas Counties and Regions List** on page 4 of this Form A. | | | | | | | | | | | | | | | | | | | | | | |
| **8) AMOUNT OF FUNDING REQUESTED** | | | | | $ | | | | |  | | | | | | | | | | | | |
|  | | | | | | | | | | **10) PROJECT CONTACT PERSON** | | | | | | | | | | | | |
| **9) PROJECTED EXPENDITURES** | | | | | $ | | | | |  | Name:  Phone:  Fax:  E-mail: | | | | |  | | | | | | |
| Does Respondent’s projected state or federal expenditures exceed $500,000 for Respondent’s current fiscal year (excluding amount requested in line 9 above)? \*\*  Yes  No  *\*\*Projected expenditures should include funding for all activities including “pass through” federal funds from all state agencies and non-project-related HHSC funds.* | | | | | | | | | |
|
| **11) FINANCIAL OFFICER** | | | | | | | | | | | | |
|  | Name:  Phone:  Fax:  E-mail: | | | | |  | | | | | | |
| The facts affirmed by me in this application are truthful and I warrant the Respondent is in compliance with the assurances and certifications contained in the application. I understand the truthfulness of the facts affirmed herein and the continuing compliance with these requirements are conditions precedent to the award of a contract. This document has been duly authorized by the governing body of the Respondent and I (the person signing below) am authorized to represent the Respondent. | | | | | | | | | | | | | | | | | | | | | | |
| **12) AUTHORIZED REPRESENTATIVE** | | | | | | | | | | | | **13) SIGNATURE OF AUTHORIZED REPRESENTATIVE** | | | | | | | | | | |
|  | Name:  Title:  Phone:  Fax: | |  | | | | | | | | |  | | | | | | | | | | |
| **14) DATE** | | | | | | | | | | |
|  | |  | | | | | | | | |

FORM A: FACE PAGE INSTRUCTIONS

This form provides basic information about the Respondent and the proposed project with the Health and Human Services Commission ("HHSC"), including the signature of the authorized representative. It is the cover page of the application and is required to be completed. Signature affirms the facts contained in the Respondent’s response are truthful and the Respondent is in compliance with the assurances and certifications contained in **Exhibit A, HHS Solicitation Affirmations v.2.4** and acknowledges that continued compliance is a condition for the award of a contract. Please follow the instructions below to complete the face page form and return with the Respondent’s application.

1. **LEGAL BUSINESS NAME** -Enter the legal name of the Respondent.

* 1. **MAILING ADDRESS INFORMATION** -Enter the Respondent’s complete physical address and mailing address, city, county, state, and zip code.
  2. **PAYEE NAME AND MAILING ADDRESS** -Payee – Entity involved in a contractual relationship with Respondent to receive payment for services rendered by Respondent and to maintain the accounting records for the contract; i.e., fiscal agent. Enter the PAYEE’s name and mailing address if PAYEE is different from the Respondent. The PAYEE is the corporation, entity or vendor who will be receiving payments.
  3. **A. FEDERAL TAX ID/STATE OF TEXAS COMPTROLLER VENDOR ID/SOCIAL SECURITY NUMBER** - Enter the Federal Tax Identification Number (9-digit) or the Vendor Identification Number assigned by the Texas State Comptroller (14-digit). \*The Respondent acknowledges, understands and agrees the Respondent's choice to use a social security number as the vendor identification number for the contract, may result in the social security number being made public via state open records requests.

**B**. **DUNS Number** - 9-digit Dun and Bradstreet Data Universal Numbering System ("DUNS") number. This number is required if receiving ANY federal funds band can be obtained at: http://fe3dgov.dnb.com/webform.

* 1. **TYPE OF ENTITY** -The type of entity is defined by the Secretary of State and/or the Texas State Comptroller. Check all appropriate boxes that apply.
* HUB is defined as a corporation, sole proprietorship, or joint venture formed for the purpose of making a profit in which at least 51% of all classes of the shares of stock or other equitable securities are owned by one or more persons who have been historically underutilized (economically disadvantaged) because of their identification as members of certain groups: Black American, Hispanic American, Asian Pacific American, Native American, and Women. The HUB must be certified by the Comptroller’s Texas Procurement and Support Services or another entity.
* MINORITY ORGANIZATION is defined as an organization in which the Board of Directors is made up of 50% racial or ethnic minority members.
* If a Non-Profit Corporation or For-Profit Corporation, provide the 10-digit charter number assigned by the Secretary of State.

