**Form E, Work Plan**

**Year 1 Work Plan**

**GILDS Applicant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**RFA No. HHS0014455**

**Describe how you will implement the nine (9) strategies listed below:**

**Strategy 1:** Train at least one staff person (new hire or existing staff) to serve as a Dementia resource specialist. The staff member must dedicate at least 50 percent of their time to grant activities.

**Activities (Add or delete rows as needed to reflect the # of activities proposed)**

|  |  |
| --- | --- |
| **# Activity Details** | |
| 1 | **Description:**  **Start Date:**  **End Date:**  **Lead Personnel Assigned:** |
| 2 | **Description:**  **Start Date:**  **End Date:**  **Lead Personnel Assigned:** |
| 3 | **Description:**  **Start Date:**  **End Date:**  **Lead Personnel Assigned:** |

**Strategy 2:** Conduct a community needs assessment, or analyze a recent community needs assessment, to a) identify existing community resources related to Alzheimer’s Disease and Related Disorders (ADRD), and b) identify gaps in existing resources related to ADRD.

**Activities**

|  |  |
| --- | --- |
| **# Activity Details** | |
| 1 | **Description:**  **Start Date:**  **End Date:**  **Lead Personnel Assigned:** |
| 2 | **Description:**  **Start Date:**  **End Date:**  **Lead Personnel Assigned:** |
| 3 | **Description:**  **Start Date:**  **End Date:**  **Lead Personnel Assigned:** |

**Strategy 3:** Strengthen existing or develop new referral relationships with local healthcare providers and community organizations.

**Activities**

|  |  |
| --- | --- |
| **# Activity Details** | |
| 1 | **Description:**  **Start Date:**  **End Date:**  **Lead Personnel Assigned:** |
| 2 | **Description:**  **Start Date:**  **End Date:**  **Lead Personnel Assigned:** |
| 3 | **Description:**  **Start Date:**  **End Date:**  **Lead Personnel Assigned:** |

**Strategy 4:** Catalog and disseminate existing resources to persons with ADRD, their caregivers, healthcare providers, and community partners.

**Activities**

|  |  |
| --- | --- |
| **# Activity Details** | |
| 1 | **Description:**  **Start Date:**  **End Date:**  **Lead Personnel Assigned:** |
| 2 | **Description:**  **Start Date:**  **End Date:**  **Lead Personnel Assigned:** |
| 3 | **Description:**  **Start Date:**  **End Date:**  **Lead Personnel Assigned:** |

**Strategy 5:** Provide education to persons with ADRD and their caregivers on topics identified by the community needs assessment. Education may be virtual or in person and may be via wellness classes, support groups, community events, etc. Education opportunities shall be targeted to populations that are highly impacted by ADRD as identified for your service area.

**Activities**

|  |  |
| --- | --- |
| **# Activity Details** | |
| 1 | **Description:**  **Start Date:**  **End Date:**  **Lead Personnel Assigned:** |
| 2 | **Description:**  **Start Date:**  **End Date:**  **Lead Personnel Assigned:** |
| 3 | **Description:**  **Start Date:**  **End Date:**  **Lead Personnel Assigned:** |

**Strategy 6:** Provide referrals for persons with ADRD and their caregivers to community organizations, local healthcare providers, and resources.

**Activities**

|  |  |
| --- | --- |
| **# Activity Details** | |
| 1 | **Description:**  **Start Date:**  **End Date:**  **Lead Personnel Assigned:** |
| 2 | **Description:**  **Start Date:**  **End Date:**  **Lead Personnel Assigned:** |
| 3 | **Description:**  **Start Date:**  **End Date:**  **Lead Personnel Assigned:** |

**Strategy 7**: Refer the general public to the Department of State Health Services (DSHS) Alzheimer’s Disease Program (ADP) website and other trusted ADRD sources for information on early detection and diagnosis.

**Activities**

|  |  |
| --- | --- |
| **# Activity Details** | |
| 1 | **Description:**  **Start Date:**  **End Date:**  **Lead Personnel Assigned:** |
| 2 | **Description:**  **Start Date:**  **End Date:**  **Lead Personnel Assigned:** |
| 3 | **Description:**  **Start Date:**  **End Date:**  **Lead Personnel Assigned:** |

**Strategy 8:** Refer healthcare providers to the early detection and diagnosis education modules on the DSHS ADP website and other trusted ADRD sources.

**Activities**

|  |  |
| --- | --- |
| **# Activity Details** | |
| 1 | **Description:**  **Start Date:**  **End Date:**  **Lead Personnel Assigned:** |
| 2 | **Description:**  **Start Date:**  **End Date:**  **Lead Personnel Assigned:** |
| 3 | **Description:**  **Start Date:**  **End Date:**  **Lead Personnel Assigned:** |

**Strategy 9:** Document strategies for program sustainability and best practices.

**Activities**

|  |  |
| --- | --- |
| **# Activity Details** | |
| 1 | **Description:**  **Start Date:**  **End Date:**  **Lead Personnel Assigned:** |
| 2 | **Description:**  **Start Date:**  **End Date:**  **Lead Personnel Assigned:** |
| 3 | **Description:**  **Start Date:**  **End Date:**  **Lead Personnel Assigned:** |