

Applicant Questions and Answers

RFA Number HHS0013447	RFA/Grant Name Substance Use Prevention Services
PCS Grant Specialist Name Amy Pearson	PCS Grant Specialist Email amy.pearson@hhs.texas.gov

+/- Row	#	Reference	Applicant Question	Agency/Program Response
+ -	1	Exhibit O, Approved Curriculum List	<p>We have a question from Exhibit O, "Approved Curriculum List". Neither Positive Action nor Project Towards No Drug Abuse is listed as approved YPI curricula for this RFA cycle. We have been using both as our YPI curricula and we have recently been in communication with HHSC regarding shifting fully to Positive Action.</p> <p>We are wanting confirmation on one of both of these being acceptable for YPI services in the upcoming 5-year cycle. We see Positive Action is listed as YPU and YPS in this RFA; however, it is not listed for YPI. Will either be approved for YPI?</p>	<p>Neither curriculum will be permitted for YPI implementation during this grant cycle. Refer to the HHS Grants website at https://resources.hhs.texas.gov/rfa/hhs0013447 HHS0013447 Addendum 4 and Attachment to Addendum 4-Revised Exhibit O.</p>
+ -	2	Article X. Award of Grant Agreement Process, Section 10.1, Final Selection, Sub-paragraph B, Page 66	<p>"One (1) Community Coalition Partnership (CCP) with up to four (4) Coalitions. HHS will only fund one (1) coalition to serve one (1) county. "</p> <p>Please clarify that for Region 4 that only one organization will be awarded the CCP funding and of the 23 counties in region 4, a choice will need to be made as to which 4 counties the grant should be written. The way this is written it appears to state this is one coalition to one county, and 4 coalitions per one CCP, and only one CCP per region. So only 4 counties of region 4 would be funded through one organization.</p> <p>Please confirm my understanding of the statement.</p>	<p>To ensure statewide programmatic coverage, HHSC will allow each organization one award per Region according to the parameters set forth in Section 10.1 of the RFA and Refer to the HHS Grants website at https://resources.hhs.texas.gov/rfa/hhs0013447 HHS0013447 Addendum 8 and Attachment to Addendum 8-Revised Section 10.1.</p>
+ -	3	Article X. Award of Grant Agreement Process, Section 10.1, Final Selection, Sub-paragraph C, Page 66	<p>"One (1) Youth Prevention Program Type (YP) with up to four (4) different curricula across three (3) Programs (YPU, YPS, YPI). "</p> <p>Please clarify that for Region █ that only one organization will be awarded the YP program funding even if only writing for the YPU Program. It appears that you would not award one agency in Region █ the YPU Program funding and allow another Agency in region █ to write for the YPI Program and receive fund. Is this correct? Only one agency will be awarded funding in Region █ for YP regardless of the program selections of YPU, YPS and YPI?</p>	<p>The restriction is to one YP program type with up to five curricula is per organization per region, not one program for the entire region. Multiple organizations may receive YP program funding within a single region, but no organization will have more than five different curricula serving particular populations (U/S/I) within a single region. The same organization could receive YP awards for programs in other regions. Please reference Section 10.1, Final Selection and Refer to the HHS Grants website at https://resources.hhs.texas.gov/rfa/hhs0013447 HHS0013447 Addendum 8 and Attachment to Addendum 8-Revised Section 10.1.</p>
+ -	4	Article I. Executive Summary, Definitions, and Statutory Authority, Section 1.1, Page 6	<p>In section 1.1, page 6, it says the "Estimated annual award range amount for youth prevention programs is \$200,000 - \$750,000 per fiscal year."</p> <p>In section 10.1 "Final Selection" on page 66, letter C, it says, "No organization is eligible to receive funding for more than two (2) curricula per Program (YPU, YPS, YPI) unless at least one (1) of them is Family-Focused." It also says, "up to four (4) different curricula across (3) programs" and the fifth is allowed if it is family-focused.</p> <p>Does this mean that the maximum award, for Youth Prevention Programs, per fiscal year, is \$750,000 x 3 YP types or \$750,000 x 5 allowed curricula?</p>	<p>Refer to the HHS Grants website at https://resources.hhs.texas.gov/rfa/hhs0013447 HHS0013447 Addendum 3 and Attachment to Addendum 3.</p>

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+	5	Form E, Program Response Form	<p>On Form E, "Program Response Form", third page, there is a red message above "Domain 1 – Prevention Capacity" that says, "Page limit: 1-2 pages per question, maximum number of pages for the application is 15."</p> <p>Does this 15-page limit start with question 1.1 or do the items above it on the first and second page count toward the 15 pages as well?</p> <p>If we are applying for more than one YP type, do we need to submit these Form E responses for each YP type or is it only 15 pages once?</p>	<p>The response limit of 15 pages applies to questions 1.1-4.4, per Form E, Program Response Form, Page 3. Only one response is required for all YP applications within a single Region.</p> <p>Refer to the HHS Grants website at https://resources.hhs.texas.gov/rfa/hhs0013447 HHS0013447 Addendum 8 and Attachment to Addendum 8-Revised Section 10.1.</p>
+	6	Exhibit K-2, Prevention Resource Center Statement of Work, Section VI, Page, 7, Sub-paragraph C	<ul style="list-style-type: none"> Bullet 1 - "All Funded PRC staff must attend " <p>Does attendance require in person attendance or does this include virtual? I have an existing Public Relations Coordinator that is still apprehensive of large gatherings and is more than willing to attend virtually. Is virtual acceptable and meet the requirement of this section in the grant? Important to get answer as it impacts the budget submission for travel funding.</p>	<p>RFA Section 1.2, defines the Annual Prevention Providers Meeting as an annual meeting providing an opportunity for education and face-to-face interaction with HHSC personnel. Prevention Program Directors and other staff indicated in Exhibit K-2, Prevention Resource Center Statement of Work, are required to attend every year.</p>
+	7	Exhibit P, Performance Measures Estimation Tool	<p>I am writing to inquire about a question regarding Exhibit P. During yesterday's webinar a note was made that there will be a greater focus on Family-Focused programming for YP, and a maximum cost per individual of \$25, and that we should refer to Exhibit P, Performance Measures Estimation Tool.</p> <p>After reviewing Exhibit P, I have a question, does this maximum cost per individual apply to all individuals served including YPU curriculum, YPU alternatives, and YPU prevention/behavioral presentations? Or does this maximum only apply to individuals served through YPU curriculum?</p> <p>To provide an example, if in FY24, an organization's goal is to serve 17,370 people (of which 5,680 receive YPU curriculum Life Skills and the remaining receive alternatives or attend behavioral presentations), would their total estimated funding be \$142,000 (5,680 people multiplied by \$25) or \$434,250 (17,370 people multiplied by \$25)?</p>	<p>Refer to the HHS Grants website at https://resources.hhs.texas.gov/rfa/hhs0013447 HHS0013447 Addendum 7 and Attachment to Addendum 7-Revised Exhibit P.</p>
+	8	Article 6 Application forms and Exhibits for Submission, Section 6.2, Requested Budget, Page 51	<p>Applicants must utilize the Budget template provided, (see Form F, Requested Budget Template), and identify all Budget line items and matching costs. Budget categories must be broken out into specific Budget line items that allow System Agency to determine if proposed costs are reasonable, allowable, and necessary for the successful performance of the Project. Must be submitted in the original excel format. Submission of Form F, Requested Budget Template is mandatory. Applicants that fail to submit a requested Budget as set forth in this RFA with their Application will be disqualified.</p> <p>If we are encountering errors on the mandatory yet protected Excel spread sheet, who should be contacted to fix the error for timely submission?</p>	<p>Should an applicant encounter issues within Form F, Requested Budget Template, please email the Sole Point of Contact identified in RFA Article VII. RFA Administrative Information and Inquiries, Section 7.2, Sole Point of Contact.</p>