1. **PROPOSED BUDGET PERIOD** - Enter the budget period for this application. Budget period is defined in the Application.
2. **COUNTIES SERVED BY PROJECT** – Check off counties to be served or which you are applying from the list of Texas counties provided below. **Do not write counties on line 8.**

1. **AMOUNT OF FUNDING REQUESTED -** Enter the amount of funding requested from HHSC for each type of funding requested.
2. **PROJECTED EXPENDITURES** -If Respondent’s projected state or federal expenditures exceed $500,000 for Respondent’s current fiscal year, Respondent must arrange for a financial compliance audit (Single Audit).
3. **PROJECT CONTACT PERSON** -Enter the name, phone, fax, and e-mail address of the person responsible for the proposed project.
4. **FINANCIAL OFFICER** - Enter the name, phone, fax, and e-mail address of the person responsible for the financial aspects of the proposed project.
5. **AUTHORIZED REPRESENTATIVE** - Enter the name, title, phone, fax, and e-mail address of the person authorized to represent the Respondent. Check the “Check if change” box if the authorized representative is different from previous submission to HHSC.
6. **SIGNATURE OF AUTHORIZED REPRESENTATIVE** - The person authorized to represent the Respondent must sign in this blank.
7. **DATE -** Enter the date the authorized representative signed this form.

**Texas Counties and Regions List in Alphabetical Order**

|  |  |
| --- | --- |
| **Legal Business Name of Respondent:** | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |

