

EXHIBIT F: DELIVERABLES

RFA No. HHS0014507

Grantee shall submit all Deliverables by 5:00 pm CST.

Deliverable ID	Requirements	Due Date(s)*	Frequency
ADRC D-01 Final Plan of Operation	Grantee shall comply with all requirements outlined in Plan of Operation (Section 2.6.8) of the RFA.	Within thirty (30) calendar days from Effective Date of the Grant Agreement	One-time
ADRC D-02 Final Cultural Competence Plan	Grantee shall comply with all requirements outlined in Cultural Competence Plan (Section 2.6.9) of the RFA.	At least sixty (60) calendar days prior to the end of each State Fiscal Year	Annually
ADRC D-03 Final Disaster Recovery and Business Continuity Plan	Grantee shall comply with all requirements outlined in Disaster Recovery and Business Continuity Plan (Section 2.6.10) of the RFA.	Within fifty (50) calendar days from Effective Date of the Grant Agreement	One-time
ADRC D-04 Transition Plan	Grantee shall comply with all requirements outlined in Transition Plan (Section 2.6.12) of the RFA.	Within thirty (30) calendar days from Effective Date of the Grant Agreement	One-time

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ADRC D-05 Community Collaboration Plan	Grantee shall comply with all requirements outlined in Community Collaboration (Section 2.6.13) of the RFA.	Within sixty (60) calendar days from Effective Date of the Grant Agreement <u>Updated Plan:</u> At least sixty (60) calendar days prior to the end of each State Fiscal Year	One-time Annually
ADRC D-06 Contract Monitoring Questionnaire	Grantee shall comply with all requirements outlined in Contract Monitoring Questionnaire (Section 2.6.15) of the RFA.	Within thirty (30) calendar days from Effective Date of the Grant Agreement <u>Updated Plan:</u> Within 60 calendar days prior to the end of each State Fiscal Year	One-Time Annually
ADRC D-07 Client Feedback	Grantee shall comply with all requirements outlined in Client Feedback (Section 2.6.16) of the RFA.	Within 30 calendar days from Effective Date of the Grant Agreement <u>Updated Plan:</u> Thirty (30) calendar days prior to the end of each State Fiscal Year	One-Time Annually

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ADRC D-08 Requests for Reimbursement (RfR) with supporting documentation	Grantee shall comply with all requirements outlined in Invoicing and Budget Requirements (Section 2.6.18) of the RFA.	By twentieth (20 th) of the month	Monthly
ADRC D-09 ADRC Quarterly Performance and Fiscal Report	Grantee shall comply with all requirements outlined in Subsection A of Performance and Data Reporting (Section 2.6.19) of the RFA.	Quarter 1: due December 20 th Quarter 2: due March 20 th Quarter 3: due June 20 th Quarter 4: due September 20 th	Quarterly
ADRC D-10 TLRCP Project Plan	Grantee shall comply with all requirements outlined in Subsection C of Provision of Core Services (Section 2.6.14) of the RFA.	Within sixty (60) calendar days from Effective Date of the Grant Agreement <u>Updated Plan:</u> Within sixty (60) calendar days prior to the end of each State Fiscal Year	One-time Annually

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<p>ADRC D-11</p> <p>Quarterly MFP Local Contact Agency Report</p>	<p>Grantee shall comply with all requirements outlined in Subsection B of Performance and Data Reporting (Section 2.6.19) of the RFA.</p>	<p>Quarter 1: due April 8th</p> <p>Quarter 2: due July 8th</p> <p>Quarter 3: due October 9th</p> <p>Quarter 4: due January 8th</p>	<p>Quarterly</p>
<p>ADRC D-12</p> <p>Quarterly MFP Housing Navigator Report</p>	<p>Grantee shall comply with all requirements outlined in Subsection C of Performance and Data Reporting (Section 2.6.19) of the RFA.</p>	<p>Quarter 1: due April 8th</p> <p>Quarter 2: due July 8th</p> <p>Quarter 3: due October 9th</p> <p>Quarter 4: due January 8th</p>	<p>Quarterly</p>
<p>ADRC D-13</p> <p>Annual MIPPA Plan</p>	<p>Grantee shall comply with all requirements outlined in Subsection D of Performance and Data Reporting (Section 2.6.19) of the RFA.</p>	<p>By July 8th each year</p>	<p>Annually</p>
<p>ADRC D-14</p> <p>Mid-Year and Year-End Reports</p>	<p>Grantee shall comply with all requirements outlined in Subsection E of Performance and Data Reporting (Section 2.6.19) of the RFA.</p>	<p><u>Mid-Year Report:</u> By February 21st each year</p> <p><u>Year End Report:</u> By August 24th each year</p>	<p>Annually</p> <p>Annually</p>

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ADRC D-15 Staffing Plan	Grantee shall comply with all requirements outlined in Staffing Plan (Section 2.6.20) of the RFA.	Within thirty (30) calendar days from Effective Date of the Grant Agreement	One-time
ADRC D-16 Staff Training Plan	Grantee shall comply with all requirements outlined in Staff Development and Training (Section 2.6.21) of the RFA.	Within 60 calendar days from Effective Date of the Grant Agreement	One-time
ADRC D-17 Criminal Background Check	Grantee shall comply with all requirements outlined in Subsection J of Staff Development and Training (Section 2.6.21) of the RFA.	Within 30 calendar days from Effective Date of the Grant Agreement	One-time
ADRC D-18 Turnover Plan	Grantee shall comply with all requirements outlined in of Turnover Plan (Section 2.6.22) of the RFA.	<u>Final Turnover Plan:</u> Within 30 calendar days from Effective Date of the Grant Agreement <u>Ready to Execute Plan:</u> Six (6) months prior to the end of the Grant Agreement or upon request by HHSC	One-time

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ADRC – D19 Quality Monitoring Plan	Grantee shall comply with all requirements outlined in of Section 2.6.23 (Quality Monitoring Plan) of the RFA.	Within 30 calendar days from Effective Date of the Grant Agreement <u>Updated Plan:</u> At least thirty (30) calendar days prior to the end of each State Fiscal Year	One-Time Annually
ADRC – D20 HHSC Inventory Control Log	Grantee shall comply with all requirements outlined in of Subsection L Section 2.6.18 (Invoicing and Budget Requirements) of the RFA.	By October 15 th each year	Annually

* If the Due Date falls on a weekend or State-approved holiday the deliverable is due the next Business Day.