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<input type="checkbox"/> + <input type="checkbox"/> -	9	Article 8. Application organization and submission requirements, Section 8.3, Required Submission Method, B. Submission Option, Page 59	<p>Submission Option #1 HHS Online Bid Room: Applicants shall upload the following documents to the Online Bid Room utilizing the procedures in Exhibit J, HHS Online Bid Room. File Size Limitation: Restriction to 250MB per file attachment.</p> <p>Once a timely submission has been completed, will the submitting applicant receive any type of confirmation that the package was successfully submitted, and the grantor has received the submission?</p>	An applicant will receive an electronic "Bid Confirmation" verifying a bid (or application) was submitted.
<input type="checkbox"/> + <input type="checkbox"/> -	10	Article 2. Scope of Grant Project, Section 2.6.2 Criminal Background Information, Page 34	<p>Grantee shall establish and adhere to policies on conducting required criminal background verification checks of potential employees, volunteers and/or subcontractors, which at a minimum must include:</p> <p>Are pre-employment drug screenings no longer required by HHSC for this RFA?</p>	Correct. Grantees retain the flexibility of implementing organizational requirements for employees, contracted labor, and volunteers who work directly or indirectly with participants as part of the Grantee's internal policies and procedures.
<input type="checkbox"/> + <input type="checkbox"/> -	11	Article 2. Scope of Grant Project, Section 2.6.1, Grantee Responsibilities, Page 34	<p>In addition to staff training requirements in program-specific Grant Statement of Works. All staff must take the following trainings: a. Cardiopulmonary Resuscitation (CPR) and First Aid Certifications (obtained within 60 Calendar Days of employment); b. Youth and Adult Mental Health First Aid (obtained within 90 Calendar Days of employment); and c. Suicide Prevention (obtained within 90 Calendar Days of employment).</p> <p>Is the expectation that these training should be kept current over the five year award period and we should budget for that expense and, if so, what are the timeframes expected by HHSC for recertifications for CPS/First Aid, Suicide Prevention, and Youth and Adult Mental Health and First Aid?</p>	Each training/certification mentioned in this section does have its own maintenance and/or recertification requirements.
<input type="checkbox"/> + <input type="checkbox"/> -	12	Article 2. Scope of Grant Project 2.6.1 Grantee Responsibilities A, 8, c, Page 33 and Exhibit K, Number 4, Letter C	<p>Ensure all prevention directors, PRC core staff, coalition coordinators, and at least 25% of prevention specialists (minimum of one) participate in HHSC meetings and state-scheduled calls. All prevention staff shall participate in trainings as indicated in Section IV.C and in program specific SOW's. Grantee shall maintain documentation of all participation in meetings, scheduled calls, and completed trainings for HHSC review upon request.</p> <p>Question. Please provide information as to what is acceptable "documentation of participation in meetings and scheduled calls"</p>	Grantee is required to develop policies and procedures to perform the activities documented in this RFA and make them available for inspection by HHSC. Information is available in RFA Article II, Section 2.6.3. Policies and Procedures.
<input type="checkbox"/> + <input type="checkbox"/> -	13	Article 9. Application Screening and Evaluation, Page 61, and Exhibit I, Evaluation Tool, number 4.4	<p>Evaluate the organization's plan for helping ensure tobacco retailer compliance with state law to prevent minors' access to commercial tobacco and other nicotine products.</p> <p>Question. As tobacco retailer compliance is only applicable to PRCs, how will the rest of the program types be scored using this criteria? While we work in tandem with our PRC, based on rating criteria, all other program types would be at a scoring disadvantage using this scoring guide.</p>	Applications for a specific program type, will only be scored against like program types. Refer to the HHS Grants website at https://resources.hhs.texas.gov/rfa/hhs0013447 HHS0013447 Addendum 8 and Attachment to Addendum 8-Revised Section 10.1.

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+ -	14	Article X. Award-of-Grant-Agreement Process, Section 10.1, 2nd paragraph, Page 66	In regard to this sentence, "To ensure statewide programmatic coverage, HHSC will allow each organization one award per Region according to the following parameters...One CCP, with up to 4 coalitions. HHSC will fund 1 coalition to serve 1 county, except in counties with a population over 2M, where up to 3 coalitions may be funded", does this mean that only ONE organization per Region will receive the CCP award if that ONE organization applies for the maximum number of coalitions (4)? Or can more than one organization per Region receive the CCP award, as long as no organization receives funding for more than 4 coalitions in the Region?	To ensure statewide programmatic coverage, HHSC will allow each organization one award per Region according to the parameters set forth. Refer to the HHS Grants website at https://resources.hhs.texas.gov/rfa/hhs0013447 HHS0013447 Addendum 8 and Attachment to Addendum 8-Revised Section 10.1.
+ -	15	Article X. Award-of-Grant-Agreement Process, Section 10.1, 2nd paragraph, Page 66	In regard to this sentence, "To ensure statewide programmatic coverage, HHSC will allow each organization one award per Region according to the following parameters...One CCP, with up to 4 coalitions. HHSC will fund 1 coalition to serve 1 county, except in counties with a population over 2M, where up to 3 coalitions may be funded", is HHSC giving preference to larger organizations that can apply for more Program Types?	Per RFA Section 10.1, the System Agency will make final funding decisions based on Applicant eligibility, evaluation, rankings, Region served, and the funding methodology.
+ -	16	Article X. Award-of-Grant-Agreement Process, Section 10.1, F. 2nd paragraph, Page 66	In regard to this sentence, "To ensure statewide programmatic coverage, HHSC will allow each organization one award per Region according to the following parameters...One CCP, with up to 4 coalitions. HHSC will fund 1 coalition to serve 1 county, except in counties with a population over 2M, where up to 3 coalitions may be funded", will each Program Type application be scored and weighted on its own? Or will each Organization be scored and weighed for their overall request and that score apply for all Program Types in the application? For example, if Organization A in Region Z applies for a PRC, a CCP with 4 coalitions and YP programs and Organization B in Region Z applies for only a CCP with 1 coalition, will Org A's overall application score (including all program types) be compared to Org B's application score (which only includes CCP)? Or will Org A's capacity to successfully complete just the CCP Statement of Work be compared to Org B's capacity to successfully complete a CCP Statement of Work only?	Applications for a specific program type, will only be ranked against like program types applying to serve the same region. Refer to the HHS Grants website at https://resources.hhs.texas.gov/rfa/hhs0013447 HHS0013447 Addendum 8 and Attachment to Addendum 8-Revised Section 10.1.
+ -	17	Article VI. Application Forms And Exhibits for Submission, Section 6.1, 1st paragraph in Section 6.1, Page 50	In regard to this sentence, "Using Forms E-H, Applicants shall provide an executive summary and describe their proposed activities, processes, and methodologies to satisfy all objectives described in Article II, Scope of Grant Project, including responding to the question prompts in Form E, Program Response Form. Applicants should identify all proposed tasks to be performed, including all Project Activities, during the Grant Project Period.", where does the Applicant insert the requested information that is not included in the questions in Form E? For example, where do we insert the executive summary? Where do we list all of the proposed activities, processes and methodologies (only one example is asked for in 3.3)?	Completion of Forms E-H satisfy all submission requirements set forth in RFA Article VI, Section 6.1. Applicants must refer to RFA Article XIII, Submission Checklist, for the complete checklist of documents that must be submitted with an Application under this RFA to be considered responsive.
+ -	18	Article XIV. List of Exhibits and Forms Attached to RFA, Page 75, Form E, 2nd paragraph, Page 1	The NOTE on the first page. In regard to this sentence, "All sections must be filled out (even if you are not applying for a particular program type)." What do we write in the blanks that do not apply to our Program Type? For example, if we are only applying for a CCP award, then what do we write in response to 4.4 since CCPs don't have Tobacco Retailer Compliance listed in their Statement of Work?	HHSC cannot provide guidance on how to answer questions. For an application to be considered a responsive application, complete responses are required for all questions.

