Form J Applicant Experience Administering

Similar Projects

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| --- | --- |
| **Legal Business Name of Respondent:** |  |

1. **Describe the Applicant’s experience in:**
   1. Successfully implementing projects similar in scope and complexity to the Proposed Project;
   2. Successfully implementing projects in coordination with community partners.
2. **Describe the Applicant’s previous experience with state and/or federal grants and contracts.**
3. **In the table below, provide descriptions of grant projects administered by the Applicant within the past five (5) years that demonstrate the ability to perform the Scope of Work as described in this RFA.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name of Grant Program** | **Grantor/Funding Organization** | **Amount** | **Grant Award Period** | **Matching requirement** |
| *Ex. Children’s Autism Grants Program* | *Health and Human Services Commission* | *$2,000,000* | *9/1/2018-8/31/2019* | *No* |
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1. **Describe the Applicant’s experience in collecting, analyzing, and reporting performance and outcome data.**
2. **Describe the Applicant’s experience in managing and reporting expenditures, and if applicable, in coordination with community partners.**
3. **In the table below, identify proposed key personnel and submit brief bio and current job descriptions to demonstrate experience germane to proposed project roles.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Role** | **Name** | **Current Job Title** | **Email** | **Bio/Job Description provided? (Y/N)** |
| Person responsible for directing project |  |  |  |  |
| Person responsible for day-to-day project activities |  |  |  |  |
| Person responsible for billing/accounting and match |  |  |  |  |
| Person responsible for data collection/reporting |  |  |  |  |

***Responses to A through D must be limited to 5,250 characters in total, not including tables. Please label your response to each question above as appropriate (ex. A. Our organization has the following experience…).***

***Required Attachments:***

* 1. *Brief bios and current job descriptions for Key Personnel to demonstrate experience germane to Proposed Project roles.*