

Applicant Questions and Answers

RFA Number	RFA/Grant Name
HHS0014507	Aging and Disability Resource Center (ADRC) Services FOCUSED
PCS Grant Specialist Name	PCS Grant Specialist Email
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+/- Row	#	Reference	Applicant Question	Agency/Program Response
+ -	1	RFA Section VIII. Section 8.3 Required Submission Method, Page 55 of 69	Is it permissible to submit using both methods provided, or must we choose only one of the two options?	This is permissible.
+ -	2	RFA Section XIII. Submission Checklist subsection 2a Form D: Narrative Proposal, Page 67 of 69 Language: "The Application must be organized in the order below and include each required section and the forms and exhibits identified within a section:"	I am reading this to understand that all components listed under each section should be organized according to the listed form(s) and/or exhibit(s). Notably, Section 2 references Form D. Within Form D, Narrative Proposal, Section 3, page 3, there is a mention of 6 operational plans. It is unclear whether these 6 operational plans are to be included within Section 2 and if they count towards the 30-page limit. Further clarification is also requested on whether these 6 operational plans need to be presented again under Section 5, titled "Draft Plans," found on page 69 of the RFA solicitation document.	In Form D, Section 3, Page 3 the requirement is to provide a summary of the six (6) operational plans listed in Section 2 and does count towards the 30-page limit for the narrative proposal. The actual plans need to be presented in Section 5.
+ -	3	RFA Section III. Applicant Eligibility Requirements, subsection 4.2 Application screening requirements, Page 43 of 69 Topic: Response Submission In order to be considered an Applicant eligible for evaluations, Applicant must meet the following minimum requirements: A. Applicants must be a government or Non-profit Entity. B. Applicants must be authorized to do business in the State of Texas. C. Submit two (2) years of Independent Single Audits	What section/order should the "two (2) years of Independent Single Audits" be located in the response? It is not clear under Section XIII Submission checklist.	The submission of the single audit results can be included with Exhibit C, Contract Monitoring Questionnaire to fulfill the RFA Section 3.2 Application Screening Requirement in reference to the submission of two (2) years of Independent Single Audits.

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<input type="checkbox"/> + <input type="checkbox"/> -	4	RFA Section VIII. Subsection 8.5 Application Composition page 56 of 69	<p>The requirements do not prescribe or indicate a format for headers and footers; please clarify if there is a required format for this outside of:</p> <p>“3. Be presented using font type Verdana, Arial, or Times New Roman, font size 12 pt., with one (1) inch margins and 1.5 line spacing; the sole 12-point font size exception is no less than size 10 pt. for tables, graphs, and appendices;</p> <p>4. Include page numbering for each section of the proposal; and”</p>	<p>There is no other requirement for this outside of what is listed in Section VIII, Subsection 8.5, Application Composition.</p>