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<input type="checkbox"/>	19	Article X. Award-of-Grant-Agreement Process, Section 10.1, 2nd paragraph, Page 66	In regard to this sentence, "To ensure statewide programmatic coverage, HHSC will allow each organization one award per Region according to the following parameters...One CCP, with up to 4 coalitions. HHSC will fund 1 coalition to serve 1 county, except in counties with a population over 2M, where up to 3 coalitions may be funded", does this mean that each Region will have a maximum of 4 funded coalitions, or if one county in the Region is over 2M, then a maximum of 12 funded coalitions?	Only three coalitions may be funded in counties with a population of over 2 million. Please reference RFA Section 10.1,B. Refer to the HHS Grants website at https://resources.hhs.texas.gov/rfa/hhs0013447 HHS0013447 Addendum 8 and Attachment to Addendum 8-Revised Section 10.1.
<input type="checkbox"/>	20	Article X. Award-of-Grant-Agreement Process, Section 10.1, 1st paragraph, Page 66	In regard to this sentence, "The funding methodology for issuing final Grant Agreements will include funding allocated by Program Type at the Region level as determined by a formula that uses poverty-weighted population, population density and need.", what is the formula that is used?	The formula with weights used to determine the regional allocations are found in RFA Section 10.1. Refer to the HHS Grants website at https://resources.hhs.texas.gov/rfa/hhs0013447 HHS0013447 Addendum 8 and Attachment to Addendum 8-Revised Section 10.1.
<input type="checkbox"/>	21	Article X. Award-of-Grant-Agreement Process, Section 10.1, 2nd paragraph, Page 66	In regard to this sentence, "To ensure programmatic statewide coverage, HHSC will allow each organization one award per Region according to the following parameters", does this mean that one organization is eligible to submit two applications, one for two different Regions? For example, if an organization is submitting an application for Region Z, can they also submit an application for a neighboring county in Region Y?	Form A, Section 2, states that one application per Region is required. Refer to the HHS Grants website at https://resources.hhs.texas.gov/rfa/hhs0013447 HHS0013447 Addendum 8 and Attachment to Addendum 8-Revised Section 10.1.
<input type="checkbox"/>	22	Exhibit P, Performance Measures Estimation Tool, Page 1	YOUTH PREVENTION UNIVERSAL (YPU) PREVENTION EDUCATION PERFORMANCE MEASURE TARGETS and ALL YP PROGRAM OTHER MEASURES I am writing to inquire about another question regarding Exhibit P. Is there leeway in how the minimum number of people is served across projected performance measures? Can organizations vary from the projections provided for curriculum, positive alternatives, and behavioral health promotion presentations, if the organization meets the minimum people served overall? For example, if in FY25, an organization's goal is to serve a minimum of 17,415 people and is conducting YPU curriculum Life Skills and Positive Action, is the organization required to serve 3,860 individuals through YPU curriculum, or can the organization allocate some of the projected individuals to be served through YPU alternatives or attend behavioral health promotion presentations? For example, could the organization serve 2,500 youth through YPU curriculum (Life Skills and Positive Action) instead and allocate the remaining 14,915 individuals through positive alternatives and behavioral health promotion presentations? If so, can there also be variance for the total number of positive alternatives and behavioral health promotion presentations?	The proposed target levels of performance will be negotiated and agreed up by the Applicant and HHSC. Exhibit K-3, Youth Prevention Services Statement of Work, Section IV, Performance Measures serves to aid in planning.
<input type="checkbox"/>	23	Article VII. RFA Administrative I and Inquires, Section 7.8, Page 57	Will the slide presentation from the Applicant Webinar Conference be posted? We would like to review slides covered during the Applicant Webinar Conference.	Refer to the HHS Grants website at https://resources.hhs.texas.gov/rfa/hhs0013447 HHS0013447 Addendum 1 and Attachment to Addendum 1.
<input type="checkbox"/>	24	Article VIII. Application Organization and Submission Requirements, Section 8.3, B., Page 59	Required Submission Method; B. Submission Option #1 HHS Online Bid Room HHS Online Bid Room is listed as Submission Option #1. Is there a Submission Option #2, such as "Submission -ption #2 - Sealed Package with USB Drives" for mail or hand delivery option to HHSC?	The only method of submission for this RFA is the HHS Online Bid Room, as outlined in Section 8.3, B. Refer to https://resources.hhs.texas.gov/rfa/hhs0013447 HHS0013447 Addendum 2 and Exhibit J Attachment to Addendum 2.

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<input type="checkbox"/> + <input type="checkbox"/> -	25	Article 1. Executive Summary, Definitions, and Statutory Authority, Section 1.2, Page 16	<p>"Prevention Resource Center Regional Alignment Coordinator"</p> <p>Is this position taking the place of the Data Coordinator?</p>	HHSC will no longer require or fund PRCs to have a Data Coordinator position. PRC staffing requirements for this funding cycle are provided in Exhibit K-2, PRC Statement of Work, Section VI. A.
<input type="checkbox"/> + <input type="checkbox"/> -	26	Article II. Scope of Grant Project, Section 2.8, Page 40	<p>CCP- "Number of youths participating in coalition projects: 1200"</p> <p>Is this different from the current CCP performance measure "attending community-based processes" and if so, what are the key differences between the two performance measures?</p>	RFA Section 2.5, states that grantee services must be centered on the CSAP prevention strategies. Please reference RFA Section 2.5, E. for sample community-based processes and RFA Section 1.2 for the definition of Community Based Process. RFA Section 2.8., Performance Measures and Monitoring lists number of youth participating in coalition projects as a required performance measure.
<input type="checkbox"/> + <input type="checkbox"/> -	27	Article II. Scope of Grant Project, Section 2.8, Page 40	<p>CCP - "Number of Coalition member participation hours"</p> <p>Can you provide clarification on how this measure is calculated and what types of activities count as participation hours?</p>	RFA Section 2.5, states that grantee services must be centered on the CSAP prevention strategies. Please reference RFA Section 2.5, E. for sample community-based processes and RFA Section 1.2 for the definition of Community Based Process.
<input type="checkbox"/> + <input type="checkbox"/> -	28	Article II. Scope of Grant Project, Section 2.8, Page 42	<p>YP Performance Measures</p> <p>"Number of voluntary compliance checks successfully conducted onsite with tobacco retailers"</p> <p>Is this a mistake or is YP going to be responsible for conducting tobacco compliance checks along with the PRCs?</p>	YP programs will be responsible for conducting compliance checks. Refer to the performance measures listed in RFA Section 2.8, Performance Measures, Exhibits K-1, K-2, and K-3, Youth Prevention Service, Article V, Grantee Responsibilities.
<input type="checkbox"/> + <input type="checkbox"/> -	29	Exhibit K-1 CCP, pg. 2 Section V. Grantee Responsibilities, B., 1. A., ii.	<p>"Complete Asset-based Mapping in year one..."</p> <p>Will there be training conducted on asset-based mapping?</p>	A training will be provided to all Grantees who receive CCP funding.
<input type="checkbox"/> + <input type="checkbox"/> -	30	Exhibit K-1 CCP pg. 3 Section V. Grantee Responsibilities, B., 2.	<p>"Capacity Building"</p> <p>What type of documentation will be required to show efforts to secure coalition membership?</p>	Grantees will be able to determine how they will gather the coalition membership documentation and they will maintain these records in the event of a Quality Assurance (QA) check from HHSC.
<input type="checkbox"/> + <input type="checkbox"/> -	31	Exhibit K-1 CCP pg. 4 Section V. Grantee Responsibilities, B., 5., 1	<p>"Evaluation" "Grantee will: 1. Complete an Evaluation Report yearly in the contract term for review and approval by HHSC by working with an external, subcontracted evaluator to provide an annual status update on the progression of the yearly programmatic activities."</p> <p>What requirements or qualifications does the external evaluator need to have?</p>	As referenced in Exhibit K-1, Section VI, A.3, Subcontract with a professional external evaluator for evaluation of each CCP to measure processes, outcomes, and create evaluation reports. Grantee will allocate no more than 10% of award to the local evaluation.
<input type="checkbox"/> + <input type="checkbox"/> -	32	Exhibit K-2 PRC, pg. 3, Section V., B., 1., a.	<p>"Regional Work Plan"</p> <p>Is the "Regional Work Plan" taking the place of the RNA and what are the key differences between the two?</p>	The Regional Needs Assessment (RNA) is not within the scope of this RFA. Regional Work Plan is a new deliverable and is intended to optimize prevention and behavioral health initiatives in their respective regions. At a minimum, this Work Plan shall include information described in Section VIII (B) 1 Exhibit K-2, PRC Statement of Work.

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+	33	Exhibit K-2 PRC, pg. 9, Section VIII., B., 2.	<p>"Regional Resource Directory"</p> <p>The "Regional Resource Directory" is a duplication of services since a resource directory is already required by other HHSC SUD programs (OSARs are already required to create, update, and post regional resource directories on their website). Also, Texas HHS has already built a statewide resource directory through https://www.211texas.org/. Is HHSC taking steps to address these duplications of services so we aren't creating competing resource directories?</p>	HHSC encourages collaboration among all HHSC-funded providers to enhance regional resources.
+	34	Article II. Scope of Grant Project, Section 2.6.1.A.2., pg. 31-32, and Section 2.7 Required Reports	<p>"Submit Implementation Plans for review and approval by HHSC detailing how all required services and strategies will be implemented locally. The Implementation Plan documents the specific approach that the Grantee will take to complete the grant requirements. The Implementation Plan must be reviewed and approved by HHSC prior to implementation. The Implementation Plan due dates are as follows:</p> <p>a. YPU, YPI, YPS Fall Semester (due September 15 of each grant year)"</p> <p>Each Grantee awarded a Grant Agreement as a result of this RFA must submit the following reports by the noted due dates:</p> <p>*Table* Deliverable YP Fall Implementation Plan</p> <p>Due Date Due September 1 for years 2-5 of the grant cycle"</p> <p>Are there different due dates for year 1 and years 2-5? If so, please provide clarification on the correct due dates for the YP Fall Implementation Plan.</p>	<p>The dates in RFA Section 2.6.1.A.2 are the correct dates for Implementation Plans. A Fall Implementation Plan is not required for year 1. Refer to the HHS Grants website at https://resources.hhs.texas.gov/rfa/hhs0013447. HHS0013447 Addendum 3, Attachment to Addendum 3, HHS0013447 Addendum 5, and Attachment to Addendum 5-Revised Exhibit K for updated information.</p>
+	35	Article II. Scope of Grant Project, Section 2.6.1.A.3-4, pg. 32	<p>"3. Using an approved HHSC program template, the Grantee will submit Quarterly Reports per program type. The Grantee will document accomplishments, barriers, and good-faith efforts to work with underserved populations, and progress towards goals during the implementation of programmatic activities in Quarterly Reports due December 15, March 15, June 15, and September 15. This template is provided to the Grantee upon contract execution.</p> <p>4. Submit one Success Story for each program type using an HHSC-approved template (due September 15 of grant years 2-5). A Success Story is a narrative — usually between one and two pages—highlighting the achievements and progress of a program/activity. A success story can document program improvement over time and demonstrate the value of program activities."</p> <p>Does this pertain to ALL prevention programs or specific programs? If it pertains to specific programs, which ones?</p>	This applies to all prevention programs funded under this RFA.
+	36	Article II. Scope of Grant Project, Section 2.8, Page 41, PRC Performance Measures Table and Exhibit K-2, Page 3, item "d"	TSS recruitment is not listed as a performance measure on pg. 41 but is listed in Exhibit K-2 PRC Statement of Work. Please clarify whether TSS recruitment will be a performance measure for PRCs.	There will be no performance measures for TSS recruitment but PRCs are expected to fulfill all requirements listed in Exhibit K-2, PRC Statement of Work.

