

**EXHIBIT H - EVALUATION TOOL**  
**Criteria, Subcriteria Sheet**  
**HHS0012787 Texas Group Homes Evaluation Tool**

Evaluator				
Respondent				
#	Criteria	Weight	Score	Comments
<b>1</b>	<b>Background and Staffing</b>			
<b>1.1</b>	Evaluate Respondent's experience and capability to provide Level 1 Recovery Housing.	15%		
<b>1.2</b>	Evaluate the narrative response explaining explaining the Respondent's structure, staffing and support for the Statewide operation of Level 1 Recovery Housing (advisory board of directors, list of all advisory councils or committees to include their existence and their function).	10%		
<b>1.3</b>	Evaluate the narrative response explaining how the Respondent plans to recruit, support, retain, train, and supervise program support staff.	10%		
<b>1.4</b>	Evaluate the narrative response explaining how there Respondent will effectively manage System Agency funds to control operation costs.	5%		
<b>Subtotal</b>		<b>40%</b>		
<b>2</b>	<b>Program Narrative</b>			
<b>2.1</b>	Evaluate the narrative response explaining how the Respondent plans to market the services they propose to provide.	5%		
<b>2.2</b>	Evaluate the narrative response explaining how the Respondent will provide Level 1 Recovery Housing on a Statewide level and how the Respondent will identify where to stand up a home, to include demonstrated strategies used to ensure equity and accessibility.	15%		
<b>2.3</b>	Evaluate the narrative response explaining how the Respondent will introduce new residents to the Level 1 Recovery Housing concept, specifically demonstrating how they will educate and train incoming residents and why it is important to do this.	10%		
<b>2.4</b>	Evaluate the narrative response explaining how the Respondent will generate referrals for Level 1 Recovery Housing and what populations will be prioritized.	10%		
<b>2.5</b>	Evaluate the narrative explaining the Respondent's response to a critical incident involving a resident(s).	15%		
<b>2.6</b>	Evaluate the narrative explaining how the Respondent collaborates with local and regional service providers (Substance Use Prevention, Intervention Treatment and Recovery Support Services, Hospitals, Mental Health Services, Public Health departments, and other community providers which provide region specific resources to serve the population).	5%		
<b>Subtotal</b>		<b>60%</b>		
<b>TOTAL (%)</b>		<b>100%</b>		

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No.	Best Value Criteria	Weight
1	Background and Staffing	40%
2	Program Narrative	60%
	GRAND TOTAL	100%

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Evaluation Scoring Guide		
Score	Level	Description
Unacceptable	1	Response does not address requirement. Response is completely unacceptable.
Unacceptable	2	Response mentions requirement, but is not responsive to the elements of the requirement.
Unacceptable	3	Response addresses requirement, but response described does not allow the agency to fulfill mission.
Marginal. Fails to meet evaluation standards but failures are correctable.	4	Response meets fundamental requirements, however could not be implemented as described (would require both the agency and Respondent to make significant changes not currently anticipated).
Marginal. Fails to meet evaluation standards but failures are correctable.	5	Response meets fundamental requirements, however could not be implemented as described (implementation would require both the agency and Respondent to make minor changes not currently anticipated).
Marginal. Fails to meet evaluation standards but failures are correctable.	6	Response meets fundamental requirements, however could not be implemented as described (implementation would require changes to be made by Respondent only).
Acceptable	7	Response clearly satisfies requirement but has some minor weaknesses.
Acceptable	8	Response clearly satisfies requirement.
Acceptable	9	Response satisfies requirements and has some benefits above requirement.
Exceptional	10	Response far exceeds all aspects of requirement.

For the purposes of this exhibit, "the agency" means the contracting state agency as specified in the solicitation.