

Attachment to Addendum No. 4

2.9 FINANCIAL STATUS REPORTS (FSRS)

Except as otherwise provided, for Grant Agreements with categorical Budgets, Grantee shall submit quarterly FSRs to HHSC by the 10th Calendar Day of the month following the end of each Federal Fiscal Year quarter for HHSC review and financial assessment. Through submission of a FSR, Grantee certifies that (1) any applicable invoices have been reviewed to ensure all grant-funded purchases of goods or services have been completed, performed or delivered in accordance with Grant Agreement requirements; (2) all Grantee-performed services have been completed in compliance with the terms of the Grant Agreement; (3) that the amount of the FSR added to all previous approved FSRs does not exceed the maximum liability of the Grant Award; and (4) all expenses shown on the FSR are allocable, allowable, actual, reasonable, and necessary to fulfill the purposes of the Grant Agreement.

3.2 APPLICATION SCREENING REQUIREMENTS

Eligible Applicants include state, tribal and local governments, school districts, and public or private non-profit 501(c)(3) organizations. All Applicants must comply with the criteria listed below in this RFA at the time the Application is submitted. Items in B-D must be submitted as part of the Application and follow **Form A, Applicant Information**. Refer to **Section 6.5, Administrative Applicant Information**.

In order to be considered an Applicant eligible for evaluation, Application must meet the following criteria:

- A. Submit a complete and signed Application by the Deadline for Submission of Applications stated in **Section 7.1, Schedule of Events**.
- B. Provide documentation from the U.S. Internal Revenue Service to support the organizations legal entity type (i.e., government, non-profit). **Examples:** IRS Determination Letter; Certificate of Formation and Articles of Incorporation, Form 990 (Annual Return).
- C. Provide documentation from the U.S. Internal Revenue Service and the Texas Secretary of State to support the organization is in good standing. **Examples:** An [IRS Tax Compliance Report](#). and Certificate of Good Standing now known as “certificate of account status” may be accessed at [Copies and Certificates](#).
- D. Provide documented evidence that the Applicant has a current physical location and provides services within the State of Texas. A document that proves Applicant has physical location. **Examples:** Program flyer, a printed web page that shows location and services provided, or two separate items such as a bill that show the business physical location and a program services brochure that reflects the services are provided at the location.

5.1 GRANT FUNDING SOURCE AND AVAILABLE FUNDING

The total amount of Federal funding available for the SNAP-Ed grant program is **\$124,618,585.00** for the entire Project Period. It is HHSC's intention to make multiple awards to Applicants that successfully demonstrate the ability to provide nutrition education, obesity prevention, and physical activity interventions to low-income individuals eligible to receive SNAP benefits. Applicants should reference **Section II, Scope of Grant Project**, for further detailed information regarding the purpose, background, Eligible Population, eligible activities, and requirements.

Only vendors that apply to provide SNAP-Ed services for the SNAP-Ed Grant Project Periods in **Section 4.1, Project Period** of this RFA will be considered for an award.

Applicants are strongly cautioned to only apply for the grant funding they can expend during the Project Period to avoid lapsed funding at the end of the grant term. Successful Applications may not be funded to the full extent of Applicant's requested Budgets in order to ensure grant funds are available for the broadest possible array of communities and programs.

Reimbursement will only be made for actual, allowable, and allocable expenses that occur within the Project Period. No spending or costs incurred prior to the effective date of the award will be eligible for reimbursement.

5.3 GRANT FUNDING PROHIBITIONS

Grant funds may not be used to support the following services, activities, and costs:

- A. Any use of grant funds to replace (supplant) funds that have been budgeted for the same purpose through non-grant sources;
- B. Inherently religious activities such as prayer, worship, religious instruction, or proselytization;
- C. Lobbying or advocacy activities with respect to legislation or to administrative changes to regulations or administrative policy (cf. 18 U.S.C. § 1913), whether conducted directly or indirectly;
- D. Any portion of the salary of, or any other compensation for, an elected or appointed government official;
- E. Vehicles for general agency use; to be allowable, vehicles must have a specific use related to Project objectives or activities;
- F. Facilities (commercial rental or modifications);

- G. Entertainment, amusement, or social activities and any associated costs including but not limited to admission fees or tickets to any amusement park, recreational activity or sporting event unless such costs are incurred for components of a program
- H. Maintenance and repair expenses;
- I. Food, meals, beverages, or other refreshments, except for eligible per diem associated with grant-related travel, where pre-approved for working events and conference attendance, or where such costs are incurred for components of a program approved by HHSC and are directly related to the program's purpose;
- J. Any expense or service that is readily available at no cost to the grant Project;
- K. Any activities related to fundraising;
- L. Equipment and other capital expenditures such as capital improvements, property losses and expenses, real estate purchases, mortgage payments, remodeling, the acquisition or construction of facilities, or other items that are unallowable pursuant to 2 CFR 200.439;
- M. Any other prohibition imposed by federal, State, or local law;
- N. Other unallowable costs as listed under TxGMS, Appendix 7, Selected Items of Cost Supplement Chart and/or 2 CFR 200, Subpart E – Cost Principles, General Provisions for Selected Items of Cost, where applicable; and
- O. Implementing Agencies must adhere to the **Exhibit P, FY2025 Supplemental Nutrition Assistance Program Education (SNAP-Ed) Plan Guidance**. FNS updates the Guidance is updated annually in the spring and is subject to change. Grantee must adhere to the most recent SNAP-Ed Plan Guidance.