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<input type="checkbox"/> + <input type="checkbox"/> -	37	Exhibit K-3, V. Grantee Responsibilities - D., IV. Performance measures, Page 2 & 5	"Coordinate with other HHSC funded Providers and community stakeholders to facilitate tobacco compliance activities." Are YPs required to conduct tobacco compliance checks?	Youth Prevention Programs will be required to conduct tobacco compliance checks in coordination with regional PRCs.
<input type="checkbox"/> + <input type="checkbox"/> -	38	Exhibit K, III. General Responsibilities, Section C, Page 3	Quarterly Reports Are all grants required to submit quarterly reports?	Grantees are required to submit quarterly reports for each of the contracted regions and must include all program types funded under each contract.
<input type="checkbox"/> + <input type="checkbox"/> -	39	Article II: Scope of Project; Section 2.6 Program Requirements; Section 2.61 Grantee Responsibilities, B2 Staffing and Staff Competency Requirements, Page 34	Prevention Program Director and any staff person providing key oversight must obtain a minimum of a CPS designation... All other program staff must obtain a minimum of an APS designation within 20 months of employment Are CCPs no longer required to obtain a CPS?	CCP coordinators are still required to obtain CPS certification, as this position has key oversight of the CCP programs. Refer to RFA Section 2.6.1.B.2. and Exhibit K.IV.B, for requirements of all grant projects funded under this RFA.
<input type="checkbox"/> + <input type="checkbox"/> -	40	Article II: Scope of Project; 2.6 Program Requirements; 2.61 Grantee Responsibilities, B3 Staffing and Staff Competency Requirements, Page 34	All staff must take the following trainings: CPR, Youth and Adult Mental Health First Aid, Suicide Prevention Where are all of the additional training requirements for each grant (CCP, YP, PRC)?	All required trainings are listed in Section VI. in each Exhibit K-1, K-2 and K-3 Statement of Works.
<input type="checkbox"/> + <input type="checkbox"/> -	41	Exhibit K-2, PRC Statement of Work, Section VIII., Page 8-10	Deliverable- Regional Work Plan Description: Grantee will use an approved HHSC template to complete various needs assessments that establishes the current needs within their communities Will PRCs need to complete an annual needs assessment exactly like the those produced in the past fiscal years?	The Regional Needs Assessment is not within scope of this RFA. All required deliverables are outlined in Exhibit K-2, PRC Statement of Work, Section VII.
<input type="checkbox"/> + <input type="checkbox"/> -	42	Form E, Program Response Form, Pages 1-8	Domains 0-4 Can we attach MOA/MOUs/Letters of Support to Form E or somewhere else to show support from the community?	Refer to RFA Article XIII, Submission Checklist for all required documents to be submitted for this RFA. Refer to Exhibit I, Evaluation Tool for the evaluation Criteria and Subcriteria.
<input type="checkbox"/> + <input type="checkbox"/> -	43	Exhibit O, Approved Curriculum List Pages 1-3	Can you provide a sample lessons for all curricula?	Providing sample lessons of the approved curricula in not within the scope of this RFA. Applicants may utilize public resources to research the curricula listed. Refer to the HHS Grants website at https://resources.hhs.texas.gov/rfa/hhs0013447 . HHS0013447 Addendum 4, Attachment to Addendum 4-Revised Exhibit O.
<input type="checkbox"/> + <input type="checkbox"/> -	44	Exhibit O, Approved Curriculum List Pages 1 & 3	Can we implement Life Skills as a YPS or YPI program?	Life Skills cannot be implemented as an YPS or YPI program. Refer to the HHS Grants website at https://resources.hhs.texas.gov/rfa/hhs0013447 . HHS0013447 Addendum 4, Attachment to Addendum 4-Revised Exhibit O.

+ -	45	Exhibit K-2, VIII. Deliverables and Reporting Requirements 8-10	Deliverables- Regional Work Plan, Annual Report, and Final Report Can we contract out for an evaluator for PRC?	Regional Work Plan, Annual Report, and Final Report documents should not require an evaluator and therefore should not be contracted out.
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+/- Row	#	Reference	Applicant Question	Agency/Program Response
<input type="checkbox"/> + <input type="checkbox"/> -	46	Exhibit K-1, V. Grantee Responsibilities B.5.1	<p>"Complete an Evaluation Report yearly in the contract term for review and approval by HHSC by working with an external, subcontracted evaluator to provide an annual status update on the progression of the yearly programmatic activities."</p> <p>Can we hire an internal evaluator for CCP?</p>	As stated in Exhibit K-1, CCP Statement of Work. CCPs must hire an external evaluator.
<input type="checkbox"/> + <input type="checkbox"/> -	47	Exhibit K -2, V. Grantee Responsibilities, section B.b & B.c	<p>Regiona Alignment Coordination- Create a group of HHSC funded stakeholders & develop/maintain a REW</p> <p>What is the difference between the Regional Alliance group and the REW?</p>	A Regional Alliance is a group of HHSC funded stakeholders that focuses on the development and implementation of the Regional Work Plan. The Regional Epidemiological Workgroup (REW) should be comprised of community partners (both funded and non-funded HHSC stakeholders). Refer to Exhibit K-2, PRC Statement of Work, Section V.B.1.B. and C. for specific information.
<input type="checkbox"/> + <input type="checkbox"/> -	48	Exhibit K-3, YP Statement of Work, Section VI. B2, Page 4	<p>If the person responsible for delivering curriculum is unable to complete formal curriculum training through an HHSC-funded training entity prior to service 10elivery, the Provider must identify a qualified in- house curriculum trainier to provide the training.</p> <p>Will all curriculum training be provided through Texas Preventin Training?</p>	Formal curriculum training will be provided through an HHSC-funded training entity, as reference in Exhibit K-3, YP Statement of Work, Section VI. B.2.
<input type="checkbox"/> + <input type="checkbox"/> -	49	Exhibit K-3, YP Statement of Work, Section VI. B2, Page 4	<p>If the person responsible for delivering curriculum is unable to complete formal curriculum training through an HHSC-funded training entity prior to service 10elivery, the Provider must identify a qualified in- house curriculum trainier to provide the training</p> <p>Will the curriculum training (Postiive Action, CBSG, Life Skills, Learning to Breathe) be provided online?</p>	Formal curriculum training will be provided through an HHSC-funded training entity, as reference in Exhibit K-3, YP Statement of Work, Section VI. B.2.
<input type="checkbox"/> + <input type="checkbox"/> -	50	Exhibit O, Approved Curriculum List, Pages 1-3	<p>Can we provide CBSG Kids Connection Too Transitional Living or does it have to be Kids Connection or Youth Connection?</p>	Only HHSC approved curricula listed in Exhibit O, Approved Curriculum List may be used. Refer to the HHS Grants website at https://resources.hhs.texas.gov/rfa/hhs0013447 HHS0013447 Addendum 4 and Attachment to Addendum 4-Revised Exhibit O.
<input type="checkbox"/> + <input type="checkbox"/> -	51	Article 1. Executive Summary, Definitions, and Statutory Authority, Section 1.1, Executive Summary, Page 6	<p>Estimated Annual Award Range Amount for Youth Prevention Programs</p> <p>f we apply for 4 coalitions, is the maximum we can receive for all 4 coalitions \$600,000 (\$150,000 per coalition) or is it possible to receive more?</p>	Refer to the HHS Grants website at https://resources.hhs.texas.gov/rfa/hhs0013447 HHS0013447Addendum 3 and Attachment to Addendum 3.
<input type="checkbox"/> + <input type="checkbox"/> -	52	Article X Award of Grant Agreement Process, Section 10.1 Final Selection, Page 66	<p>B. One (1) Community Coalition Partnership (CCP) with up to (4) Coalitions. HHSC will only fund one (1) coalition to serve (1) county, except in counties with a population of over 2 million, where up to three (3) coalitions may be funded.</p> <p>Is this one coalition per funded organization per county? Or can there only be one coalition per county for the entire state?</p>	To ensure programmatic statewide coverage, HHSC will allow each organization one award per Region according to the parameters set forth. Refer to the HHS Grants website at https://resources.hhs.texas.gov/rfa/hhs0013447 HHS0013447 Addendum 8 and Attachment to addendum 8-Revised Section 10.1.

