**FORM M**

**[Only to be used for sites that are “NOT” in a school or school district]**

**CURRICULUM SITE LETTER OF PARTICIPATION AGREEMENT**

I. Identifying Information

|  |
| --- |
| Name of Sub Grantee: |
| Location: |

II. Site Information

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| --- |
| Implementation Site Name: |
| Location |
| Printed Name and Title of Person Signing the Verification Section |
| Participating Activities |

III. Verification

By my signature, I am verifying that our agency/entity/corporation is participating in the collaboration activities listed above.

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Site / Agency Partner Signature Date of Signature

**CURRICULUM SITE LETTER OF PARTICIPATION AGREEMENT GUIDELINES**

The purpose of this form is to provide the applicant with a means to verify agreement for applicant to teach chosen curriculum at indicated Implementation Sites. This provides a streamlined, uniform instrument that makes individual letters unnecessary.

**I. Identifying Information**

 *Name of Applicant* – Enter the agency or corporate name of the Applicant.

*Location* – Enter the location of where intervention will take place. The city, county, school district, or community where the project will take place will suffice. Note: the complete street address is not necessary.

**II. Site Information**

*Curriculum Implementation Site Agency Name* – Enter the agency name of the Collaborating Entity/Community Partner where the curriculum will be implemented. If it is an individual instead of an agency, enter the name of the individual.

*Location* – Enter the location where the curriculum will be implemented. The type of site and the city, county or community name will suffice. Ex: Middle School in XYZ community in XYZ City. Note: the complete street address is not necessary because it is listed in Appendix E-1.

**III. Verification**

The person representing the Agency Partner that can give authorization for a program to be implemented at this site must sign this section and enter the date of his/her signature.