**COUNTIES SERVED BY PROJECT** - This list is provided for item 7 of **Form A: Face Page**.

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Counties** | **🗷** | **R** | **Counties** | **🗷** | **R** | **Counties** | **🗷** | **R** | **Counties** | **🗷** | **R** | **Counties** | **🗷** | **R** |
| **-A-** |  |  | [Crosby](http://www.co.crosby.tx.us/) |  | 01 | [Hays](http://www.co.hays.tx.us/) |  | 07 | Martin |  | 9/10 | Schleicher |  | 9/10 |
| [Anderson](http://www.co.anderson.tx.us/) |  | 4/5N | [Culberson](http://www.co.culberson.tx.us/) |  | 9/10 | Hemphill |  | 01 | [Mason](http://www.co.mason.tx.us/) |  | 9/10 | Scurry |  | 2/3 |
| [Andrews](http://www.co.andrews.tx.us/) |  | 9/10 | **-D-** |  |  | [Henderson](http://www.co.henderson.tx.us/) |  | 4/5N | [Matagorda](http://www.co.matagorda.tx.us/) |  | 6/5S | Shackelford |  | 2/3 |
| [Angelina](http://www.angelinacounty.net/) |  | 4/5N | [Dallam](http://www.dallam.org/county/) |  | 01 | [Hidalgo](http://www.co.hidalgo.tx.us/) |  | 11 | [Maverick](http://www.co.maverick.tx.us/) |  | 08 | Shelby |  | 4/5N |
| [Aransas](http://www.aransascounty.org/) |  | 11 | [Dallas](http://www.dallascounty.org/) |  | 2/3 | [Hill](http://www.co.hill.tx.us/) |  | 07 | [McCulloch](http://www.co.mcculloch.tx.us/) |  | 9/10 | Sherman |  | 01 |
| [Archer](http://www.co.archer.tx.us/) |  | 2/3 | [Dawson](http://www.co.dawson.tx.us/) |  | 9/10 | [Hockley](http://www.co.hockley.tx.us/) |  | 01 | [McLennan](http://www.co.mclennan.tx.us/) |  | 07 | Smith |  | 4/5N |
| [Armstrong](http://www.co.armstrong.tx.us/) |  | 01 | [Deaf Smith](http://www.co.deaf-smith.tx.us/) |  | 01 | [Hood](http://www.co.hood.tx.us/) |  | 2/3 | McMullen |  | 11 | Somervell |  | 2/3 |
| Atascosa |  | 08 | [Delta](http://www.co.delta.tx.us/) |  | 4/5N | [Hopkins](http://www.hopkinscountytx.org/) |  | 4/5N | [Medina](http://www.medinacountytexas.org/) |  | 08 | Starr |  | 11 |
| [Austin](http://www.austincounty.com/) |  | 6/5S | [Denton](http://www.co.denton.tx.us/) |  | 2/3 | [Houston](http://www.co.houston.tx.us/) |  | 4/5N | [Menard](http://www.menardtexas.com/) |  | 9/10 | Stephens |  | 2/3 |
| **-B-** |  |  | [DeWitt](http://www.co.dewitt.tx.us/) |  | 08 | [Howard](http://www.co.howard.tx.us/) |  | 9/10 | [Midland](http://www.co.midland.tx.us/) |  | 9/10 | Sterling |  | 09 |
| [Bailey](http://www.co.bailey.tx.us/) |  | 01 | Dickens |  | 01 | [Hudspeth](http://www.co.hudspeth.tx.us/) |  | 9/10 | Milam |  | 07 | Stonewall |  | 2/3 |
| [Bandera](http://www.banderacounty.org/) |  | 08 | Dimmit |  | 08 | [Hunt](http://www.huntcounty.net/) |  | 2/3 | [Mills](http://www.co.mills.tx.us/) |  | 07 | Sutton |  | 9/10 |
| [Bastrop](http://www.co.bastrop.tx.us/) |  | 07 | [Donley](http://www.co.donley.tx.us/ips/cms) |  | 01 | [Hutchinson](http://www.co.hutchinson.tx.us/) |  | 01 | Mitchell |  | 2/3 | Swisher |  | 01 |
| Baylor |  | 2/3 | Duval |  | 11 | **-I-** |  |  | [Montague](http://www.co.montague.tx.us/) |  | 2/3 | **-T-** |  |  |
| [Bee](http://www.co.bee.tx.us/) |  | 11 | **-E-** |  |  | [Irion](http://www.co.irion.tx.us/) |  | 9/10 | [Montgomery](http://www.co.montgomery.tx.us/) |  | 6/5S | Tarrant |  | 2/3 |
| [Bell](http://www.bellcountytx.com/) |  | 07 | Eastland |  | 2/3 | **-J-** |  |  | [Moore](http://www.co.moore.tx.us/) |  | 01 | Taylor |  | 2/3 |
| [Bexar](http://www.co.bexar.tx.us/) |  | 08 | [Ector](http://www.co.ector.tx.us/) |  | 9/10 | [Jack](http://www.jackcounty.org/) |  | 2/3 | [Morris](http://www.co.morris.tx.us/) |  | 4/5N | Terrell |  | 9/10 |
| [Blanco](http://www.co.blanco.tx.us/) |  | 07 | Edwards |  | 08 | [Jackson](http://www.co.jackson.tx.us/) |  | 08 | [Motley](http://www.co.motley.tx.us/) |  | 01 | Terry |  | 01 |