+ -	53	Exhibit K-3 Youth Prevention Services Statement of Work, Page 5	Youth Prevention Performance Measures Number of voluntary compliance checks successfully conducted on-site with tobacco retailers Are YP programs going to be responsible for compliance checks? How would the retailers be determined?	Youth Prevention Programs will be responsible for conducting tobacco compliance checks in coordination with regional PRC. Retailers will be determined in coordination with the regional PRC.
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+/- Row	#	Reference	Applicant Question	Agency/Program Response
<input type="checkbox"/> + <input type="checkbox"/> -	54	Article I: Executive Summary, Definitions, and Statutory Authority, Page 6	<p>Executive Summary</p> <p>The RFA states that the "Estimated Annual Award Range Amount for Youth Prevention Programs" is \$200,000-\$750,000 per fiscal year.</p> <p>Is this amount range per YP type applied for or for all YPs combined?</p> <p>For example, are we able to apply for a YPU, YPS and YPI and request this funding range for each YP?</p>	<p>Refer to the HHS Grants website at https://resources.hhs.texas.gov/rfa/hhs0013447 HHS0013447 Addendum 3 and Attachment to Addendum 3.</p>
<input type="checkbox"/> + <input type="checkbox"/> -	55	Article VIII. Application Organization and Submission Requirements, Section 8.3 Required Submission Method, Page 59	<p>Required Submission Method, Subsection A & B</p> <p>The RFA states that the application should be submitted as a .pdf file and that form F should be submitted as an excel file.</p> <p>Does this mean that all forms and exhibits should be consolidated into one .pdf file for submission? In the final submission are we submitting just one .pdf file and one excel file?</p>	<p>As outlined in RFA Section 8.3, the delivery of submission method is via the HHS Online Bid Room to include:</p> <ol style="list-style-type: none"> 1. One (1) copy marked as "Original Application" that contains the Applicant's entire Application in a Portable Document Format (".pdf") file. 2. One (1) copy of the completed Form F, Requested Budget Template, in its original Excel format. 3. One (1) copy of the complete Application marked as "Public Information Act Copy," if applicable, in accordance with RFA Section 12.1, Texas Public Information Act, in a Portable Document Format (".pdf") file.
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> + <input type="checkbox"/> -	56	Form E, Program Response Form, Page 3	<p>Page limit: 1-2 per question, maximum number of pages for the application is 15.</p> <p>Is the page limit for form E 15 pages including page 1 and 2 (section 0.1-.03), or is form E a 15-page limit starting at page 3 section (1.1)? If the 15 page limit starts on section 1.1, would this mean that form E will end up being 17 pages?</p>	<p>As indicated on Form E, Domain 0: General information is not considered for evaluation. It is necessary for determining proposed services. Section 0 does not count toward the page limit. The response limit of 15 pages applies to questions 1.1-4.4 per Form E, Program Response Form, Page 3.</p>
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> + <input type="checkbox"/> -	57	Form A, Respondent Information, Page 2-3	<p>Form A "Service Area"</p> <p>Our organization has historically served the "██████████" area in Region █ which covers 13 counties, most of them being small rural counties.</p> <p>Would we list each county name when asked on Form A for our "Service Area?"</p>	<p>It is necessary to list all counties to be served.</p>
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> + <input type="checkbox"/> -	58	Article X Award of Grant Agreement Process, Section 10.1, Final Selection, Subsection B, Page 65	<p>Section B states that "HHSC will only fund (1) one coalition to serve (1) county.":</p> <p>Our organization and CCP Coalition has historically served the "██████████" area in Region █ which covers 13 counties, most of them being small rural counties. Would our CCP still be allowed to serve all 13 counties? Or does this simply mean that not more than one coalition can serve a single county?</p>	<p>Coalitions are permitted to serve multiple counties.</p>

+/- Row	#	Reference	Applicant Question	Agency/Program Response
<input type="checkbox"/> <input type="checkbox"/>	59	Exhibit O, The Approved Curriculum List	<p>Our Developer Team had meetings with HHS Team members this summer to clarify these questions about The CBSG Program, but unfortunately it is listed incorrectly in the Approved Curriculum list.</p> <p>We would like to note two corrections to the Curriculum List re. The CBSG Program implementation methods. We are requesting that this information please be updated either in the Q&A Responses and/or in an addendum to Exhibit O – The Curriculum List.</p> <p>- Grade Level- It currently states that the CBSG Program is designed for 1st – 12th, but this is incorrect. The curriculum is designed to be used from grades PreK – 12th Grades. If HHS wants the youngest age of participants to be Kindergarten, similar to other curricula on the list, we as the developer are agreeable to this. However, we want the minimum age corrected under Grade Level to state: K – 12th grades.</p> <p>- Sessions Per Week: The CBSG Program allows for up to 2 Sessions per week if needed. Please correct the language in Sessions Per Week to state: 1 to 2 times per week.</p> <p>See information regarding the CBSG Program on our Website: [REDACTED]</p> <p>Please let me know if these corrections can be communicated to all applicants.</p>	<p>Refer to the HHS Grants website at https://resources.hhs.texas.gov/rfa/hhs0013447 HHS0013447 Addendum 4 and Attachment to Addendum 4-Revised Exhibit O.</p>
<input type="checkbox"/> <input type="checkbox"/>	60	Exhibit O, The Approved Curriculum List	<p>[REDACTED] Entity is in the process of completing a new Universal Adaptation of The CBSG Program, called Classroom Connection.</p> <p>We had discussions with HHS staff and inquired numerous times over the last 6 months regarding the timeline for when curricula had to be submitted to be considered for approval on the list before the RFA was release. We never received a clear response.</p> <p>Any insight you can provide on how the new curriculum was selected to be added to the list and how we can submit our new curriculum for consideration for the next RFA Cycle, would be greatly appreciated.</p>	<p>Only HHSC approved curricula listed in Exhibit O, Approved Curriculum List may be used. Refer to the HHS Grants website at https://resources.hhs.texas.gov/rfa/hhs0013447 HHS0013447 Addendum 4 and Attachment to Addendum 4-Revised Exhibit O.</p>
<input type="checkbox"/> <input type="checkbox"/>	61	General Question	<p>For YPU, will Too Good for Drugs be an option? It's currently an approved curriculum that we anticipate schools will want to continue, yet it is not included on Exhibit O. If the omission was intentional, would someone be able to provide rationale for the removal of this curriculum from the approved list.</p>	<p>No, only HHSC approved curricula listed in Exhibit O may be used. Refer to the HHS Grants website at https://resources.hhs.texas.gov/rfa/hhs0013447 HHS0013447 Addendum 4 and Attachment to Addendum 4-Revised Exhibit O.</p>
<input type="checkbox"/> <input type="checkbox"/>	62	Article II: Scope of Project, Section 2.2 Program Background	<p>In Section 2.2 Program Background, all YP types show the primary population to be PreK - 12, yet in Exhibit O, there are no curriculum options for Pre-K at all, and CBSG doesn't even include K even though this is approved by the developer for the younger grade levels. Was this an oversight on Exhibit O, or are the grade levels shown on the chart the only grade levels that can be implemented?</p>	<p>Refer to the HHS Grants website at https://resources.hhs.texas.gov/rfa/hhs0013447 HHS0013447 Addendum 4 and Attachment to Addendum 4-Revised Exhibit O.</p> <p>Primary population is correct. Utilizing the prevention strategies listed in Exhibit K-3, YP Statement of Work, Section V.A1-4, Youth Prevention programs are able to serve PreK - 12th grade.</p>

