

**Healthy Community Collaborative - Rural Expansion Reviewer for RFA**  
**Criteria, Subcriteria Sheet**  
**RFA HHS0006795**

Evaluator				
Respondent				
#	Criteria	Weight	Score	Comments
<b>1</b>	<b>LOCAL UNMET NEED AND COMMUNITY COLLABORATION (15%)</b>			
<b>1.1</b>	How well did the response describe unmet needs to be addressed, the usage of community data that clearly supports the unmet needs to be addressed and indicate that the Applicant used data to prioritize the identified unmet need?	5%		
<b>1.2</b>	How well did the response demonstrate a history of working together and provide relevant examples of projects with results that would indicate likely success for this Proposed Project?	5%		
<b>1.3</b>	How well did the response indicate that the applicant actively engaged Collaborative members/community partners in prioritizing local needs as opposed to identifying the need as an agency in isolation?	5%		
<b>Subtotal</b>		<b>15%</b>		
<b>2</b>	<b>PROPOSED PROJECT DESIGN (55%)</b>			
<b>2.1</b>	How well did the response demonstrate that the proposed goals and outcomes would likely meet the community need described in the Application?	5%		
<b>2.2</b>	How well did the respondent include a clear description of each service/activity proposed by the Project?	8%		
<b>2.3</b>	How well did the respondent describe how the Collaborative will deliver services, supports, and activities. Also, how well did they describe strategies to serve individuals in remote or underserved areas within Proposed Project service area?	8%		
<b>2.4</b>	How well do the services and activities described show they are based on evidence and/or available research and implemented to fidelity to evidence and/or available research; Also how well are described services and activities: trauma-informed; planned in partnership with individual; based on individual's strengths and needs; provided in appropriate environment based on individual's preference; and culturally and linguistically sensitive?	7%		
<b>2.5</b>	How well did the response include key milestones relevant to the Proposed Project and if implemented would lead to successful implementation?	5%		
<b>2.6</b>	How feasible does the proposed number of unduplicated individuals to be served seem given project design and staffing?	5%		
<b>2.7</b>	How well did the response included a table estimating the number of encounters for Project services and activities?	5%		
<b>2.8</b>	How well did the respondent describe how the Applicant will monitor Project implementation progress and provide oversight to the Project including: meeting goals and expected outcomes; quality and effectiveness of services and activities; satisfaction of individuals receiving services and participating in activities?	7%		
<b>2.9</b>	How well did the respondent describe any anticipated negative consequences related to individuals transitioning out of services as a result of HHSC grant funding expiring at the end of the grant contract, along with approaches to be taken to mitigate identified anticipated negative consequences of individuals transitioning out of services?	5%		
<b>Subtotal</b>		<b>55%</b>		
<b>3</b>	<b>APPLICANT ABILITY TO EXECUTE (20%)</b>			
<b>3.1</b>	How well did the respondent describe experience in successfully implementing projects of similar scope and complexity as Proposed Project; serving individuals with mental illness; and in coordination with community partners?	5%		
<b>3.2</b>	How well did the response show that the applicant has substantial experience administering: federal- or state-funded grant projects; administering cost reimbursement grants or contracts; and grant projects that require private cash match?	5%		
<b>3.3</b>	How well did the respondent describe the Applicant's experience in collecting, analyzing, and reporting performance and outcome data including managing and reporting expenditures and match in coordination with community partners?	5%		
<b>3.4</b>	How well did the respondent provide documentation that would lead towards Financial Stability and would support reimbursement costs of the contract?	5%		
<b>Subtotal</b>		<b>20%</b>		
<b>4</b>	<b>PROJECT COSTS (10%)</b>			
<b>4.1</b>	How well did the response include sufficient detail and information to demonstrate the proposed budget matches the proposed strategies (i.e. the right amount of staff and or appropriate cost is assigned to various project components)?	10%		
<b>Subtotal</b>		<b>10%</b>		
<b>TOTAL (%)</b>		<b>100%</b>		