| [Borden](http://www.co.borden.tx.us/) |  | 9/10 | [Ellis](http://www.co.ellis.tx.us/) |  | 2/3 | [Jasper](http://www.co.jasper.tx.us/) |  | 4/5N | **-N-** |  |  | Throckmorton |  | 2/3 |
| [Bosque](http://www.bosquecounty.us/) |  | 07 | [El Paso](http://www.co.el-paso.tx.us/) |  | 9/10 | [Jeff Davis](http://www.co.jeff-davis.tx.us/) |  | 9/10 | [Nacogdoches](http://www.co.nacogdoches.tx.us/) |  | 4/5N | Titus |  | 4/5N |
| [Bowie](http://www.co.bowie.tx.us/) |  | 4/5N | [Erath](http://www.co.erath.tx.us/ips/cms) |  | 2/3 | [Jefferson](http://www.co.jefferson.tx.us/) |  | 6/5S | [Navarro](http://www.co.navarro.tx.us/) |  | 2/3 | Tom Green |  | 9/10 |
| [Brazoria](http://www.brazoria-county.com/) |  | 6/5S | **-F-** |  |  | [Jim Hogg](http://www.co.jim-hogg.tx.us/) |  | 11 | [Newton](http://www.co.newton.tx.us/) |  | 4/5N | Travis |  | 07 |
| [Brazos](http://www.co.brazos.tx.us/) |  | 07 | Falls |  | 07 | [Jim Wells](http://www.co.jim-wells.tx.us/) |  | 11 | [Nolan](http://www.co.nolan.tx.us/) |  | 2/3 | Trinity |  | 4/5N |
| [Brewster](http://www.co.brewster.tx.us/) |  | 9/10 | [Fannin](http://www.co.fannin.tx.us/) |  | 2/3 | [Johnson](http://www.johnsoncountytx.org/) |  | 2/3 | [Nueces](http://www.co.nueces.tx.us/) |  | 11 | Tyler |  | 4/5N |
| [Briscoe](http://www.co.briscoe.tx.us/) |  | 01 | [Fayette](http://www.co.fayette.tx.us/) |  | 07 | [Jones](http://www.co.jones.tx.us/) |  | 2/3 | **-O-** |  |  | **-U-** |  |  |
| [Brooks](http://www.co.brooks.tx.us/) |  | 11 | [Fisher](http://www.co.fisher.tx.us/) |  | 2/3 | **-K-** |  |  | [Ochiltree](http://www.co.ochiltree.tx.us/) |  | 01 | Upshur |  | 4/5N |
| Brown |  | 2/3 | Floyd |  | 01 | [Karnes](http://www.co.karnes.tx.us/) |  | 08 | [Oldham](http://www.co.oldham.tx.us/) |  | 01 | Upton |  | 9/10 |
| [Burleson](http://www.co.burleson.tx.us/) |  | 07 | Foard |  | 2/3 | [Kaufman](http://www.co.kaufman.tx.us/) |  | 2/3 | [Orange](http://www.co.orange.tx.us/) |  | 6/5S | Uvalde |  | 08 |
| [Burnet](http://www.burnetcountytexas.org/) |  | 07 | [Fort Bend](http://www.co.fort-bend.tx.us/) |  | 6/5S | [Kendall](http://www.co.kendall.tx.us/) |  | 08 | **-P-** |  |  | **-V-** |  |  |
| **-C-** |  |  | Franklin |  | 4/5N | [Kenedy](http://www.co.kenedy.tx.us/) |  | 11 | [Palo Pinto](http://www.co.palo-pinto.tx.us/) |  | 2/3 | Val Verde |  | 08 |
| [Caldwell](http://www.co.caldwell.tx.us/) |  | 07 | [Freestone](http://www.co.freestone.tx.us/) |  | 07 | [Kent](http://www.co.kent.tx.us/) |  | 2/3 | [Panola](http://www.co.panola.tx.us/) |  | 4/5N | Van Zandt |  | 4/5N |
| [Calhoun](http://www.tisd.net/~calhoun/) |  | 08 | [Frio](http://www.co.frio.tx.us/) |  | 08 | [Kerr](http://www.co.kerr.tx.us/) |  | 08 | [Parker](http://www.co.parker.tx.us/) |  | 2/3 | Victoria |  | 08 |
| [Callahan](http://www.co.callahan.tx.us/) |  | 2/3 | **-G-** |  |  | [Kimble](http://www.co.kimble.tx.us/) |  | 9/10 | [Parmer](http://www.co.parmer.tx.us/) |  | 01 | **-W-** |  |  |
| [Cameron](http://www.co.cameron.tx.us/) |  | 11 | [Gaines](http://www.co.gaines.tx.us/) |  | 9/10 | King |  | 01 | [Pecos](http://www.co.pecos.tx.us/) |  | 9/10 | Walker |  | 6/5S |
| [Camp](http://www.co.camp.tx.us/) |  | 4/5N | [Galveston](http://www.co.galveston.tx.us/) |  | 6/5S | [Kinney](http://www.co.kinney.tx.us/) |  | 08 | [Polk](http://www.co.polk.tx.us/) |  | 4/5N | Waller |  | 6/5S |
| [Carson](http://www.co.carson.tx.us/) |  | 01 | [Garza](http://www.garzacounty.net/) |  | 01 | [Kleberg](http://www.co.kleberg.tx.us/) |  | 11 | [Potter](http://www.co.potter.tx.us/) |  | 01 | Ward |  | 9/10 |