+ -	63	Exhibit O, Approve Curriculum List	Exhibit O - Blues Program requires masters level supervision for YPS/YPI. Is this a masters only (i.e. Masters in counseling or social work) or is a clinical license also required (i.e. LPC, LCSW)? If a clinical license is required, will an individual with a masters degree and LCDC meet this requirement? We are having trouble locating the details of this requirement on the developer's site; is this a state-level requirement or the developer's requirement?	Clinical license is not required by this RFA. As stated in Exhibit O, the requirement is that supervision for prevention specialist is provided by a master's level mental health professional, licensure is not stipulated. Refer to the HHS Grants website at https://resources.hhs.texas.gov/rfa/hhs0013447 HHS0013447 Addendum 4 and Attachment to Addendum 4-Revised Exhibit O.
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+/- Row	#	Reference	Applicant Question	Agency/Program Response
<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>	64	Exhibit O, Approved Curriculum List	Exhibit O - Blues Program - Per the developer website, this program may be implemented virtually. Does HHS allow for virtual sessions for this curriculum since the developer allows it, or would in-person delivery be required?	Refer to the HHS Grants website at https://resources.hhs.texas.gov/rfa/hhs0013447 HHS0013447 Addendum 5 and Attachment to Addendum 5-Revised Exhibit K.
<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>	65	Article II: Scope of Project, Section 2.8 Performance Measures & Monitoring (YP Measures Chart)	Regarding Section 2.8 Performance Measures & Monitoring (YP Measures Chart) - The final measure shown is "Number of voluntary compliance checks successfully conducted on-site with tobacco retailers." Would you please clarify this as a new YP measure requirement?	Youth Prevention Programs will be responsible for conducting tobacco compliance checks in coordination with regional PRC. Refer Exhibit K-3, YP Statement of Work, Section V - Grantee Responsibilities, D.
<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>	66	Exhibit K-3, YP Statement of Work	There is no language in the YP SOW (Exhibit K-3) that references Tobacco Retailer Compliance as a Program Goal, so it is confusing as to why it would be a YP measure. We do see that this is a core goal for PRC according to the PRC SOW (Exhibit K-2 pg 5-6) and that PRC also has retailer compliance checks as a reportable measure. Related questions would be: Are PRC's able to budget for providing stipends to the YP programs that coordinate with them for compliance checks? (This was the standard practice approximately 2-3 funding cycles ago in order to cover the additional mileage expenses for the YP staff conducting the checks) Or, would YP programs need to factor in personnel and travel expenses for these compliance checks versus getting stipends from PRC? Further, if multiple YP programs within a given region are conducting these checks and reporting the measures under YP outcomes, how does PRC report the same measures to meet their regional PRC goals (percentage of registered retailers) without duplicating the numbers that the YP's are submitting? (In previous cycles when PRC coordinated with YP providers to provide compliance checks via stipends, the measures were turned into PRC for them to report, and no measures were reported via YP.)	Refer to RFA Section V, Grantee Responsibilities, Letter D in Exhibit K-3, YP Statement of Work. Tobacco Retailer Compliance is required as part of the YP grantee responsibilities, therefore, should budget to meet this measure. YPs will conduct compliance checks in coordination with their regional PRC to avoid duplication of efforts. Repeated compliance checks with the same retailer are part of the strategy to reduce the retail violation rate.
<input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	67	Exhibit P, YP Performance Measures Estimation Tool	For calculating program measures, the spreadsheet provided is not populating correctly in all fields. Can we receive an updated version? Exhibit P is not shown on the submission checklist. Please verify that applicants do not need to submit a proposal for measures, and that the spreadsheet is for planning purposes only.	Please reference Exhibit P, instructions tab for specific information of the purpose of this exhibit. Applicants must refer to RFA Article XIII, Submission Checklist, for the complete checklist of documents that must be submitted with an Application under this RFA to be considered responsive.
<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	68	Article II: Scope of Project, Section 2.8 Performance Measures & Monitoring (CCP Measures Chart)	Regarding Section 2.8 Performance Measures & Monitoring (CCP Measures Chart) - Are the numbers shown for CCP just examples, or are these the actual measures that will be expected regardless of program size, number of coalition coordinators or number of coalitions in the CCP program?	The performance measures in RFA Section 2.8 are for one coalition. Applicants will be able to negotiate performance measures as part of the contract negotiations process.

+ -	69	General Question	For CCP, we understand that up to four coalitions (in up to four counties) may be included in one CCP program, but is the overall state goal to have only one single coalition per county exclusively? For example, if two organizations apply for CCP, and both have coalitions in the same county serving 2 different parts of that county, would they both be eligible for funding or would only one of the organizations be selected to serve that county? If only one organization per county, then how would that affect the eligibility for CCP funding to serve the other counties proposed by the organizations since the CCP budget is collective, and isn't broken down by county or coalition? In other words, is the CCP program proposal all or none for awards?	To ensure programmatic statewide coverage, HHSC will allow each organization one award per Region according to the parameters set forth. Refer to the HHS Grants website at https://resources.hhs.texas.gov/rfa/hhs0013447 HHS0013447 Addendum 8 and Attachment to Addendum 8-Revised Section 10.1.
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+/- Row	#	Reference	Applicant Question	Agency/Program Response
<input type="checkbox"/> <input type="checkbox"/>	70	Exhibit O, Approved Curriculum List	<p>There are several curricula that agencies are currently providing that are not included on the current approved curricula list. (i.e., Positive Action, TGFD, Strengthening Families Program 7 video sessions ages 10-14). In the past, community sites and schools have had difficulty when these changes are made because they see the benefit of these programs. As difficult as it in to get into sites now, changing curricula and having to sell that to schools/sites makes it difficult on the provider.</p> <p>Will you explain the rationale behind this decision?</p>	<p>Only HHSC approved curricula listed in Exhibit O, Approved Curriculum List may be used. Refer to the HHS Grants website at https://resources.hhs.texas.gov/rfa/hhs0013447 HHS0013447 Addendum 4 and Attachment to Addendum 4-Revised Exhibit O.</p>
<input type="checkbox"/> <input type="checkbox"/>	71	Exhibit P, YP Performance Measures Estimation Tool OR Article II: Scope of Project, Section 2.8, Page 42	<p>Why are YP's required to conduct voluntary retailer compliance checks?</p>	<p>Exhibit K-3, Article V, Section D, requires YPS to coordinate with other HHSC funded Providers and community stakeholders to facilitate tobacco compliance activities. RFA Section 2.8 Performance Measures and Monitoring provides information on required YP performance measures.</p>
<input type="checkbox"/> <input type="checkbox"/>	72	Article II. Scope of Project, Section 2.8 Performance Measures and Monitoring, Pages 40 and 41	<p>Community Coalition Partnership measures table</p> <p>In the table listed on pages 40-41 for CCP measures, would these numbers be multiplied by the number of coalitions/counties you write for?</p>	<p>In the table listed on RFA pages 40-41 for CCP measures, these numbers would be multiplied by the number of coalitions/counties you write for.</p>
<input type="checkbox"/> <input type="checkbox"/>	73	Exhibit O Approved Curriculum List Page 1 of 3	<p>Positive Action is not listed as an approved curriculum for YPI. Is it no longer allowed for this population?</p>	<p>Only HHSC approved curricula listed in Exhibit O, Approved Curriculum List may be used. Refer to the HHS Grants website at https://resources.hhs.texas.gov/rfa/hhs0013447 HHS0013447 Addendum 4 and Attachment to Addendum 4-Revised Exhibit O.</p>
<input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>	74	Article II: Scope of Project, Section 2.8, Page 42	<p>YP Performance Measure: Number of voluntary compliance checks successfully conducted on-site with tobacco retailers. This is new to YP programs. Will there be a minimum per quarter and is a percentage of effort designated for this measure?</p>	<p>A minimum number per quarter will be set. No percentage of effort is designated for this measure as the minimum number per quarter set will dictate the effort needed to meet said measure.</p>
<input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>	75	Article II. Scope of Project, Section 2.7, Pages 38-39	<p>Quarterly Activity Report and Quarter Quality Management Report</p> <p>What information will be requested in both reports that are not in the Implementation Plans or Monthly Reports?</p>	<p>RFA Section 2.6.1 Grantee Responsibilities, 3., outlines what information will be requested for the Quarterly Activity Reports. In Exhibit K, General SOW Section III, Item N., Quality Management, requires Grantees develop a Quality Management Plan, and the quarterly Quality Management Report will provide updates and activities to support quality management activities.</p>
<input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>	76	<p>Article II. Scope of Project, Section 2.8, Page 42 and</p> <p>Exhibit K-3 Statement of Work, Section IV 5 of 6</p>	<p>Grantee responsibilities-What is the expectation for youth prevention staff conducting voluntary compliance check with tobacco retailers.</p>	<p>Youth Prevention Programs will be responsible for conducting tobacco compliance checks in coordination with regional PRC. Retailers will be determined in coordination with the regional PRC. HHSC will provide necessary training and resources needed to carry out voluntary compliance inspections.</p>
<input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>	77	<p>Article II. Scope of Project, Section 2.8, Page 40 and</p> <p>Exhibit K-1 Statement of Work, Section IV 5 of 8 and Section VI A.3</p>	<p>Subcontract with a professional evaluator -What are the expected hiring requirements for the evaluator?</p>	<p>Specific hiring requirements are based on each individual agencies hiring practices and policies. The external evaluator must be a professional evaluator. When hiring a professional evaluator, Grantees shall consider their credentials, past experience, level of expertise, and familiarity with the community.</p> <p>HHSC's requirement is as follows: Exhibit K-1, CCP Statement of Work, Section VI.A.3 states: Subcontract with a professional external evaluator for evaluation of each CCP to measure processes, outcomes, and create</p>