| [Cass](http://www.co.cass.tx.us/) |  | 4/5N | [Gillespie](http://www.gillespiecounty.org/) |  | 08 | Knox |  | 2/3 | [Presidio](http://www.co.presidio.tx.us/) |  | 9/10 | Washington |  | 07 |
| [Castro](http://www.co.castro.tx.us/) |  | 01 | [Glasscock](http://www.co.glasscock.tx.us/) |  | 9/10 | **-L-** |  |  | **-R-** |  |  | Webb |  | 11 |
| [Chambers](http://www.co.chambers.tx.us/) |  | 6/5S | [Goliad](http://www.co.goliad.tx.us/) |  | 08 | [Lamar](http://www.co.lamar.tx.us/) |  | 4/5N | [Rains](http://www.co.rains.tx.us/) |  | 4/5N | Wharton |  | 6/5S |
| [Cherokee](http://www.co.cherokee.tx.us/) |  | 4/5N | [Gonzales](http://www.co.gonzales.tx.us/) |  | 08 | [Lamb](http://www.co.lamb.tx.us/) |  | 01 | [Randall](http://www.co.randall.tx.us/) |  | 01 | Wheeler |  | 01 |
| [Childress](http://www.co.childress.tx.us/) |  | 01 | [Gray](http://www.co.gray.tx.us/) |  | 01 | [Lampasas](http://www.co.lampasas.tx.us/) |  | 07 | Reagan |  | 9/10 | Wichita |  | 2/3 |
| [Clay](http://www.co.clay.tx.us/) |  | 2/3 | [Grayson](http://www.co.grayson.tx.us/) |  | 2/3 | [La Salle](http://www.co.la-salle.tx.us/) |  | 08 | [Real](http://www.co.real.tx.us/) |  | 08 | Wilbarger |  | 2/3 |
| [Cochran](http://www.co.cochran.tx.us/) |  | 01 | [Gregg](http://www.co.gregg.tx.us/) |  | 4/5N | [Lavaca](http://www.co.lavaca.tx.us/) |  | 08 | Red River |  | 4/5N | Willacy |  | 11 |
| [Coke](http://www.co.coke.tx.us/) |  | 9/10 | [Grimes](http://www.co.grimes.tx.us/) |  | 07 | [Lee](http://www.co.lee.tx.us/) |  | 07 | Reeves |  | 9/10 | Williamson |  | 07 |
| [Coleman](http://www.co.coleman.tx.us/) |  | 2/3 | [Guadalupe](http://www.co.guadalupe.tx.us/) |  | 08 | [Leon](http://www.co.leon.tx.us/) |  | 07 | Refugio |  | 11 | Wilson |  | 08 |
| [Collin](http://www.co.collin.tx.us/) |  | 2/3 | **-H-** |  |  | [Liberty](http://www.co.liberty.tx.us/) |  | 6/5S | Roberts |  | 01 | Winkler |  | 9/10 |
| [Collingsworth](http://www.co.collingsworth.tx.us/) |  | 01 | Hale |  | 01 | [Limestone](http://www.co.limestone.tx.us/) |  | 07 | Robertson |  | 07 | Wise |  | 2/3 |
| [Colorado](http://www.co.colorado.tx.us/) |  | 6/5S | [Hall](http://www.co.hall.tx.us/) |  | 01 | [Lipscomb](http://www.co.lipscomb.tx.us/) |  | 01 | Rockwall |  | 2/3 | Wood |  | 4/5N |
| [Comal](http://www.co.comal.tx.us/) |  | 08 | [Hamilton](http://www.co.hamilton.tx.us/) |  | 07 | [Live Oak](http://www.co.live-oak.tx.us/) |  | 11 | Runnels |  | 2/3 | **-Y-** |  |  |
| Comanche |  | 2/3 | [Hansford](http://www.co.hansford.tx.us/) |  | 01 | [Llano](http://www.co.llano.tx.us/) |  | 07 | Rusk |  | 4/5N | Yoakum |  | 01 |
| [Concho](http://www.co.concho.tx.us/) |  | 9/10 | Hardeman |  | 2/3 | Loving |  | 9/10 | **-S-** |  |  | Young |  | 2/3 |
| [Cooke](http://www.co.cooke.tx.us/) |  | 2/3 | [Hardin](http://www.co.hardin.tx.us/) |  | 6/5S | [Lubbock](http://www.co.lubbock.tx.us/) |  | 01 | Sabine |  | 4/5N | **-Z-** |  |  |
| [Coryell](http://www.co.coryell.tx.us/) |  | 07 | [Harris](http://www.co.harris.tx.us/) |  | 6/5S | [Lynn](http://www.co.lynn.tx.us/) |  | 01 | San Augustine |  | 4/5N | Zapata |  | 11 |
| [Cottle](http://www.co.cottle.tx.us/) |  | 2/3 | [Harrison](http://www.co.harrison.tx.us/) |  | 4/5N | **-M-** |  |  | San Jacinto |  | 4/5N | Zavala |  | 08 |
| [Crane](http://www.co.crane.tx.us/) |  | 9/10 | [Hartley](http://www.co.hartley.tx.us/) |  | 01 | [Madison](http://www.co.madison.tx.us/) |  | 07 | San Patricio |  | 11 |  |  |  |
| [Crockett](http://www.co.crockett.tx.us/) |  | 9/10 | [Haskell](http://www.co.haskell.tx.us/) |  | 2/3 | [Marion](http://www.co.marion.tx.us/) |  | 4/5N | San Saba |  | 07 |  |  |  |