				evaluation reports. Grantee will allocate no more than 10% of award to the local evaluation.
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<input type="checkbox"/> <input type="checkbox"/> + <input type="checkbox"/> - <input type="checkbox"/>	78	Article I. Executive Summary, Definitions & Statutory Authority, Section 1.1 Executive Summary, Page 6	Estimated Annual Award Range for YP funding -The annual estimated average range for youth prevention programming is \$200,000 -\$750,000 per fiscal year is that per funded YP program or funding for the collection of multiple YP programs under one award?	The range is for the collection under one award. Refer to the HHS Grants website at https://resources.hhs.texas.gov/rfa/hhs0013447 HHS0013447 Addendum 3 and Attachment to Addendum 3.
<input type="checkbox"/> <input type="checkbox"/> + <input type="checkbox"/> - <input type="checkbox"/>	79	Exhibit K-1, Statement of Work, Section V. F, Page 4	Training. Letter F outlines trainings specified by HHSC, are there guidelines on expectations for how many trainings are required for attendance, how would this be budgeted? There is information needed on length of trainings.	Ensure all prevention directors, PRC core staff, coalition coordinators, and at least 25% of prevention specialists (minimum of one) participate in HHSC meetings and state-scheduled calls. All prevention staff shall participate in trainings as indicated in Section IV.C and in program specific SOW's. Ref to the HHS Grants website at https://resources.hhs.texas.gov/rfa/hhs0013447 HHS0013447 Addendum 5 and Attachment to Addendum 5-Revised Exhibit K.
<input type="checkbox"/> <input type="checkbox"/> + <input type="checkbox"/> - <input type="checkbox"/>	80	Article 10. Award of Grant Agreement Process, Section 10.0 Final Selection, B, Page 66	Coalitions funded. Letter B outlines funding for CCP including 1 CCP with up to 4 coalitions. HHSC will only fund 1 coalition to serve 1 county. Can multiple organizations be funded within the same region for separate CCP programs, or will only 1 CCP grant be awarded within each region?	Multiple organizations may be awarded a CCP grant per Region. Per RFA Article X. Section 10.1, the System Agency will make final funding decisions based on Applicant eligibility, evaluation, rankings, Region served, and the funding methodology. Ref to the HHS Grants website at https://resources.hhs.texas.gov/rfa/hhs0013447 HHS0013447 Addendum 8 and Attachment to Addendum 8-Revised Section 10.1.
<input type="checkbox"/> <input type="checkbox"/> + <input type="checkbox"/> - <input type="checkbox"/>	81	Article 10. Award of Grant Agreement Process, Section 10.0 Final Selection, B, Page 66	Coalitions funded. If a CCP grant award included multiple counties, can one of the counties funded be subcontracted?	As referenced in RFA Section 2.8, the System Agency will look solely to Grantee for the performance of all Grantee obligations and requirements in a Grant Agreement resulting from this RFA. Grantee shall not be relieved of its obligations for any nonperformance by its subgrantees or subcontractors, if any. Please reference RFA Section 2.6.2 for information regarding criminal background verification for potential employees, volunteers and/or subcontractors.
<input type="checkbox"/> <input type="checkbox"/> + <input type="checkbox"/> - <input type="checkbox"/>	82	Article I. Executive Summary, Definitions & Statutory Authority, Section 1.1, Page 6	Executive Summary: Estimated Annual Award Range for CCP funding The annual estimated average range for Community Coalition Partnerships is \$150,000 -\$600,000 per fiscal year is that per funded CCP coalition or funding for the collection of multiple coalitions under one award?	The range is for all coalition(s) awarded within the CCP program. Refer to the HHS Grants website at https://resources.hhs.texas.gov/rfa/hhs0013447 HHS0013447 Addendum 3 and Attachment to Addendum 3.
<input type="checkbox"/> <input type="checkbox"/> + <input type="checkbox"/> - <input type="checkbox"/>	83	Article II. Scope of Project, Section 2.8 Performance measures, Page 41 and K-2 Prevention Resource Center SOW, Page 41	Performance measure required - In performance measure PRC's are required to collaborate with stakeholders in regards to data maintain a Regional Epidemiological Workgroups, and disseminate local, county and regional data; however there is no mention of the collection and development of data in the form of a Regional Needs Assessment (RNA). Is the RNA an expected task for funding in new RFA?	The Regional Needs Assessment is not within the scope of this RFA.
<input type="checkbox"/> <input type="checkbox"/> + <input type="checkbox"/> - <input type="checkbox"/>	84	Exhibit O - Approved Curriculum List	Although Project Towards No Drug Abuse (PTND) is not listed, will we be able to request using this one? This is currently the curriculum we are using and is approved by our local school districts.	No, only HHSC approved curricula listed in Exhibit O may be used. Refer to the HHS Grants website at https://resources.hhs.texas.gov/rfa/hhs0013447 HHS0013447 Addendum 4, Attachment to Addendum 4-Revised Exhibit.

+/- Row	#	Reference	Applicant Question	Agency/Program Response
<input type="checkbox"/> <input type="checkbox"/> +	85	Article X – Award-of-Grant Agreement Process 10.1 Final Selection Page 66 of RFA 2nd paragraph / Letter C	How many YP’s are we able to apply for if we serve multiple counties in our region?	The number of counties an applicant is applying to for in a region does not impact the number of YP’s an agency can apply for in this solicitation. The total number of YPs any organization can apply for is three (YPU, YPS, and YPI). An organization may apply to provide multiple curricula under a program (up to three curricula under one program, if at least one curriculum is family-focused). An organization could potentially have five total curricula across all three program types serving the various counties where they would provide service. Ref to the HHS Grants website at https://resources.hhs.texas.gov/rfa/hhs0013447 HHS0013447 Addendum 8 and Attachment to Addendum 8-Revised Section 10.1.
<input type="checkbox"/> <input type="checkbox"/> +	86	Article II. Scope of Project, Section 2.8, Page 42	Youth Prevention (YP): Number of voluntary compliance checks successfully conducted on-site with tobacco retailers Are Youth Programs now required to do compliance checks? Is this correct, and if so, is Exhibit P to be used to track that performance measure?	Youth Prevention Programs will be responsible for conducting tobacco compliance checks in coordination with regional PRC. Exhibit P will contain all contracted measures required for this solicitation.
<input type="checkbox"/> <input type="checkbox"/> +	87	Article X – Award-of-Grant Agreement Process, Section 10.1 Final Selection Page 66 10.1 (B.)	With up to 4 Coalitions, would the HHSC fund a Coalition in one county (with a population less than 1 million), as well as up to 3 additional Coalitions in up to 3 surrounding counties? For example, would the HHSC fund 1 Coalition in El Paso County, and up to 3 Coalitions across 3 separate counties within the same Region?	Applicants can receive funding for one CCP program with up to four (4) coalitions. Per RFA Article X. Section 10.1, the System Agency will make final funding decisions based on Applicant eligibility, evaluation, rankings, Region served, and the funding methodology.
<input type="checkbox"/> <input type="checkbox"/> +	88	Article X – Award-of-Grant Agreement Process, Section 10.1 Final Selection Page 66 10.1 (B.)	Is the 2 million population threshold 2 million per county, or does the aggregate population of counties have to surpass 2 million to receive funding for up to 3 separate Coalitions?	Yes it is 2 million per county.
<input type="checkbox"/> <input type="checkbox"/> +	89	Article X – Award-of-Grant Agreement Process, Section 10.1 Final Selection Page 66 10.1 (B.)	Upon submitting the RFA, do applicants have to determine upfront which 2 separate counties will have a Coalition serving each county respectively? For example, if 1 Coalition serves ██████ County, do applicants have to explicitly state upon submission which outside / surrounding county will have a second Coalition?	All service areas (including for coalitions) must be defined prior to application as Form A and Form E, requires service areas (including counties) to be identified.
<input type="checkbox"/> <input type="checkbox"/> +	90	Article X – Award-of-Grant Agreement Process, Section 10.1 Final Selection Page 66 10.1 (B.)	If the RFA funds 2 separate Coalitions to 2 separate counties, is a second Coalition limited to serving 1 county? For example, if 1 Coalition serves ██████ County, can a second Coalition serve multiple surrounding counties outside of ██████ County?	Coalitions are able to serve multiple counties.
<input type="checkbox"/> <input type="checkbox"/> +	91	Article X. Award-of-Grant Agreement Process, Section 10.1 Final Selection Page 66. Exhibit O, Approved Curriculum List 10.1 (C.)	Curriculum List by Grade Level and Program Type 10.1 (C.) Throughout Exhibit O, on the color-coded chart and additional table, Positive Action (PA) is only listed under YP Universal and YP Selected. Does that mean that Positive Action is not available for YP Indicated? If that is the case, would PA curriculum be considered for YPI programming, or is it eliminated from YPI curricula altogether?	Positive Action is not within the scope of this RFA. Only HHSC approved curricula listed in Exhibit O may be used. Refer to the HHS Grants website at https://resources.hhs.texas.gov/rfa/hhs0013447 HHS0013447 Addendum 4 and Attachment to Addendum 4-Revised Exhibit O.

+/- Row	#	Reference	Applicant Question	Agency/Program Response
<input type="checkbox"/> + <input type="checkbox"/> -	92	Article II. Scope of Project, Section 2.6.1 Section A, #2 and Section 2.7, Page 32, 38-39	Grantee Responsibilities Required Reports The submission date for the YP Fall Implementation mentioned in section 2.6.1 is September 15, while in section 2.7 it is stated as September 1. Likewise, the CCP Implementation plan is given as September 15 in section 2.6.1 and September 1 in section 2.7. Could you clarify which of these dates is the correct one for both YP Fall Implementation and CCP Implementation plans?	The dates in RFA Section 2.6.1.A.2 are the correct dates for Implementation Plans. Refer to the HHS Grants website at https://resources.hhs.texas.gov/rfa/hhs0013447 HHS0013447 Addendum 3, Attachment to Addendum 3, HHS0013447 Addendum 5, and Attachment 5 to Addendum 5-Revised Exhibit K.
<input type="checkbox"/> + <input type="checkbox"/> -	93	Article II. Scope of Project, Section 2.6.1. A, #8) Page 33	Grantee Responsibilities How should we record attendance for mandatory technical assistance calls or program specific meetings? Additionally, what are the protocols if a staff member, particularly those from the YP team who might have school obligations, cannot be present for a call or meeting?	Grantees should document their attendance at meetings and trainings as it aligns with their internal policies, procedures, and systems. Grantees retain the flexibility of capturing organizational attendance by meeting minutes, agendas, attendance logs, or other methods. Mandatory meetings do require attendance by a live person and not an artificial intelligence (AI) bot. Grantee should notify HHSC if a conflict exists to attempt to reschedule the call. If rescheduling is not feasible, it is the responsibility of the Grantee to send a delegate to the meeting or call.
<input type="checkbox"/> + <input type="checkbox"/> -	94	Article II. Scope of Project, Section 2.8, Page 42	Performance Measure and Monitoring How is a YP team member expected to carry out voluntary compliance evaluations (process)? Are there training sessions and technical support available to assist the YP team in effectively achieving the performance target?	Exhibit K-3, Article V, Section D, requires YPs to coordinate with other HHSC funded Providers and community stakeholders to facilitate tobacco compliance activities. RFA Section 2.8 Performance Measures and Monitoring provides information on required YP performance measures.
<input type="checkbox"/> + - <input type="checkbox"/>	95	Article II. Scope of Project, Section 2.8, Page 40	Performance Measure and Monitoring How are the CCP performance measures calculated, and will there be an opportunity to discuss and adjust the numbers?	For Performance Measures, Refer to Exhibit K-1, Community Coalition Partnership Statement of Work, Section VII, Performance Measures. The proposed target levels of performance will be discussed during negotiations and agreed up by both Applicant and HHSC.
+ -	96	Exhibit K-1, CCP Statement of Work, Page 5	V. Grantee Responsibilities I Is CCP required to work with the YP programs in the entire HHSC region or just with the YP within the fiscal agency? How do we document the partnership?	As outlined in Exhibit K-1, CCP Statement of Work, Section V. Grantee Responsibilities, Subsection I, states: Grantees will work with Youth Prevention Programs in region to include strategies to target youth and family initiatives. Provider shall document collaboration using the approved HHSC required tool and in quarterly reports.
<input type="checkbox"/> <input type="checkbox"/> + - <input type="checkbox"/>	97	Exhibit C, HHS Additional Provisions, #29, D & E Pages 15-16	Are liquidated damages applicable to CMBHS, PATT, and other deliverables? Additionally, if updates or edits are made to CMBHS or PATT after submission, would this lead to liquidated damages?	As stated in Exhibit C, HHS Additional Provisions, the System Agency shall apply liquidated damages for late, incomplete, or inaccurate deliverables. System Agency shall consider a deliverable "not received" if the deliverable has not been submitted to System Agency in the required submission system by the due date, is incomplete, or inappropriate (including but not limited to: submitted using wrong template, completed incorrectly, or demonstrates unacceptable service delivery). HHSC would need to be notified of any updates and edits submitted after submission. Refer to the HHS Grants website at https://resources.hhs.texas.gov/rfa/hhs0013447 HHS0013447 Addendum 6 and Attachment to Addendum 6 -Revised Exhibit C.

+ -	98	Exhibit K-3, YP Statement of Work, V. C&D, Page 6 Exhibit C,, HHS Additional Provisions, Pages 15-16	Exhibit K-3: V. Deliverable and Reporting Requirements – C&D Exhibit C Additional Provisions - #29, E: Are curriculum outcomes for YP subject to liquidated damages if youth or adults failed to successfully complete the program?	All deliverables and performance measures identified in Exhibit K-3, Section IV and V are subject to liquidated damages. Liquidated damages are listed in Exhibit C.29.A-G. Listed items in this section provide more detail. Refer to the HHS Grants website at https://resources.hhs.texas.gov/rfa/hhs0013447 HHS0013447 Addendum 6 and Attachment to Addendum 6 -Revised Exhibit C.
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<input type="checkbox"/> + <input type="checkbox"/> -	99	Article VIII. Application Organization and Submission Requirement, Section 8.3 – Required Submission Method, B., Page 59	Will the grantee receive a timestamp or confirmation upon submitting the grant application in HHS Online Bid Room?	An applicant will receive an electronic “Bid Confirmation” verifying a bid (or application) was submitted.
<input type="checkbox"/> + <input type="checkbox"/> -	100	Exhibit J, HHS Online Bid Room	The exhibit mentions that utilizing the HHS Online Bid Room is optional. What alternative methods are available for submitting the application?	HHS Online Bid Room is the only method of submission. There is no other methods for submitting application. Refer to the HHS Grants website at https://resources.hhs.texas.gov/rfa/hhs0013447 HHS0013447 Addendum 2 and Exhibit J Attachment to Addendum 2.
<input type="checkbox"/> + <input type="checkbox"/> -	101	Form E, Program Response Form, 4.3, Page 6	Can you please explain what it means to build capacity in the prevention workforce in the region?	Refer to RFA Section 1.2, Definitions and acronyms. Capacity Building (SPF-Step 2)” is the second step of the SPF that helps prevention professionals identify resources and build readiness to address substance use. Work involves mobilizing resources, both human and structural resources, to build a prevention system that can effectively address local problems, and to address the willingness and motivation of a Community to address the identified problems. Key components of this step involve: raising Community awareness, engaging diverse stakeholders, strengthening Community collaboration, and enhancing the prevention workforce through training and professional development.
<input type="checkbox"/> + <input type="checkbox"/> -	102	Form E, Program Response Form, 4.3, Page 6	Which activities are considered part of regional collaboration for coordinating prevention initiatives? How do CCPs and YPs offer prevention training in the region, or work together in collaboration?	HHSC cannot provide guidance on how to answer questions. For an application to be considered a responsive application, complete responses are required for all questions.
<input type="checkbox"/> + <input type="checkbox"/> -	103	Exhibit P, YP Performance Measures Estimation Tool	YP Performance Measure Estimation Tool Would it better to be in the red in cell E6 and negotiate/tweak the FTE’s or increase measures to be in the green?	The proposed target levels of performance will be negotiated and agreed upon by both Applicant and HHSC. Exhibit K-3, Youth Prevention Services Statement of Work, Section IV, Performance Measures.
<input type="checkbox"/> + <input type="checkbox"/> -	104	Article I. Executive Summary, Definitions & Statutory Authority, Section 1.1, Page 6	Youth Prevention Funding Range Is the most a single agency can apply for \$750,000 for all program types?	Refer to the HHS Grants website at https://resources.hhs.texas.gov/rfa/hhs0013447 HHS0013447 Addendum 3 and Attachment to Addendum 3.
<input type="checkbox"/> + <input type="checkbox"/> -	105	Article X. Award-of-Grant Agreement Process, Page 66	If we are writing for 3 different Program Types can you submit up to \$750,000 for each as a max? (YPU, YPS, YPI)?	Refer to the HHS Grants website at https://resources.hhs.texas.gov/rfa/hhs0013447 HHS0013447 Addendum 3 and Attachment to Addendum 3.

+ -	106	Article VIII. Application Organization and Submission Requirements,	Is Bid Room the only option to submit application? Currently the Bid Room does not provide confirmation of application submitted.	An applicant will receive an electronic "Bid Confirmation" verifying a bid (or application) was submitted. Refer to the HHS Grants website at https://resources.hhs.texas.gov/rfa/hhs0013447 HHS0013447 Addendum 2 and Exhibit J Attachment to Addendum 2.
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